



PHILIPPINE ECONOMIC ZONE AUTHORITY

INVITATION TO BID FOR THE PROCUREMENT OF DESKTOPS AND LAPTOPS FOR PEZA HEAD OFFICE (RE-BIDDING) (PEZA-HO-2021-02)

1. The **Philippine Economic Zone Authority**, through the **Corporate Budget for Year 2021** intends to apply the sum of **Fourteen Million Six Hundred Sixty-Five Thousand Pesos (Php 14,665,000.00)** being the ABC to payments under the contract for **Procurement of Desktops and Laptops for PEZA Head Office (Re-bidding) (PEZA-HO-2021-02)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item Number	Description	Quantity	ABC (PhP)
Lot 1	LOT 1 ITEM 1: Branded Executive Laptop	40	14,305,000.00
	LOT 1 ITEM 2: Branded Laptop	16	
	LOT 1 ITEM 3: All-in-One Branded Desktop Computer	147	
	LOT 1 ITEM 4: All-in-One Branded Desktop Computer	14	
	LOT 1 ITEM 5: UNINTERRUPTABLE POWER SUPPLY	161	
Lot 2	Laptop for media team use	3	360,000.00
	Laptop (for streaming)	1	

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The **Philippine Economic Zone Authority** now invites bids for the above Procurement Project. Delivery of the Goods is required *within one hundred twenty (120) calendar days* from the receipt of the Notice to Proceed. Bidders should have completed, within *five (5) year* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Philippine Economic Zone Authority and inspect the Bidding Documents at the address given below during office hours from Mondays to Fridays, 9:00 AM to 4:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **27 August 2021** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP25,000.00 (for those interested to bid for both lots 1 and 2; or, for lot 1 only) or PhP500.00 (for those interested to bid for lot 2 only). The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

6. The Philippine Economic Zone Authority will hold a Pre-Bid Conference¹ on **08 September 2021, 03:00 PM** at the 10th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City and/or **through video conferencing or webcasting via Microsoft Teams**, which shall be open to prospective bidders.

Interested bidders shall inform the PEZA-BAC, through its Secretariat, by sending an email at **bacsec@peza.gov.ph**, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference.

The Pre-Bid Conference may be conducted online or in-person in one (1) or more separate rooms inside the premises of PEZA Head Office depending on the number of bidders who will be expended to participate thereto to be able to observe social distancing.

7. Hard copy of bids with a soft copy in USB must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **10:00 AM, 20 September 2021**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **20 September 2021, 10:00 AM** at the **10th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City** and through video conferencing or webcasting via Microsoft Teams to observe social

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

distancing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The schedule for bidding activities is as follows:


Activity	Schedule
Posting of Invitation to Bid	27 August 2021
Issuance and Availability of Bid Documents	27 August 2021 – 20 September 2021
Pre-Bid Conference	08 September 2021, 3:00 PM
Deadline for Submission of bids	20 September 2021, 10:00 AM
Opening of Bids	20 September 2021, 10:00 AM

11. The Philippine Economic Zone Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

*Philippine Economic Zone Authority
Bids and Awards Committee (BAC) Secretariat
10th Floor, Double Dragon Center West Bldg., DD Meridian Park, Macapagal Avenue
Pasay City
Email: bacsec@peza.gov.ph
Telefax No. 8551-3438
Tel. No. 8551-3451 local 634
www.peza.gov.ph*

13. You may visit the following websites:

For downloading of Bidding Documents:
<http://www.peza.gov.ph/index.php/bid-opportunities>



GM ALEEM SIDDIQUI M. GUIAPAL
BAC Chairperson