



**APPROVAL OR ACKNOWLEDGEMENT OF  
START OF COMMERCIAL OPERATIONS (SCO)  
Checklist of Requirements**

**Name of Enterprise :** \_\_\_\_\_

**Registered Activity :** \_\_\_\_\_

<b>Particulars</b>	<b>Submitted</b>
1. Notarized SCO Certification (ERD.2.F.005) attested by the respective Zone Manager	
2. Certified true copy of the first commercial invoice issued for the registered project	
3. Complete up-to-date submission of PEZA reportorial requirements, including all reports under R.A. 10708, the Tax Incentives Management and Transparency Act (TIMTA) and Ecozone Monthly Performance Report (EZMPR), and those required under separate issuances	
4. Photocopy of OR of filing fee (Php1,200 – for those entitled to ITH)	

Pre-screened by (PEZA-IMD Staff):

Conforme (Representative of Co.):

\_\_\_\_\_  
(Signature over Printer name)

\_\_\_\_\_  
(Signature over Printed Name/Date)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Position/Designation)

Note: Late filing of notice of actual SCO, due within seven (7) days thereof, shall be subject to penalty of Php500 basic fine and Php50 daily fine