




# Philippine Economic Zone Authority

MEMORANDUM CIRCULAR NO. **2012-003**<sup>epfl</sup>

TO : Zone Administrators and Managers  
Economic Zone Developer - Operators  
Economic Zone Locator Enterprises

FROM : Director General LILIA B. DE LIMA 

SUBJECT : Selection of Awardees for the PEZA Environmental  
Performance (PEP) Award for Y2012

DATE : 17 January 2012

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The Philippine Economic Zone Authority (PEZA) recognizes the commitment of its locator enterprises on the preservation and protection of the environment towards sustainable development, will again give due tribute to Top Environmental Performers in Economic Zones for Y2012.

All PEZA Locator Enterprises and Developer-Operators with exemplary environmental protection, conservation and management programs are enjoined to apply for the award.

The Application forms and copies of the PEP Award Mechanics may be obtained from Enterprise Assistance Division (EAD) in the economic zones or can be downloaded from the PEZA website at [www.peza.gov.ph](http://www.peza.gov.ph) under DOWNLOADS or <http://environment.peza.gov.ph/pep.php>

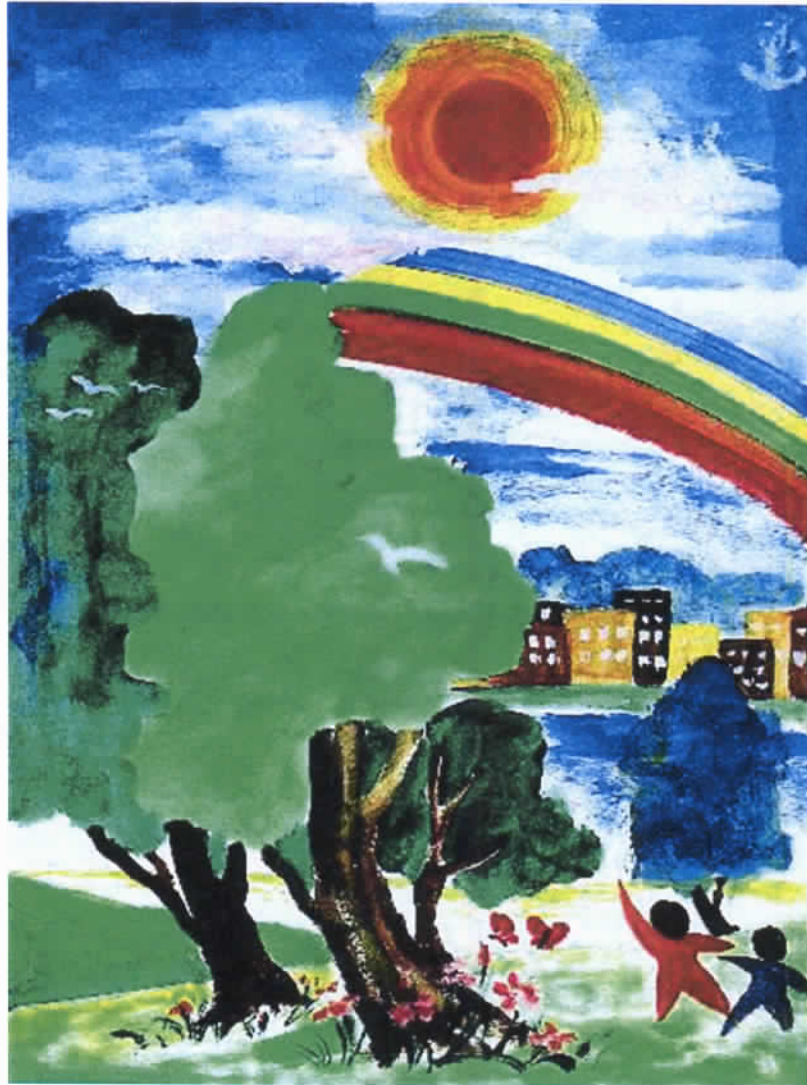
Application Forms should be submitted on or before **17 February 2012** to **Promotions and Public Relations Group (PPRG)**, [Attention: Environmental Safety Group (ESG)], 6<sup>th</sup> Floor PEZA Central Office, Roxas Blvd., Pasay City or through the respective PEZA Offices in the economic zones.

The PEP Award Mechanics and Schedule of Activities are attached for your reference.

Please feel free to call the Environmental Safety Group at Telephone Nos. (02) 551-34-30 loc 221 or 228 or (02) 551-65-61 (telefax) or email [esg@peza.gov.ph](mailto:esg@peza.gov.ph) for additional information and/or assistance regarding any requirements.



Republic of the Philippines  
**Philippine Economic Zone Authority**



**Environmental Award 2012**

**Mechanics**



# PEZA Environmental Award 2012

The **Philippine Economic Zone Authority (PEZA)** on its 16<sup>th</sup> Anniversary will give the **Annual PEZA Environmental Performance (PEP) Award** in recognition of PEZA Locator-Enterprises (LEs) and Developer-Operators (DOs) as **top environmental performers** through their sustained environmental compliance and innovative systems for continued improvement in the protection of the environment.

## I. Objective

The PEP Award is one approach of PEZA to further encourage its locators and Ecozone Developers to:

1. Institutionalize an environmental management system;
2. Motivate compliance with environmental regulations; and,
3. Foster partnership between the government and the industry in caring for the environment while simultaneously sustaining economic growth.

