




Philippine Economic Zone Authority

MEMORANDUM ORDER No. 2017-008

TO : All Ecozone Logistics Service Enterprises
All Ecozone Export Enterprises
Zone Administrators/Managers/Officers-in-Charge(ZAs/ZMs/OICs)
PEZA – Management Information System Department
PEZA-Accredited Value Added Service Providers (VASPs)

FROM : BGen CHARITO B. PLAZA MNSA, PhD 
Director General

DATE : 30 June 2017

SUBJECT : Guidelines for the Implementation of the PEZA Electronic Zone Transfer System (eZTS), Phase 1 - Intra-zone Transfer of Goods from an Ecozone Logistics Service Enterprise to an Ecozone Export Enterprise

Pursuant to the Bureau of Customs (BOC) - Philippine Economic Zone Authority (PEZA) Joint Memorandum Order (JMO) No. 2-2015, dated July 24, 2015 (copy attached as Annex A hereof), which provides for the implementation of the PEZA Electronic Zone Transfer Systems (eZTS) for the Transfer of Goods between PEZA-Registered Enterprises, PEZA has successfully completed the pilot run of Phase 1 of the PEZA eZTS which covers the transfer of goods by an Ecozone Logistics Service Enterprise (ELSE) to an Ecozone Export Enterprise (EEE) located within the same economic zone (i.e., intra-zone transfer).

In view thereof, PEZA hereby rolls out the eZTS - Phase 1 to be implemented as follows:

- July 1 - Aug.15, 2017 : Optional Implementation / Preparation for mandatory implementation;
- August 16, 2017 : Start of mandatory implementation of eZTS–Phase 1.

The eZTS – Phase 1 replaces the following manually generated documents that ELSEs presently secure from and submit to PEZA for their storage and delivery of goods to Ecozone Export Enterprises within the same economic zone location as the ELSE’s facility (i.e., “intra-zone” transfer of goods):

- a. Certification of the EEE designating its appointed ELSE;
- b. Letter of Authority (LOA) to an ELSE issued by the ZA/ZM/OIC, as delegated to the PEZA Zone Offices under PEZA Memorandum Circular No. 2016-022, dated 01 June 2016;
- c. "Sub"-Letter of Authority to an ELSE issued by the ZA/ZM/OIC based on a "Mother" Letter of Authority issued to the same ELSE by the PEZA Director General;
- d. LOA issued to an ELSE by the ZA/ZM/OIC renewing a Letter of Authority issued to the same ELSE by the PEZA Director General which expressly provides for the renewal thereof by the ZA/ZM/OC;
- e. PEZA Form 8112 Permits for Intra-zone transfers of goods; and
- f. Manually generated ledgers on deliveries and receipt of goods required to be maintained by the ELSE and regularly presented to the ZA/ZM/OIC.

The foregoing documents will be replaced by the following electronically generated documents and processes:

- a. **e-Certificate** – an electronic Certification of an EEE designating its appointed ELSE-supplier/service provider and listing the goods to be handled/supplied by the appointed ELSE to the EEE;
- b. **eLOA** – an electronic Letter of Authority to an ELSE for a single EEE-client with one or multiple types of goods, which replaces: (a) the existing manually generated Letter of Authority (LOA) issued to an ELSE by the ZA/ZM/OIC pursuant to PEZA Memorandum Circular No. 2016-22; (b) the existing manually generated "Sub"-LOA issued to an ELSE by the ZA/ZM/OIC based on a "Mother" LOA for chemical and resins issued by the PEZA Director General pursuant to PEZA Memorandum Circular No. 2016-022; and (c) the existing manually generated LOA issued to an ELSE by the ZA/ZM/OIC renewing a Letter of Authority issued by the PEZA Director General which expressly provides for renewal thereof by the ZA/ZM/OIC;
- c. **eZTD** - electronic Zone Transfer Document which replaces the existing manual PEZA Form 8112 Permit for Intra-Zone Transfers;
- d. **eMML** - electronic Monitoring and Liquidation Ledger of the ELSE on its deliveries of goods to its EEE-client/s and the running balance of the approved quantity and value of goods indicated in the eLOA.

The following guidelines shall govern the implementation of eZTS – Phase 1:

1.0 Scope and Coverage

- 1.1 The eZTS – Phase 1 shall apply **only** to the delivery of goods by ELSEs to their EEE-clients **within the same zone location** as the ELSE's warehouse facility. This includes goods that are (a) imported; (b) "indirectly" imported from PEZA-registered EEEs, including those located in other PEZA zones; those purchased from enterprises in Freeport Zones and non-PEZA special economic zones; and those purchased from BOI-registered Export Producer Enterprises); and (c) locally purchased from suppliers in the domestic territory.

All other types of warehousing / logistics service operations of ELSEs, e.g., goods for subcontracting before delivery to the ELSE's EEE-client, shall continue to be covered by the existing manually generated LOAs, processes and forms. "Mother" LOAs to ELSEs required to be issued by the PEZA Director General shall continue to be covered by the existing manually generated LOA and process.

- 1.2 All rules and regulations on the types of goods that may be imported / locally procured / and handled / stored by ELSEs and their subsequent delivery of said goods to their EEE-clients, and all requirements, procedures and guidelines prescribed under the **PEZA Guidelines for the Registration and Operations of Enterprises Engaged in Warehousing and Logistics Operations** issued per PEZA Board Resolution No. 97-366, dated 11 November 1997, as amended, including PEZA requirements for intra-zone transfer of goods, unless otherwise amended by this Memorandum Order, **shall remain in force and effect.**

Importations by ELSEs shall continue to be subject to existing rules and regulations and existing guidelines on the electronic Import Permit System (eIPS) under PEZA Memorandum Order No. 2013-001, dated 08 February 2013, and other related PEZA issuances on the matter. "Indirect importations" and local purchases by ELSEs shall continue to be subject to existing PEZA rules, regulations and requirements.

2.0 Enrolment in the eZTS

- 2.1 The following are required to enrol in the eZTS – Phase 1 implementation:

- All ELSEs delivering goods to their EEE – clients within the same zone location as the ELSE's warehouse facility.
- All EEEs availing of the services of / receiving goods from an ELSE with warehouse facility located within the same zone location as the EEE.

- 2.2 To enrol in the eZTS, the ELSE and EEE shall separately accomplish the attached Enrolment Application Form (**Annex B**), indicating a maximum of

three (3) in-house officers / personnel duly designated / authorized by its President / CEO to access the eZTS for and on behalf of the ELSE or the EEE, as the case may be. The soft copy of the Enrolment Application Form is available from any of the PEZA-accredited Value Added Service Providers (VASPs).

No enrollment fee shall be charged by the VASP and PEZA.

