


Republic of the Philippines  
**PHILIPPINE ECONOMIC ZONE AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE ECONOMIC ZONE AUTHORITY in the CSC website:

  
**MARIA GEORGINA Y. AFABLE**  
Department Manager III, HRDD

Date: November 20, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Group Manager	49	27	123839	Master's Degree or Certificate in Leadership & Management from the CSC	120 hours of supervisory/ management learning and dev't intervention	Five (5) years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Management Information System and Corporate Planning Group (MISCPG)
2	Division Chief III	209	24	85074	Master's Degree or Certificate in Leadership & Management from the CSC	40 hours of supervisory/ management learning and dev't intervention	4 years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Import/ Export Assistance Division
3	Division Chief III	105	24	85074	Master's Degree or Certificate in Leadership & Management from the CSC	40 hours of supervisory/ management learning and dev't intervention	4 years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Human Resource Development Division
4	Enterprise Services Officer IV	211-2	18	42159	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Import/ Export Assistance Division
5	Enterprise Services Officer III	212-2; 212-3	15	32053	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Import/ Export Assistance Division
6	Budget Officer IV	136	22	66867	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Budget and Treasury Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 8, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**MARIA GEORGINA Y. AFABLE**  
Officer-In-Charge, PASG/Concurrent Department Manager III, HRDD  
HRDD, 9th Flr DoubleDragon Center West Building, DD Meridian Park,  
Macapagal Avenue, Pasay City  
[recruitment@peza.gov.ph](mailto:recruitment@peza.gov.ph)