



Philippine Economic Zone Authority

MEMORANDUM CIRCULAR NO. 2019-033

FOR : Economic Zone Locator Enterprises
Economic Zone Developers
Economic Zone Administrators, Managers, and OICs

FROM : BGen CHARITO B. PLAZA MNSA, PhD
Director General 

SUBJECT : Inspections in the Economic Zones by Regulatory Agencies

DATE : 12 September 2019

We have been recently made aware that other partner government agencies performing regulatory functions are unable to access the facilities of PEZA-registered enterprises to conduct mandatory inspection. Some of the regulatory agencies who have raised access issues include the Environmental Management Bureau – Department of Environment and Natural Resources (DENR-EMB), Dangerous Drugs Board (DDB), Philippine Drug Enforcement Agency (PDEA) and the Department of Labor and Employment (DOLE).

We wish to remind that refusal of entry of legitimate government inspectors may have consequence in the form of administrative sanctions or penalties that may be imposed by the affected government agencies in connection with rules and regulations relevant to the inspection (e.g. Labor Code, Dangerous Drugs Act, Toxic and Hazardous Waste Management Act and the like).

Government inspectors may be allowed entry into the economic zones and the facilities of locator enterprises provided that the following documents are available:

1. **Inspection Authority.** This may be in the form of a mission or travel order or a memorandum signed by the head of agency or designated representative providing the list of inspectors. The document also provides the reason for the inspection and the date of inspection; and,
2. **Company ID of the Inspector.** The company ID issued by the regulatory agency is considered as proof that the inspector is a legitimate employee of the concerned government agency.

Role of PEZA Zone Office.

- The Zone Administrator, Zone Manager, Officer in-Charge or their representatives shall, subject to security regulations in the Zone, facilitate the entry of government inspectors and may assist them in the conduct of the relevant inspection.
- The Zone Office shall coordinate with the respective private economic zone administrator or estate manager so that PEZA's role in regulatory inspection of other government agencies shall be considered in the private economic zones' security procedures.
- The security personnel, whether in the private or public economic zone, shall guide the government inspectors to the Zone Office so that PEZA can facilitate the conduct of the inspection.

If there are additional concerns that require our attention, you may visit the appropriate PEZA Zone Office or send an email to info@peza.gov.ph

For information.

PEZA - DTS



1519-2019-00336