It should be noted that the VASP from which the online application for nomination of its ELSE (eCertificate) is filed by the EEE shall be the same VASP that will be used by the ELSE for its applications for the electronic Letter of Authority (eLOA), electronic zone transfer document (eZTD), and for tagging requirements in the eZTS. It will be up to the ELSE/EEE to agree on which VASP shall be its primary, secondary or tertiary VASP.

All ELSEs / EEEs are encouraged to enroll with all the PEZA-accredited VASPs in order to enable immediate shifting by the ELSE and EEE to another VASP in case of any operations downtime or interruption in the System of its primary VASP.

- 2.3 The ELSE / EEE shall submit to the ZA/ZM/OIC both hard and soft copy of accomplished Application Form. The hard copy of the accomplished Application Form shall be printed on the ELSE's / EEE's letterhead. The soft copy shall be sent by the ELSE /EEE to the official email address of the ZA/ZM/OIC, copy to the PEZA zone's email address. The sender shall be any of the three (3) officers of the ELSE/EEE duly designated / authorized by its President / CEO to access the eZTS for and in behalf of the ELSE/EEE, and shall use the sender's official company email address.
- 2.4 The ZA/ZM/OIC of the ELSE/EEE shall validate the information on the submitted enrolment Application Form and subsequently endorse the validated Application Form to the PEZA – Management Information System Department (MISD).
- 2.5 The MISD shall coordinate with the VASPs on the creation of the ELSE's / EEE's account in the eZTS and ensure the creation of usernames for their duly designated/authorized officers. The MISD shall directly provide to the ELSE / EEE the usernames created with their selected VASP/s, copy furnished the respective ZA/ZM/OIC.
- 2.6 Upon the creation and activation of the ELSE's / EEE's account in the eZTS, the ELSE / EEE shall establish its pre-payment account and funding thereof for their selected VASP/s and for PEZA.
- 2.7 The MISD, upon coordination with the VASP/s, shall likewise provide the log-in protocol to the eZTS for the PEZA ZA/ZM/OIC (for eZTD approval and tagging as provided in these guidelines), and to the PEZA Head Office Cashier and

PEZA Zone Collecting Officer/s (for access to the pre-payment account of the ELSE/EEE), and to such other PEZA officers as may be directed by PEZA Management.

- 2.8 ELSEs / EEEs with multiple zone locations shall enrol separately in the eZTS for each of their zone locations.
- 2.9 The ELSE shall ensure that all its EEE-clients enroll in the eZTS.
- 2.10 The ELSE / EEE shall be accountable for all applications electronically filed and processes done in the eZTS in its name.

3.0 OPERATIONAL PROVISIONS

3.1 Filing of Application for and Approval of EEE's Electronic Certificate of Nomination of its ELSE (eCertificate)

- 3.1.1 EEEs availing of the services of an ELSE shall coordinate with its appointed ELSE on the online generation of the certificate of nomination (**Annex C**), through the eZTS. The EEE's Certificate of Nomination, or eCertificate, shall include the specific type of warehousing/logistics services to be provided by the nominated ELSE, and details of the goods to be transferred to the EEE, as follows: (a) generic type; (b) HS Code; (c) Specific item description; (d) Volume/quantity; (e) Unit of Measure (UOM); and (f) Value.
- 3.1.2 The eCertificate application lodged by the EEE in the eZTS shall be subject to review and approval by the PEZA ZA/ZM/OIC supervising the EEE to establish that the goods to be handled by the EEE's nominated ELSE are needed and will be used in the EEE's PEZA-registered activities. Upon approval by the ZA/ZM/OIC of the eCertificate through the System, the eZTS shall display its status as **"Approved."**
- 3.1.3 The **Approved eCertificate** shall indicate the generic type, specific description, HS Code, Unit of Measure (UOM), Volume/Quantity and Value of the goods to be supplied/handled by the ELSE and a **system-generated reference number**.

The eCertificate is a pre-requisite for the ELSE's subsequent eLOA application through the eZTS.

- 3.1.4 Unless the **"APPROVED"** eCertificate is requested for cancellation by the applicant-EEE, the status of the eCertificate shall be automatically converted to **"EXPIRED"** if not **"USED"** within ninety (90) days from **"Approved"** date of the eCertificate, i.e., the ELSE did not file an

application for the corresponding eLOA within the said 90-day validity period of the eCertificate.

3.1.5 As presented above, the eZTS will display any of the following status for the eCertificate process:

- **“FOR APPROVAL”** shall mean that the eCertificate application has been lodged and submitted by the EEE in the eZTS.
- **“APPROVED”** shall mean that the eCertificate application of the EEE has been reviewed and approved by the ZA/ZM/OIC and is valid for use within ninety (90) days from the date of approval.
- **“CANCELLED”** shall mean that the Approved eCertificate can no longer be used by the ELSE to lodge an eLOA application. The request for cancellation can be made by the EEE which lodged the eCertificate within the ninety (90) days validity period of the eCertificate.
- **“USED”** shall mean that the ELSE has electronically submitted in the eZTS its application for the eLOA corresponding to the Approved eCertificate.
- **“EXPIRED”** shall be automatically generated by the System on the 91st day from date of approval of the eCertificate, if the ELSE has not used the eCertificate to lodge the corresponding application for eLOA.

3.1.6 One (1) eCertificate shall correspond to one (1) eLOA.

3.1.7 No fee shall be charged by the VASP and PEZA for the eCertificate application and approval.

3.2 Filing of Application for and Approval of Electronic Letter of Authority (eLOA)

3.2.1 The ELSE shall electronically file in the eZTS, through its respective appointed VASP, its application for an electronic Letter of Authority (**Annex D**) corresponding to an APPROVED eCertificate. Each eLOA application shall be specific to only one EEE-client.

The eLOA shall contain the following information, among others: (a) Name of the Receiving EEE-Client, its zone location and PEZA Certificate of Registration No. (b) Purpose of the transfer and (c) Details of the goods to be handled for the EEE, i.e. generic type, specific description, HS Code, UOM, Volume/quantity, and Value (US\$), which shall be consistent with the details provided in the corresponding

Approved eCertificate of the EEE-client. The eLOA application shall be subject to approval of the ZA/ZM/OIC.

