



## Philippine Economic Zone Authority

Roxas Boulevard corner San Luis St., Pasay City

Telefax No. 551-9587

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website: www.peza.gov.ph

### INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT (PEZA-HO-2013-07)

1. The Philippine Economic Zone Authority (PEZA), through its Corporate Operating Budget for CY 2013 intends to apply the sum of PESOS: Three Million Six Hundred Twenty Five Thousand Only (PhP 3,625,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Various IT Equipment. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PEZA now invites bids for the delivery of the following Goods:
  - a) Branded Desktop Computers - 45 sets
  - b) UPS - 45 units
  - c) Laser Printer (black & white) - 10 units
  - d) Laser Printer (A3, black & white) - 3 units
  - e) Multifunction Laser Printer (black & white - print, copy, scan) - 10 units
  - f) Multifunction Inkjet Printer (colored - print, copy, scan) - 10 units
  - g) Flatbed Scanner - 5 units

Delivery of the Goods is required within thirty (30) calendar days from receipt of Notice to Proceed. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

In addition, Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the PEZA and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.

5. A complete set of Bidding Documents may be purchased by interested Bidders starting on 12 July 2013 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of Five Thousand Pesos Only (PhP 5,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, **provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.**

6. The PEZA will hold a Pre-Bid Conference on 23 July 2013, 2:00 p.m. at the PEZA Social Hall, 6<sup>th</sup> Floor, PEZA Building, Roxas Boulevard corner San Luis St., Pasay City, which shall be **open only to all interested parties who have purchased the Bidding Documents.**
7. Bids must be delivered to the address below on or before 11:00 a.m. of 06 August 2013. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on 06 August 2013, 2:00 p.m. at the PEZA Social Hall, 6<sup>th</sup> Floor, PEZA Building, Roxas Boulevard corner San Luis St., Pasay City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. In case any of the above dates is declared as a special non-working holiday, it will be automatically reset on the next working day.
9. The PEZA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Philippine Economic Zone Authority  
Bids and Awards Committee Secretariat  
3<sup>rd</sup> Floor, Roxas Boulevard corner San Luis St., Pasay City  
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**(Sgd.) J. PORFIRIO LL. YUSINGCO**  
BAC Chairperson