



# Philippine Economic Zone Authority

## MINUTES OF PRE-BID CONFERENCE

### Present were:

<b>BAC Vice-Chairman:</b>	Atty. Jessica P. Palisoc
<b>BAC Members:</b>	Alex G. Bartolome Engr. Floriano D. Sarmienta
<b>BAC Secretariat Members:</b>	Ludwig O. Daza Nilda T. Lumapak Golda Mier B. Castelo
<b>End-user representative:</b>	Milagros E. Cabauatan Christopher N. Ogali
<b>Observer:</b>	John Paul C. Valdez

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The **Pre-Bid Conference** for the **Fit-out and Rearrangement/Relocation of Department Offices at PEZA Head Office (PEZA-HO-2019-2)**, held at PEZA, 5<sup>th</sup> floor, PNOC Building 5, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, was called to order at 2:00 p.m. on **12 February 2019**, and was presided by the BAC Vice-Chairman.

1. The BAC Vice-Chairman, Atty. Palisoc introduced the BAC members, BAC Secretariat and representatives from end-user unit to the prospective bidders and COA representative.
2. There were (5) representatives from prospective bidders (names herewith attached).
3. The questions raised by the prospective bidders are as follows:
  - a. **Whether the internet network is included in the Scope of Work** - Engr. Sarmienta informed that BAC will issue the necessary Bid Bulletin on the matter which shall include copy of the lay-out, ocular inspection schedule and change of date of deadline of submission/opening of bids from February 25 (declared holiday) to **February 26, 2019**;
  - b. **Schedule of Working Hours** - Engr. Sarmienta and Atty. Palisoc pointed out that PEZA will clarify with PNOC the concern on working hours schedule for Phase 1, 2 and 3. The challenge however is in Phase 3 where there are personnel working even after office hours. Definitely the winning contractor can work in Phase 3 (5<sup>th</sup> Flr. Bldg. 5) only after office hours (5:00pm) and on Saturdays and Sundays.  
  
Engr. Sarmienta likewise mentioned that contractor has enough time as 74-calendar day is provided to complete/finish the project. Further, he reminded that provisions should be installed for dust/noise isolation.
  - c. **Permits** - Engr. Sarmienta stated that government projects are exempted to permits. However, bidder is not exempted to give plans of their projects.

4. The BAC Vice-Chairman informed that if there are any other clarifications/queries, the bidders can email the BAC Secretariat.
5. The BAC Vice-Chairman reiterated that the address for **submission of the bids** is Philippine Economic Zone Authority, BAC Secretariat, 5/F, Bldg. 5, DOE-PNOC Complex, Rizal Drive, BGC, Taguig City.
6. The **deadline for submission of bids is February 26, 2019, 11:00 AM following the clock time at the 5/F, Bldg. 5.**

There having no other remaining topics for discussion, the Pre-Bid Conference was adjourned at 2:55 PM.

*(attending a meeting with the DG)*

**TERESO O. PANGA**  
BAC Chairman

  
**ATTY. JESSICA P. PALISOC**  
BAC Vice-Chairman

*(on leave)*  
**ANITA C. ABAD**  
BAC Member

  
**ENGR. FLORIANO D. SARMIENTA**  
BAC Member

  
**ALEX G. BARTOLOME**  
BAC Member

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