- 3.2.2 **An approved eLOA shall have a system-generated barcode** which shall represent the system-generated electronic signature and Control Number of the eLOA. The approved eLOA may be printed out, but this is not required.
- 3.2.3 The electronic filing of an application for eLOA shall be subject to payment of the VASP's lodgement fee which shall be deducted automatically from the pre-payment account for the VASP established by the ELSE in the eZTS.
- 3.2.4 Upon approval of the eLOA application by the ZA/ZM/OIC through the System, the PEZA processing fee of ONE THOUSAND TWO HUNDRED PESOS ONLY (Php1,200.00) shall likewise be deducted automatically from the pre-payment account for PEZA established by the ELSE in the eZTS.
- 3.2.5 An approved eLOA shall be valid for one (1) year from the date of approval.
- 3.2.6 All goods listed in the Approved eLOA of the ELSE which are to be imported shall require the submission by the ELSE to the ZA/ZM/OIC of a certified of list of such goods, duly signed by the ELSE's two (2) highest responsible officers, prior to uploading as its importables in the ELSE's account in PEZA's electronic Import Permit System (eIPS), following the existing guidelines on eIPS under PEZA Memorandum Order No. 2013-001, dated 08 February 2013, and other related PEZA issuances on the matter. **All importables of ELSEs shall continue to classified as "Regulated Importables" in PEZA's eIPS.**
- 3.2.7 The importation, local purchase, storage, handling and movement of goods by the ELSE under an Approved eLOA shall be subject to compliance with all procedures, requirements and limitations for warehousing/logistics operations provided for in the PEZA Guidelines for the Registration and Operations of Enterprises Engaged in Warehousing and Logistics Operations issued per PEZA Board Resolution No. 97-366, dated 11 November 1997, as amended, and the standard terms and conditions hereto attached as **Annex E**. Local purchases, including purchases from other PEZA-registered Export Enterprises, shall be subject to applicable standard PEZA rules, requirements and procedures.
- 3.2.8 All goods to be handled by an ELSE under an eLOA shall be contained in the eLOA Monitoring and Liquidation Ledger (eMLL) provided in the eZTS, which shall be in the PEZA-prescribed format (**Annex F**). The eMLL in the eZTS may be viewed by the ELSE, its EEE-client and PEZA.

- 3.2.9 An ELSE may request for cancellation of an Approved eLOA at any time within the validity period of the eLOA, provided all the transactions made therein are properly liquidated.

Likewise, the ZA/ZM/OIC may initiate the cancellation of an Approved eLOA for violation by the ELSE of any of the terms and conditions provided in Annex E hereof, or for any other violation of PEZA Rules and Regulations.

- 3.2.10 As presented above, the various status in the eLOA process which will be displayed in the eZTS are as follows:

- **“FOR APPROVAL”** shall mean that the eLOA application has been lodged and submitted by the ELSE in the eZTS.
- **“APPROVED”** shall mean that the eLOA application of the ELSE has been reviewed and approved by the ZA/ZM/OIC and is available for use by the ELSE.
- **“CANCELLED”** shall mean that the ELSE opted to stop using a valid eLOA. For this purpose, the ELSE shall submit to the ZA/ZM/OIC through the eZTS its request to cancel the eLOA; provided, however, that the eLOA shall be cancelled by the ZA/ZM/OIC only when all electronic Zone Transfer Documents, or eZTDs, filed against the said eLOA have been duly liquidated / tagged in the eZTS in accordance with the procedureS prescribed in Section 3.4.3 of these Guidelines.
- **“EXPIRED”** shall mean that the eLOA is no longer valid for use, i.e., on the day after the end of the one-year validity period of the eLOA or when the approved quantity or value of all goods indicated in the eLOA have been fully utilized / consumed. The eZTS shall automatically generate the eLOA's status as “EXPIRED.”

- 3.2.11 The ELSE may file an application for renewal of an EXPIRED eLOA, provided that all approved eZTDs filed by the ELSE against the said EXPIRED eLOA have been “CLOSED” in accordance with Sections 3.4.2 and 3.4.3 of these Guidelines.

3.3 Filing and Approval of Electronic Zone Transfer Document (eZTD)

- 3.3.1 Prior to each transfer of goods by the ELSE to its EEE-client under an approved eLOA, the ELSE shall electronically file through the eZTS, an application for the corresponding electronic Zone Transfer Document (eZTD) shown in **Annex G** hereof, which replaces the existing manual PEZA Permit Form 8112.

The details of the eZTD application shall, at all times, conform with the particulars in the corresponding approved eLOA.

Among other information, the ELSE shall indicate in the eZTD the **Transfer Date** (TD) within which the actual transfer / delivery of goods to its EEE-client shall be made by the ELSE.

- 3.3.2 An eZTD application may be filed ahead of the intended Transfer Date.
- 3.3.3 The electronic filing of an application for an eZTD shall be subject to the VASP lodgment fee and to the PEZA existing processing fee for indirect/constructive export of Php 180.00 for goods valued below US\$ 10,000.00 and Php360.00 for goods valued at US\$10,000.00 and above. The said fees shall be deducted automatically in the pre-payment account for PEZA fees established by the ELSE in the eZTS.
- 3.3.4 The electronically submitted eZTD shall be electronically approved by the System provided that the application is compliant with all of the following: (a) all the details in the application conform with the corresponding approved eLOA; (b) the eLOA against which the eZTD is filed is not "EXPIRED"; (c) the volume and value of the goods in the eZTD application is equal to or less than the remaining balance of the goods in the corresponding eLOA; and (d) there is no "OPEN" previously approved eZTD against the same eLOA. Otherwise, the eZTD application shall require prior approval of the ZA/ZM/OIC. The System shall automatically reject any eZTD application when the volume or value of the goods applied for exceeds the allowable volume and value in the approved eLOA.
- 3.3.5 Upon approval of the eZTD, a system-generated barcode shall be inscribed on the eZTD, representing the electronic signature of PEZA, and the System's specific Control Number for the said eZTD. The volume/quantity and value of goods indicated in the approved eZTD shall be deducted electronically from the total authorized volume and value of the said goods in the corresponding approved eLOA.

3.4. Transfer of Goods under an Approved eZTD

- 3.4.1 Immediately prior to actual delivery of goods from the ELSE's facility to its EEE-client's facility, the ELSE shall print the **Approved** eZTD with the corresponding system-generated Barcode and present the printed copy of the eZTD and the Delivery Receipt to the PEZA Zone Office / PEZA Gate Guard for inspection / stamping prior to the delivery of goods to the EEE-client. The date and time of approval shall be indicated on the printed eZTD.

- 3.4.2 The withdrawal of the ELSE's goods in the Approved eZTD from its warehouse facility and actual delivery thereof to its EEE-client shall take place not later than 12 midnight of the indicated Transfer Date.
- 3.4.3 Upon receipt of the goods by the ELSE's EEE-client but not later than five (5) days from the indicated Transfer Date in the eZTD, said EEE-client shall acknowledge / confirm receipt of the goods indicated in the eZTD/Delivery Receipt (DR), by way of electronically tagging the eZTD as "**Received**", thereby rendering the said eZTD as "**CLOSED**".
- 3.4.4 In the event that the actual goods received by the EEE-client is not equal to the volume and / or value indicated in the eZTD, the EEE-client shall indicate the actual Volume and/or Value in the "Remarks" section in the eZTS, but this will render the status of the subject eZTD in the System as "**OPEN.**" The ELSE/EEE-client shall present to the ZA/ZM/OIC the printed copy of the eZTD earlier stamped by the PEZA zone office / PEZA Gate Guard and Delivery Receipt duly signed received by the EEE-client, and such other documents as the ZA/ZM/OIC may require as needed, for validation/appropriate action in accordance with PEZA established procedures. The ZA/ZM/OIC shall access the eZTS to indicate the actual volume/value of goods delivered as Received under the eZTD, thus rendering the eZTD status as "**CLOSED**". The eZTS will then automatically update the eMLL of the eZTD's corresponding eLOA.
- 3.4.5 The various status in the eZTD process which shall be displayed in the eZTS are as follows:
- "**APPROVED**" shall mean that an approved eZTD has not been used by the ELSE to effect the withdrawal of the corresponding goods from its facility for delivery to its EEE-client.
 - "**OPEN**" shall mean that the goods covered by an eZTD was presented to the PEZA Zone Office /PEZA Gate Guard for stamping/tagging as Released, but the EEE-client has not acknowledged receipt of the said goods. An eZTD with "**OPEN**" status shall not expire.
 - "**CLOSED**" shall mean that the goods delivered by the ELSE under an Approved eZTD has been acknowledged/tagged as "**Received**" by the EEE-client.
 - "**EXPIRED**" shall mean that an approved eZTD has not undergone subsequent stamping/tagging as Released by the PEZA Zone Office within the prescribed period of five (5) days from the indicated Transfer Date in the approved eZTD.

3.5 Electronic Payment of Fees

- 3.5.1 All applicable fees for all applications to be made by the ELSE in the eZTS shall be automatically deducted from the ELSE's pre-payment account in the eZTS, which at any given time, shall conform with the same funding requirement prescribed by PEZA for the pre-payment module of the PEZA electronic Import Permit System (eIPS) and the PEZA Automated Export Documentation System (AEDS).
- 3.5.2 The amount of PEZA processing fee for the eLOA and eZTD debited from the ELSE's pre-payment account in the eZTS shall be indicated in the eLOA / eZTD transaction receipt generated by the System, including the corresponding payment reference number.

4.0 AVAILABILITY

The eZTS is web-based and is available 24/7. Filing of applications for eCertificate, eLOA and eZTD shall be within the regular office hours / work days, i.e., 8:00 AM – 5:00 PM, Monday – Friday.

As provided in Section 3.3.2 above, an eZTD may be filed ahead of the intended Transfer Date. However, any application / lodgment made outside of the regular office hours/days, particularly on applications that require the approval of the ZA/ZM/OIC, shall be attended to upon the resumption of the next regular office hours.

5.0 MANUAL INTERVENTION

Only when the eZT System of all VASPs is down for a minimum of four (4) hours or for acts of nature (force majeure) that will render the system totally inaccessible, shall the application for intra-zone transfer of goods between ELSEs and their EEE-clients be reverted to the manual system until access to the System is restored.

6.0 GENERATION OF REPORTS

The VASP shall provide for the generation of reports on all the applications/lodgements made through the eZTS, including the status thereof, similar to the reports being generated on transactions under PEZA's eIPS and AEDS.

This Memorandum Order shall take effect on 01 July 2017.

 HOA/vss

ANNEX A

Republic of the Philippines
Bureau of Customs
Philippine Economic Zone Authority

24 July 2015

Joint Memorandum Order
No. 2 - 2015

SUBJECT : Implementation of the Electronic Zone Transfer System (eZTS) for the Transfer of Goods between PEZA-Registered Enterprises.

Pursuant to Bureau of Customs (BOC) - Philippine Economic Zone Authority (PEZA) Memorandum of Agreement, dated 28 April 2001, which provides for the promulgation and implementation of simplified rules and regulations in compliance with R.A. No. 8792, otherwise known as The E-Commerce Act, for the tax and duty-exempt importations and exportations of PEZA-registered enterprises, including farm-out of their goods, through the issuance of BOC-PEZA Joint Memorandum Orders, the following rules and regulations shall govern the transfer of goods by PEZA-registered enterprises to other PEZA-registered enterprises.

1.0 Objectives

- 1.1 To further facilitate the conduct of business by PEZA-registered enterprises through the implementation of a simpler and more efficient system for documenting and processing the clearance, release and transfer of goods between PEZA-registered enterprises through the Electronic Zone Transfer System (eZTS).
- 1.2 To provide an effective monitoring and safeguard system for the movement of duty and tax-free goods in order to protect government revenues by ensuring that duty and tax-free goods cleared and released for transfer from one PEZA-registered enterprise to another PEZA-registered enterprise are directly and faithfully delivered to and received by the intended recipient-PEZA-registered enterprise.

2.0 Scope

For the purpose of this Order, the "transfer" of goods shall refer to the procedure under which goods of a PEZA-registered enterprise are cleared and released tax and duty-free from its PEZA economic zone location, and transferred to another PEZA-registered enterprise located within the same PEZA economic zone (intra-zone transfer) or in another PEZA economic zone (inter-zone transfer). "Transfer" shall also include the clearance, release and transfer of tax and duty-free goods of a PEZA-registered enterprise to another facility of the same enterprise located in another PEZA economic zone.

This Order shall apply to all transfers of goods (such as but not limited to constructive exports, farm-out for sub-contracting, and permanent/temporary transfers of goods and equipment) by a PEZA-registered enterprise to another PEZA-registered enterprise or to another facility of the originating PEZA-registered enterprise located in another PEZA economic zone.

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3.0 General Provisions

- 3.1 **Value Added Service Providers (VASPs).** The eZTS shall be operated by PEZA-accredited VASPs under guidelines and requirements prescribed by PEZA.
- 3.2 **Electronic Letter of Authority (eLOA).** The eZTS shall include an Electronic Letter of Authority (eLOA) which shall be electronically secured from PEZA by the originating PEZA-registered enterprise transferring goods within the purview of this Order, following PEZA established procedures on LOA issuance for transactions requiring a LOA. Transfers of goods required to be covered by an eLOA shall be approved by PEZA only if the appropriate eLOA has been secured by the originating PEZA-registered enterprise from PEZA.
- 3.3 **Electronic Zone Transfer Document (eZTD).** The eZTD is the single document that consolidates and replaces the following PEZA Permits :
 - 8105 – Permit to Bring Goods from the Customs Territory into the Ecozone
 - 8106 – Permit to Bring Goods from the Ecozone into the Customs Territory
 - 8110 – Permit to Withdraw Goods from the Ecozone for Sample Purposes
 - 8112 – Permit to Sell Ecozone-made Goods and for transfer of materials other than ecozone-made goods within the Ecozone
 PEZA Boatnote - Transshipment Permit while Goods are in transit
- 3.4 **General Transportation Surety Bond (GTSB).** PEZA-registered enterprises transferring goods within the purview of this Order shall post a General Transportation Surety Bond (GTSB) to guarantee the direct and faithful delivery of goods from the PEZA economic zone – location of the originating PEZA-registered enterprise to the intended recipient PEZA-registered enterprise or to another facility of the originating PEZA-registered enterprise located in another PEZA economic zone. The GTSB shall take the place of the Customs Boat Note and PEZA underguarding. BOC underguarding is not required. For intra-zone transfers, GTSB is not required.

