

**SUPPLY AND DELIVERY OF MANPOWER, TOOLS AND EQUIPMENT
FOR THE FACILITIES AND CLEAN AND GREEN MAINTENANCE IN MEZ**

MEZ, LAPU-LAPU CITY
June 2019

I. FACILITIES MAINTENANCE

	PARTICULARS	1- Office Clerk, 1- Foreman (daily wage should not be lowered than PhP500.00)	1- Warehouseman, 1- Driver/Mechanic, 2- Mason/Carpenter, 1- Welder, 3- Electrician, 2- Plumber, 2- Painter (daily wage should not be lowered than PhP450.00)	6- Laborer/Helper (DOLE's Minimum Wage for Lapu-lapu City)
	Number of personnel required	2	12	6
1	Daily Wage			
2	Average Pay/Year (26.08333 days/month x 12)	-	-	-
3	13th Month Pay	-	-	-
4	5 adys incentive Pay	-	-	-
5	Uniform Allowance(4 shirts a year)			
A	AMOUNT DIRECTLY TO EACH FACILITIES MAINTENANCE PERSONNEL (per year)	-	-	-
	SSS Premium (per year)			
	ECC (per year)			
	PhilHealth Contribution (per year)			
	Pag-Ibig Fund (per year)			
B	AMOUNT TO GOVERNMENT IN FAVOR OF FACILITIES MAINTENANCE PERSONNEL	-	-	-
C	Others: Drug Testing (twice a year)			
D	TOTAL AMOUNT TO EACH PERSONNEL AND GOV'T. (A+B)	-	-	-
D.1	TOTAL AMOUNT TO ALL OF THE PERSONNEL AND GOV'T./YEAR	-	-	-
D.2	SUB-TOTAL			-
E	VEHICLES/EQUIPMENTS, TOOLS AND ACCESSORIES (SEE "ANNEX A")			
F	AGENCY FEE (ADMINISTRATIVE OVERHEAD) as per DOLE DO No. 174 Series of 2017			-
G	Sub- Total (D.2 + E + F)			-
H	VAT (12% of G)			-
I	TOTAL COST/YEAR (G+H)			-

II. CLEAN AND GREEN MAINTENANCE

	PARTICULARS	1- Foreman (daily wage should not be lowered than PhP500.00)	2- Bushcutter Operators, 2- Landscapers/Gardeners, 1- Driver/Mechanic (daily wage should not be lowered than PhP450.00)	3- Helpers/Laborers, 11- Street Sweepers (DOLE's minimum wage for Lapu-lapu City)
	Number of personnel required	1	5	14
	Daily Wage			

	Average Pay/Year (26.08333 days/month x 12)	-	-	-
	13th Month Pay	-	-	-
	5 adys incentive Pay	-	-	-
	Uniform Allowance(4 shirts a year)			
A	AMOUNT DIRECTLY TO EACH FACILITIES MAINTENANCE PERSONNEL (per year)	-	-	-
	SSS Premium (per year)			
	ECC (per year)			
	PhilHealth Contribution (per year)			
	Pag-Ibig Fund (per year)			
B	AMOUNT TO GOVERNMENT IN FAVOR OF FACILITIES MAINTENANCE PERSONNEL	-	-	-
C	Others: Drug Testing (twice a year)			
D	TOTAL AMOUNT TO EACH PERSONNEL AND GOV'T. (A+B)	-	-	-
D.1	TOTAL AMOUNT TO ALL OF THE PERSONNEL AND GOV'T./YEAR	-	-	-
D.2	SUB-TOTAL			-
E	VEHICLES/EQUIPMENTS, TOOLS AND ACCESSORIES (SEE "ANNEX A")			
F	AGENCY FEE (ADMINISTRATIVE OVERHEAD) as per DOLE DO No. 174 Series of 2017			-
G	VAT (12% X (D.2 + E + F))			-
H	TOTAL COST/YEAR (ΣC.1+D+E+F)			-

SUMMARY :

I. FACILITIES MAINTENANCE (PHP)	-
II. CLEAN AND GREEN	-
TOTAL ESTIMATED PROJECT COST	-

Prepared by:

Approved by: