

INVITATION TO BID

JANITORIAL & OTHER MANPOWER SERVICES AT THE CAVITE ECONOMIC ZONE

(PEZA-CEZ 12-08-026)

1. The PHILIPPINE ECONOMIC ZONE AUTHORITY-CAVITE ECONOMIC ZONE (PEZA-CEZ), through its Corporate Operating Budget for CY 2012 intends to apply the sum of Three Million Fifty Four Thousand Four Hundred Fourteen & 92/100 Pesos only (**PhP3,054,414.92**) being the Approved Budget for the Contract (ABC) to payments under the contract for the ***Janitorial & Other Manpower Services at the Cavite Economic Zone***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PEZA-CEZ now invites Bids to provide fourteen (14) Janitors, four (4) Encoders/Clerks, one (1) Messenger. Delivery of the Goods is required for one (1) year which may be extended/renewed to a maximum of three (3) years. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. Interested bidders may obtain further information from PEZA-CEZ BAC Secretariat and inspect the Bidding Documents at the address given below during Monday to Friday from 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be purchased by interested Bidders on August 28, 2012 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of Two Thousand Pesos Only (PhP2,000.00).

6. It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of PEZA-CEZ, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

7. The PEZA-CEZ will hold a Pre-Bid Conference on September 05, 2012, 3:30 p.m. at 2nd Floor, Function Room, New Administration Building, Cavite Economic Zone, Rosario, Cavite, which shall be open only to all interested parties who have purchased the Bidding Documents.

8. Bids must be delivered on or before September 20, 2012, 3:00 p.m. at 1st Floor, BAC Secretariat, New Administration Building, Cavite Economic Zone, Rosario, Cavite. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18. Bids submitted beyond 2:00 p.m. will be disqualified to join the bidding process.

9. Bid opening shall be on September 20, 2012, 3:30 p.m. at 2nd Floor, Function Room, New Administration Building, Cavite Economic Zone, Rosario, Cavite. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

10. In any case of the above dates is declared a special non-working holiday, it will automatically be reset on the next working day.

11. The PEZA-CEZ reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Phil. Economic Zone Authority-Cavite Economic Zone
Bids and Awards Committee Secretariat
1/F New Administration Bldg., CEZ, Rosario, Cavite
Tel./Fax No. (046) 437-6060
Email: cezbac@peza.gov.ph
Website: www.peza.gov.ph

LEVI D. VIZMANOS
Chairperson, CEZ-BAC