4.0 Administrative Provisions

- 4.1 **Responsibility of the PEZA Enterprise.** The PEZA-registered enterprise shall be accountable for all applications for e-LOA and e-ZDTs electronically filed in its name unless the concerned PEZA-registered enterprise immediately advises in writing / by e-mail, that it has not authorized the lodgement of a particular application for eLOA and / or eZDT.
- 4.2 **Enrollment with VASPs.** PEZA-registered enterprises transferring goods or receiving transferred goods within the purview of this Order shall enroll in the eZTS through a PEZA-accredited VASP in accordance with procedures and requirements prescribed by PEZA. The PEZA enterprise shall be given a corresponding user account by the VASP upon enrollment.
- 4.3 **Posting of a General Transport Surety Bond (GTSB).**
 - 4.4.1 A single GTSB shall be obtained by the originating-PEZA-registered enterprise with BOC-accredited surety companies, the minimum face value

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of which shall be equivalent to the estimated duties and taxes on all the goods to be transferred by the originating PEZA-registered enterprise to all its intended recipient PEZA-registered enterprises for a period of seven (7) days, based on the average actual daily transfers of goods by the originating PEZA-registered enterprise during the last three (3) months preceding the posting of the Bond. The GTSB shall be registered with the BOC District Collector with jurisdiction over the PEZA economic zone location of the originating PEZA-registered enterprise, or in accordance with BOC regulations.

4.4.3 In the event that the originating PEZA-registered enterprise is transferring goods for the first time, the face value of the GTSB shall be based on an affidavit to be issued by the duly authorized official of the enterprise indicating the total estimated value of all goods to be transferred for a three (3)-month period. In the event of an increase in the value of goods actually transferred after a six-month period, the originating PEZA-registered enterprise shall increase the face value of the original GTSB.

4.4.4 The face value of the GTSB shall be computed as follows:

$$\frac{\text{Total FOB value of transferred goods for the preceding three-month period}}{90 \text{ days}} \times 7 \times 14\%$$

4.4.5 The originating-PEZA enterprise shall furnish PEZA a copy of the GTSB duly approved by the BOC, including a copy of the Official Receipt evidencing payment of the Bond. The original Bond and Official Receipt shall be presented to PEZA for authentication of the copy submitted.

4.4.6 The GTSB shall be valid for a one-year period. There shall be no need for the BOC to check on the GTSB value for "charging/debiting" or for "crediting" for every transfer of goods under this Order.

4.5 Accountability of PEZA Enterprises for eZTS User Accounts . Originating and recipient PEZA-registered enterprises shall be fully responsible and accountable for the use of the eZTS User Account issued by the VASP, for the actions of their designated responsible officials / personnel and authorized representatives, including but not limited to the filing, lodgement, submission and processing of applications for eLOAS and eZTDs, release of goods for transfer and acceptance of goods transferred, and shall provide said officials/personnel and representatives with appropriate Identification (ID) cards and written authorizations.

File
5.0 Operational Procedures

5.1 Electronic Letter of Authority (eLOA)

5.1.1 Prior to the transfer of goods, the duly authorized representative of the originating PEZA-registered enterprise shall, if required by PEZA for said transfer, file an application for an Electronic Letter of Authority (eLOA) under the eZTS through any of the PEZA-accredited VASPs with which the PEZA enterprise has enrolled. In the case of PEZA-registered Ecozone Logistics

Service Enterprise (ELSE), the eLOA application shall be made prior to the importation of goods intended for transfer to its PEZA-registered client/s, following the PEZA established procedures on LOA issuance for ELSEs. The electronically filed application shall, in the minimum, contain the following information: (a) Name, economic zone location and PEZA Registration Certificate No. of recipient-PEZA enterprise/s; (b) Purpose of the transfer; (c) Specific description of goods; (d) Volume/Quantity and Unit of Measure of goods; (e) Value (in US\$) of the goods. A Reference Number is issued upon lodgement of the eLOA application.

5.1.2. After appropriate validation, PEZA shall electronically approve / disapprove the LOA.

5.1.3 The description, volume / quantity and value of the goods indicated in the approved eLOA shall be the basis for subsequent applications for the electronic Zone Transfer Document under the eZTS.

5.2 Application for Transfer of Goods through the Electronic Zone Transfer Document (eZTD)

5.2.1 Applications for transfer of goods can be filed / lodged by the originating PEZA-registered enterprise only if the enterprise has obtained and registered its GTSB with the BOC, and has secured an approved eLOA from PEZA, if such be required for the transfer.

5.2.2 Through the VASP, the originating PEZA-registered enterprise files an application for the eZTD through the eZTS by providing all required information and submitting to required documents to PEZA.

5.2.3 PEZA shall check the submitted application and shall either electronically approve or disapprove the eZTD application. An approved eZTD shall cause the electronic deduction of the volume/value of the goods approved for transfer from the volume/value of the goods authorized in the corresponding approved eLOA.

5.2.4 Upon completion of the PEZA approval of the eLOA, the System generates a barcode on the eZTD. The barcode represents the System-generated electronic signature. Approved eZTDs shall be electronically forwarded by the System to BOC.

5.2.5 The originating-PEZA enterprise prints the approved eZTD with the System-generated barcode and the corresponding electronically generated eZTD number.

5.2 Document Examination and Goods Inspection

5.3.1 PEZA and BOC may exercise the option to inspect the goods to be transferred within thirty (30) minutes from time of printing of the eZTD. The BOC office in the PEZA economic zone may view approved eZTDs of PEZA-registered enterprises located in the said zone through its BOC workstation. The date and time of printing and the time the 30-minute period lapses shall be printed on the eZTD. For this purpose, no goods for transfer may be allowed to exit from the premises of the originating-PEZA enterprise (for intra-zone transfers) nor

from the economic zone gate (for inter-zone transfers) within the said 30-minute period.

In the event that PEZA exercises the option to inspect the goods, PEZA shall electronically or through the fastest means possible immediately inform the concerned PEZA-registered enterprise and BOC within the prescribed 30-minute period. In the event that BOC exercises its option to inspect the goods, BOC shall electronically or through the fastest means possible inform PEZA within the prescribed 30-minute period, and PEZA in turn shall, electronically or through the fastest means possible, immediately inform the concerned PEZA-registered enterprise. PEZA shall then instruct the PEZA Gate Guard not to allow the exit of the goods until the same have been cleared for exit by PEZA and BOC. Inspections shall be conducted jointly by BOC and PEZA. A report on all examinations conducted must be prepared jointly by BOC/PEZA, copy of which shall be provided to the PEZA enterprise. The exercise of the option to inspect goods shall be based on Guidelines issued respectively by the BOC and PEZA, and the inspection report shall indicate the basis for examination in accordance with the Guidelines. Inspection shall be undertaken within the soonest time after the BOC and / or PEZA have indicated the exercise of their option to inspect the goods. Inspection by BOC is not required for intra-zone transfers.

