MEMORANDUM ORDER: 2020-003
Series of 2020

TO: All PEZA Officials and Employees

SUBJECT: Coronavirus Disease 2019 Interim Guidelines in the PEZA Offices

DATE: 11 March 2020

The World Health Organization has formally declared the Coronavirus Disease 2019 (COVID-19) as a pandemic, the highest alert level for a health emergency. Considering the increasing number of COVID-19 confirmed cases in the Philippines, and the virus spreads easily through touching surfaces or objects contaminated by the virus and then touching the eyes, nose or mouth, it is imperative that the workplace, particularly, the PEZA offices, shall establish measures to stop the spread of the disease.

Thus, the attached PEZA COVID-19 Interim Guidelines is adopted in all PEZA offices nationwide (Annex A).

In addition to the measures stated in the PEZA COVID-19 Interim Guidelines,
1. The managers / officers in-charge of PEZA offices in the private zones and the Joint PEZA Customs Offices (JPCOs) are requested to coordinate with the developer or building administrator so that similar measures are in place in the PEZA office and,
2. All concerned employees and officials shall advise their clients and visitors that PEZA will be implementing screening procedures at its offices, those with temperature readings above 37.6 degrees Celsius will not be allowed entry. A similar advisory shall be posted in the PEZA website.

For your strict compliance.

[Signature]

BGEN CHARITO B. PLAZA, MNSA, PhD
Director General
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The World Health Organization has formally declared the Coronavirus Disease 2019 (COVID-19) as a Public Health Emergency of International Concern (PHEIC) which is defined as "an extraordinary event which is determined to constitute a public health risk to other States through the international spread of disease and to potentially require a coordinated international response".

Considering the increasing number of COVID-19 confirmed cases in the Philippines, and the virus spreads easily through touching surfaces or objects contaminated by the virus and then touching the eyes, nose or mouth, it is imperative that the workplace, particularly, the PEZA offices, shall establish measures to stop the spread of the disease.

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