## II. Category

The Award shall be given to:

- a) **Category 1. (Large Enterprises)** - Top environmental performer/ locator enterprise for groups A & B in both Public and Private Economic Zones,
- b) **Category 2. (Small & Medium Enterprises)** - Top environmental performer/ locator enterprise for groups A & B in both Public and Private Economic Zones, and,
- c) **Category 3.** Top Environmental-performer Developer-Operator.

### Note:

Pls. See attached Two (2) Group Divisions for Category (1 & 2) and category classification as defined by the Small and Medium Enterprise Development (SMED) Council, Resolution No.02-S2001 dated 6 April 2001 and amended by SMEDC Resolution No.1 Series of 2003.

## III. Qualifying Criteria

The Participants shall meet the following general qualifications:

1. Has adopted\* and implemented an **Environmental Management System (EMS)** based on PNS 1701, ISO 14001, BS 7750 or other systems with Plan-Do-Check-Act framework in the protection of the Environment;
2. Has a record of **sustained compliance with environmental regulations**, or has never been cited a Notice of Violation (NOV) or Cease and Desist Order (CDO),
3. Has demonstrated **continued improvement** in the following aspects: **waste management, energy, materials or water use, air pollution prevention, preservation/ restoration, water discharges, accidental releases**, etc.
4. Has implemented an **environmental project /outreach program**

(For Category 2 – has adopted and/or implemented an EMS and excluding nos. 2 & 4)

## IV. Entry Forms

1. Accomplished PEP Award Application Form;
2. A summary of the participant's EMS, and an authenticated copy of the certification (for ISO 14001 or BS 7750 certified companies) or the accomplished *EMS Elements Form* (for companies without third party certifications);



# PEZA Environmental Award 2012

3. A brief of the environmental project/s or outreach program of the company, including photos if available; and/or,

4. The accomplished *Continued Improvement Form*.

5. The *Environmental Management System (EMS) Manual (Authenticated Copy)*

6. **Audited Financial Statements for Year 2009, 2010 and 2011.**

**Note:** For queries, please contact Engr. Shiela R. Evangelista or Mr. Yrel V. Ventura through telephone numbers 551-3430 / Telefax 551-6561 / or email us at [esg@peza.gov.ph](mailto:esg@peza.gov.ph).

## V. Mechanics

1) Application Forms shall be disseminated in all PEZA Economic Zones c/o Zone Administrators/ Managers in the PEZ or SEZ, or visit PEZA website at [www.peza.gov.ph](http://www.peza.gov.ph) or <http://environment.peza.gov.ph/pep.php>

2) Accomplished Forms and documents by the participants shall be submitted **NOT LATER THAN 3 February 2012** directly to the **Promotions and Public Relations Group (PPRG), [Attention: Engr. Vivian R. Cerrer, PEP Award Technical Committee (PATC) Head]**, PEZA Head Office. The PATC will pre-screen submitted documents if Qualifying Criteria were met. Submissions can also be made through the corresponding PEZA Zone Offices c/o the Zone Administrators/ Managers.

3) Qualified participants shall be audited on-site and judging will be based on the **Selection Criteria** set by PEZA.

4) Actual environmental systems, projects/ programs, will be audited by the PEZA Environmental Safety Group (ESG).

EMS personnel and/or other documents that may be required by the PEZA Environmental Safety Group (ESG) during the audit should be readily available on site.

5) Top environmental-performers in each category shall be announced and awarded during the PEZA Anniversary (Investors' Night).

## VI. Selection Criteria

The top environmental performers will be selected based on the following criteria:

### For Category 1 & 3

Selection Criteria	<u>Category 1</u>	<u>Category 3</u>
• Environmental Management System (EMS)	25 %	20 %
• Continued Improvement	30 %	20 %
• Sustained Compliance	25 %	20 %
• Environmental Project	20 %	40 %

### For Category 2

- Environmental Management System (EMS)/ Program – 55%
- Continued Improvement – 45%

**Note:** The Percentage (%) weight for each criterion is based on:

- (a) the PEZA objectives in giving the Award,
- (b) The effort/ difficulty on the part of the participants in attaining such performance, and,
- (c) The effective contribution of each criterion in attaining sustained environmental protection.
- (d) For **Category 3**, PEZA gave more emphasis on the role of the Developer-Operator in implementing Eco-Industrial Development with direct impacts on Social & Environmental Aspects. Projects that are already considered in PEZA's Community Development Award will not be qualified as Environmental Project.



# PEZA Environmental Award 2012

## PEP AWARD PROPOSED IMPLEMENTATION SCHEDULE

ACTIVITY	TIME FRAME	IN-CHARGE
1. Convening of the PEP Award Committee	December 2011	PEP Award Committee
2. Advertisement – memo circular to Zones and issuance of Application Forms, availability of ads in the website	January 12 to February 17, 2012	IPD, ESG, PEZA Zone Offices
3. Submission of Entry Forms to Promotions and Public Relations Group (PPRG), at Head Office or PEZA Zone Offices	<b>DEADLINE:</b> February 17, 2012, 5:00 pm	Applicants c/o Zone Offices
4. Pre-screening of Applicants	Upon submission to PEZA - ESG up to February 24, 2012	PEP Award Committee
5. On-site validation and Judging (Clearance with DENR that qualifiers have no pending case or serious violation of environmental laws, rules and regulations)	February 27 to March 09, 2012	PEZA – ESG
6. Convening of the PEP Award Committee - selection of top environmental performers	March 12, 2012	PEP Award Committee
7. Submission of Evaluation Report to the Director General for Approval	March 19, 2012	PEP Award Committee
8. Awarding of PEZA Top Environmental Performers	PEZA Investors' Recognition Night	PEZA Anniversary Awards Committee