- 5.3.2 Goods for transfer that cannot wait for the 30 minute no-exit period to lapse may be volunteered for inspection by the PEZA-registered enterprise. The PEZA enterprise shall make such request and notify BOC and PEZA accordingly.

5.4 Exit and Transfer of Goods

- 5.4.1 After the prescribed 30-minute allowance has lapsed and in the absence of a notification from BOC and/or PEZA that the goods are subject to physical examination, the goods shall be allowed to exit from the premises of the originating PEZA-registered enterprise (for intra-zone transfers) or from the economic zone location of the originating PEZA-registered enterprise (for inter-zone transfers) upon presentation to the PEZA Gate Guard of the printed eZTD with the barcode, which shall thence be electronically scanned by PEZA.
- 5.4.2 In the event that BOC and/or PEZA exercise/s the option to inspect the goods in accordance with 5.3.1 above, the goods shall be allowed to exit from the economic zone location of the originating-PEZA enterprise upon clearance of BOC/PEZA subject to the procedure provided in 5.4.1 above.
- 5.4.3 No goods shall be allowed to exit from the economic zone before the lapse of the prescribed thirty (30) - minute no-exit period printed on the eZTD, unless BOC and PEZA have cleared the goods for exit after inspection as provided in 5.3.2 above.
- 5.4.4 Verification of the authenticity of the eZTD and confirmation of the release of the goods for transfer under this system shall be through the use of an electronic scanner prior to exit of the goods from the economic zone location of the originating-PEZA enterprise. The scanning of the barcode by PEZA shall electronically tag the goods in the System as having been released from the economic zone.

5.5 Delivery of Goods

- 5.5.1 Upon the entry of the goods in the economic zone location of the recipient-PEZA-registered enterprise, the barcode of the eZTD shall be electronically scanned by PEZA. The scanning shall electronically tag the goods in the System as having been received in the economic zone-location of the recipient PEZA-registered enterprise.
- 5.5.2 The goods shall be inspected jointly by PEZA and BOC where there are indications that the cargo may have been opened or tampered in transit, or on the basis of examination guidelines respectively issued by BOC and PEZA. Physical examination of goods shall be conducted only in the presence of a duly authorized representative of the recipient-PEZA-registered enterprise.
- 5.5.3 PEZA and BOC shall allow the direct delivery of goods to the premises of the recipient PEZA-registered enterprise unless the goods are to be inspected by BOC and PEZA.
- 5.5.4 Upon receipt of the goods in the premises of the recipient-PEZA-registered enterprise, the said enterprise shall access the eZTS and shall electronically enter the eZTD Permit No. in the corresponding eZTD to indicate that the goods have reached its final recipient-PEZA-registered enterprise-destination.
- 5.5.5 For intra-zone transfers, unless PEZA exercises the option to inspect the goods for within the above-cited 30-minute inspection allowance period, the goods shall be delivered directly from the premises of the originating-PEZA-registered enterprise to the premises of the recipient-PEZA-registered enterprise. The recipient-PEZA-registered enterprise shall access the eZTS and shall electronically enter the eZTD Permit No. in the corresponding eZTD to indicate that the goods have reached its final recipient PEZA-registered enterprise-destination.
- 5.5.6 PEZA and BOC officers can access the eZTS to monitor and verify the status of all eZTDs issued to ensure that the goods have reached their respective final recipient-PEZA-registered enterprise destination in its PEZA economic zone location.

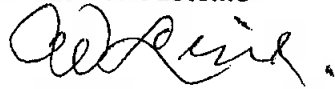
6.0 Repealing Clause

All rules, regulations and other issuances inconsistent with this Order are hereby deemed repealed, suspended or modified accordingly.

7.0 Effectivity

This Order shall take effect upon the issuance of the guidelines to implement the provisions of this Order.

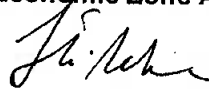
Bureau of Customs



ALBERTO D. LINA
Commissioner



Philippine Economic Zone Authority



LILIA B. DE LIMA
Director General

JUL 21 2015

TO BE PRINTED ON THE APPLICANT'S LETTERHEAD

ANNEX B

PRO-FORMA APPLICATION LETTER FOR ENROLMENT IN PEZA eZTS

Date:

PEZA ZA/ZM/OIC
 Zone Location
 Zone Address

Dear ZA/ZM/OIC _____:

This is to submit our application for registration in the PEZA Electronic Zone Transfer System (eZTS).

We further submit the following information/documents required for registration in the eZTS:

A. Designated Alternate Signatory: Name :

Position :

B. Preferred Date of eZTS Activation:

C. Authorized Brokers/Forwarders:

(If the Enterprise engage the services of a broker/forwarder, it may authorize more than one broker; indicate the validity date of Broker's accreditation with PEZA; for each authorized broker staff – indicate name, position, contact numbers (landline and cellphone) and email address)

We confirm that we have read PEZA/BOC Joint Memorandum Order No 2-2015 dated 24 July 2015 on the Implementation of the Electronic Zone Transfer System (eZTS) for the Transfer of Goods between PEZA-Registered Enterprises; BOC CMO 40-2015 dated 28 October 2015; and PEZA Memorandum Order No. 2017 - 008 providing the guidelines for the eZTS and I acknowledge that our company shall be accountable for the designation of authorized users on our behalf, monitoring of eCertification, eLOA and eZTD applications made in the system.

I further declare that goods transferred through the eZTS are in accordance with our PEZA approved registered activities.

Very truly yours,

 Signature over Printed Name of the President/CEO)

 Name of PEZA-registered Enterprise / PEZA C.R. No.

DESIGNATION OF ALTERATE SIGNATORY/AUTHORIZED OFFICERS FOR TRANSACTIONS IN THE eZTS

I hereby designate and authorize Mr/Ms (Full Name), (Position), a bonafide employee of our company, whose specimen signature and initials appear below, to certify in behalf of our company and in my absence, any changes to be made on the following List of Authorized Officers, to be given access to the Electronic Zone Transfer System (eZTS) for the transfer of goods between our company and other PEZA-registered ecozone enterprises.

NAME	Position/ Designation	SIGNATURE	INITIAL	Cell No./email address

List of Company's Authorized Officers to access eZTS

Name	Position/Designation	Cell No/email address

We understood that (Name of PEZA-registered enterprise) shall be solely accountable for all applications electronically filed in the eZTS in its name.

Signature over Printed Name of the President/CEO

Name of PEZA-registered Enterprise / PEZA C.R. No.

Date

eCertificate

ANNEX C

Locator Enterprise:
Zone Location:

EC No.: Zone-EC-CN-YY-VASP
Date Submitted: 06/18/2015
Date Approved: 06/09/2015

This is to certify that (Name of ELSE) is: (Please tick the appropriate box/circle/line)

- our appointed Warehouse/Logistics Service Provider which will procure and store for subsequent sale/delivery to our facility, the goods described below either thru:
 - Direct import Indirect Import Sourced from Domestic Enterprise
 - ___ PEZA Enterprise
 - ___ Other Export-oriented Enterprise
- the appointed Warehouse/Logistics Service Provider of our supplier, (Company Name) with _____ address _____ at _____;
- our appointed Warehouse/Logistics Service Provider for the *storage and inventory management of our goods, for our subsequent retrieval (**for existing, last column is mandatory**)

The appointed Warehouse/Logistics Service Provider is a PEZA – registered Ecozone Logistics Service Enterprise (ELSE)Ecozone Facilities Enterprise engaged in warehousing/logistics operations/EEE-WD under C.R. No. (that of ELSE) dated _____ with facility located at (PEZA Zone Location)

Generic Description /1	Item Code	Specific Description	QTY.	UOM /2	REGISTERED PROJECT where items will be used/3	*Inventory with ELSE as of _____ (as applicable)
Chemical		Alpha Cleaner 500	2	ltrs	Manufacture of semiconductor devices	
Machine		Die Bonder	1	unit		
Resin		Duranex PBT 313RA	500	kgs		
Packaging Material		Corrugated box	100	pcs		
Raw Material		Integrated Circuit	2000	pcs		

Pls add row/s as necessary
 1/ Raw Material, equipment, equipment part, chemical, resin, software, system, consumables for production, tools, etc.
 2/ ltr, pc, unit, set, kgs, etc.
 3/nominating enterprise

We further certify that the above goods, with a tax and duty exemption incentives shall be used exclusively in our PEZA-register activities.

NAME OF PEZA – REGISTERED ENTERPRISE

ENDORSED BY ZA/ZM/OIC

NAME OF REPRESENTATIVE ID No.
Date: _____

AUTHORIZED

ZONE

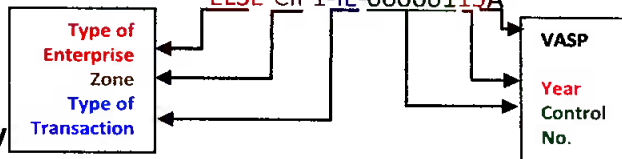


Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY
PEZA Building Roxas Boulevard corner San Luis St.
Pasay City, 1300



ELSE-CIP1-IE-00000115A

Electronic Letter Of Authority
(Type of Transaction)



Application No. : 0000001
Application Date : 06/16/2015

Approved Date : 06/16/2015
Validity Date : 06/15/2016
PEZA Processing Fee:
Payment Reference No:

Logistics Enterprise : SIIX LOGISTICS PHILS. INC
Zone Location : Carmelray Industrial Park 1 - SEZ
Consignee : JECO AUTOPARTS PHILS., INC
Zone Location : Carmelray Industrial Park 1 - SEZ

PEZA COR No. : 97-002-F
PEZA COR No. 95-144

HS Code	Item Code	Item Description	Quantity	UOM	Unit Price(US\$)	Value (US\$)
8534.0090.000	FTCP05162012	PCBA	60,000	pcs	.75	60,000.00
3920.6290.000	FTCP05162012A	Resistor	280	pcs	1.00	280.00

SOURCE OF GOODS:

- Direct import
 Indirect Import
 Domestic Enterprise
 ___ PEZA Enterprise
 ___ Other Export-oriented Enterprise

Your request to engage in warehousing/logistics services is **APPROVED** subject to the standard terms and conditions set forth under PEZA MO No. 2017-008 dated 30 June 2017

Any violation of the terms and conditions of this authority, pursuant to the above PEZA MO, PEZA rules and related issuances shall be caused for the imposition upon the PEZA-registered enterprise eLOA applicant of applicable penalties under PEZA rules, including but not limited to revocation of this authority

Issuance of this Letter Of Authority (LOA) is based on the representation/manifestation contained in the electronic application. Any false statement or misrepresentation in this application shall be subject to the penalties imposed under Section 28 of Presidential Decree. 66 or other applicable laws

ANNEX E

**STANDARD CONDITIONS for
Letter of Authority (LOA)
to Ecozone Logistics Service Enterprises (ELSEs)
Supplying / Delivering Goods to PEZA-registered EXPORT Enterprises**

1. **All** PEZA Permits/Forms, documents, invoices, delivery receipts, purchase orders and other documents relative to transactions under this authority shall indicate the specific description of the goods in the eLOA issued by PEZA to the ELSE and the respective quantity, UOM and value of each type of goods.
2. The **ELSE's purchases from PEZA-registered Export Enterprise/s listed as "Source of Goods"** in the LOA shall be subject to PEZA's standard procedures for constructive exportation. The entry of goods into the ELSE's facility /zone location shall be covered by PEZA Permit Form 8105 in accordance with standard PEZA procedures. The ELSE's purchases from PEZA-registered Export Enterprises located within the same zone location as the ELSE's facility shall be subject to standard PEZA procedures for intra-zone transfers.
3. The **ZA/ZM/OIC of the ELSE's PEZA Enterprise-Client/s is authorized to withhold his eCertificate / withhold issuance of the corresponding Permit for any of the authorized goods** listed in the eLOA if it is determined by the ZA/ZM/OIC that said goods are NOT in the nature of the class of goods allowed to be handled by ELSEs under the Guidelines for ELSEs' operations issued by the PEZA Board under its Board Resolution No. 97-366, dated 11 November 1997, as amended.
4. For goods regulated by other government agencies (e.g., PDEA, PNP-FED, DENR-EMB, FDA, NTC, OMB, etc.), the ELSE shall secure the required license/clearance/certificate/permit to import/handle/transport/store the regulated goods, and comply with the conditions prescribed in the said clearance/certificate/permit.
5. **Additional Conditions for CHEMICALS**
 - a. The ELSE shall be responsible for the safe transport and storage of hazardous goods into the economic zone, as well as for spill recovery and emergency response in case of accidental spillage. Exhaust systems, proper ventilation and emergency showers shall be installed in the ELSE's facility.
 - b. The ELSE's workers must be provided with Personal Protective Equipment at all times and their use thereof must be strictly enforced. The ELSE shall comply with the minimum requirements of the Occupational Safety and Health Standards to ensure safe working conditions at all times.
 - c. The ELSE shall post all Material Safety Data Sheets in conspicuous places inside its warehouse facility and transport vehicle for the proper guidance of its employees on the safe transport, storage, handling and disposal procedures of its chemicals. Said Material Safety Data Sheets shall also be provided to its PEZA Enterprise-Clients.
6. All documents on goods imported / procured from PEZA enterprises or non-PEZA enterprises by the ELSE shall be in its own name.
7. All goods imported / procured from PEZA-enterprises or non-PEZA enterprises by the ELSE shall be first brought to the ELSE's warehouse facility in its Zone location before these are subsequently delivered to its PEZA Enterprise-Client/s.
8. **Every withdrawal** of goods from the ELSE's facility for delivery to the ELSE's PEZA Enterprise-Client/s shall be covered by duly approved eZTD, supported by ELSE's Delivery

Receipt/Invoice, or equivalent document, indicating the specific description of goods and specific quantity / volume/ value thereof to be acquired from/delivered by the ELSE.

9. **All goods received by the ELSE's PEZA Enterprise – Client/s** shall be acknowledged as Received in the system within five (5) days from the indicated Transfer Date in the eZTD.
10. **Within seven (7) days from each withdrawal of goods from the ELSE's facility**, the ELSE shall submit the following to its ZA/ZM/OIC:
 11. The ZA/ZM/OIC may disallow any further importation/procurement from PEZA enterprises or non-PEZA enterprises by the ELSE if, at any time, as required by the ZA/ZM/OIC, the ELSE fails to account for any goods imported / procured from PEZA enterprises or non-PEZA enterprises under the LOA.
 12. The ELSE shall use only PEZA-registered/accredited brokers, forwarders and truckers in moving goods from the port, from another PEZA zone or from local supplier/s to the ELSE's warehouse facility in the PEZA Zone, and from the ELSE's facility to the respective facility/ies of its PEZA Enterprise-Client/s.
 13. The ELSE shall not, under any circumstances, bring / deliver any of the goods to the domestic market.
 14. The ELSE shall keep a materials registry/logbook or a record of materials received in and withdrawn from its warehouse for delivery to its PEZA Enterprise-Client/s. All goods received in the warehouse and all issues from / withdrawals for delivery to the ELSE's PEZA Enterprise-Client/s shall be recorded in the materials registry. The entry of goods into the ELSE's facility shall specify the PEZA Import Permit/PEZA Permit Form 8105/ 8112 number, date of issue thereof, and the description, quantity and value of the goods. All withdrawals from the ELSE's facility shall indicate the PEZA Permit 8106/8112 number, date of issue thereof, and the description, quantity and value of goods. All materials registry shall indicate the balance of all goods imported/ procured from PEZA enterprises or non-PEZA enterprises under the LOA and, together with other official records in connection with the ELSE's warehousing operations, shall be kept in its building premises or warehouse, and open to inspection by authorized PEZA personnel.
 15. Whenever necessary and upon authority given by the ZA/ZM/OIC in the zone location of the ELSE, authorized PEZA personnel may take an inventory of goods in the ELSE's warehouse facility. PEZA may require the ELSE to submit such other reports on its operations or documents as may be deemed necessary.
 16. Any new / additional export enterprise-client/s to be serviced by the ELSE or any type of goods, other than those indicated in the approved eLOA, shall be subject to a PEZA Letter of Authority prior to the ELSE's servicing of the said new / additional export enterprise-client/s or its sourcing of goods from new/additional sources.
 17. The ELSE shall comply with all procedures, requirements and limitations for warehousing/logistics operations provided for under PEZA Board Resolution No. 97-366, dated 11 November 1997, as amended.
 18. Filing of renewal of eLOA shall be subject to the conditions set forth under PEZA M.O. No. 2017-008 and the submission of a certified report on the volume and value of goods imported / procured from PEZA enterprises and non-PEZA enterprises by the ELSE and delivered to its PEZA – Enterprise clients under the previous LOA, and the inventory on hand, duly certified by at least two (2) responsible officials of the ELSE, in accordance with the PEZA-prescribed report format.

e-LOA: Ledger for the Importation/Procurement, Supply/Sale

Originating PEZA Registered Enterprise

Zone Location

LOA Reference Number :

Receiving PEZA Registered Enterprise

LOA Expiry Date

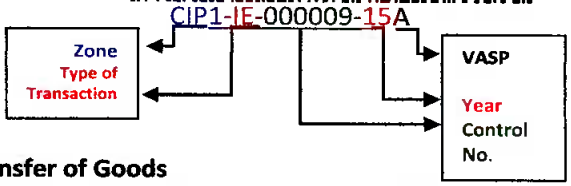
VASP:

(A) Item No.	(B) DESCRIPTION OF GOODS	(C) UOM	(D) UNIT PRICE (US\$)	(E) e-LOA BEGINNING BALANCE		(F) DELIVERY DETAILS BY OPRE				(G) RECEIVED GOODS BY RPRE			(H) REMARKS		(I) E-LOA ENDING BALANCE		
				E.1 Qty	E.2 Value	eZTD Ref. No.	Delivery Date	Qty	Value (US\$) Editable	Delivery Date	G.1 Qty.	G.2 Value (US\$)	Cancelled	Expired	Qty (E1-G1)	Value (E.2-G.2)	
			100						80			15				-	85
									70			20				-	65
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Total			100						150			35					65

* OPRE - source of goods
RPRE - destination of goods



Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY
 PEZA Building Roxas Boulevard corner San Luis St.
 Pasay City, 1300



Electronic Permit For INTRA Zone Transfer of Goods

Application No. : 0000009
 Application Date : 06/18/2015
 Approved Date : 06/18/2015
 LOA Number : ELSE-CIP1-IE -00000115A

Date of Transfer : 06/20/2015
 PEZA Processing fee: 360.00
 Payment Reference No : 058650
 Payment Date :

Enterprise Name : NEP LOGISTICS INC. PEZA COR. No. 99-09-I
 Zone Location : CIP1 - SEZ
 Consignee : FUJITSU TEN CORPORATION OF THE PHILIPPINES PEZA COR No. 01-063
 Zone Location : LTI - SEZ

HS Code	ITEM				FOB Value (US \$)	
	Code	Description	Quantity	UOM	Unit	Total
8534.0090.000	00012A	PCB	1,080	pcs	2.5	2,780.00

Purpose : Indirect Export Temporary Transfer Sample
 Subcontracting Permanent Transfer Repair

Supporting Commercial Inv : FTEN-00738 Packing List : Delivery Receipt : Gate Pass:
 Documents:

FOR MANUAL INTERVENTION/DISCREPANCY FOUND

CLEARANCE: This is to certify that the commodities covered by this Permit have been checked and found to be in order and may therefore be taken out/in of the Zone

PEZA Enterprise Service Officer

TALLY OF GOODS ENTERED INTO THE RECEIVING ENTERPRISE ON THE BASIS OF THE ABOVE PERMIT

Item Description	Quantity Arrived/UOM	Checked By :
		PEZA Examiner/Date:
PCB	1080 pcs	

Issuance of this permit is based on the representation/manifestation contained in the electronic application. Any false statement or misrepresentation in this application shall be subject to the penalties imposed under Section 28 of Presidential Decree. 66 or other applicable laws