

Republic of the Philippines
Philippine Economic Zone Authority
Mactan Economic Zone, Lapulapu City
Telefax No. 340-0593; www.peza.gov.ph; mez@peza.gov.ph
MEZ BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BID CONFERENCE
07 August 2019; 2:00 pm

Present were:

Bidders:

Vic Lim	-	Maviche Hauling Services
Odessa Reyes	-	Maviche Hauling Services
Atty. Claribelle Jane Alfeche	-	Maviche Hauling Services
Nanette Ballono	-	ARN Builders
Jefrey Pulmano	-	ARN Builders
Malou Alimoren	-	Infinite Trading
Vivien Lou P. Godornes	-	Virlo Construction

BAC/TWG:

Isagani B. Pulvera
Louie Evans E. Esoto
Nicasio G. Mamites
Brooke Irish D. Alfeche
Mary Ann V. Romo
Ricky Z. Olasiman
Maria Gracelda B. Pino
Cheryl C. Suarez
Karlo M. Jumalon

Secretariat:

Cathyrine L. Demeray
Renato C. Doce, Jr.
Christy L. Rubilla

Witnesses/Observers:

None

The Pre-Bid Conference for the project, Solid Waste Management Services at Mactan Economic Zone [Collection, Transport and Disposal of MEZ Non-Hazardous Solid Waste] with ABC Php 26,345,671.89 held at PEZA Administration Building Conference Room was called to order at 2:25 P.M. of 07 August 2019 and was presided over by Engr. Isagani B. Pulvera, the MEZ-BAC Chairperson. Members of the BAC, TWG and Secretariat were all present. Witnesses were invited but none attended.

Engr. Isagani B. Pulvera acknowledged the prospective bidders present during the pre-bid conference and asked the BAC members, TWG and Secretariat to introduce themselves. He then asked the Secretariat to go over the checklist for this bidding. The Secretariat proceeded reading the requirements for eligibility, Financial and Technical components for this bidding to all the attendees. The Secretariat also requested the attendees to go over the Instructions to Bidders, Bid Data Sheet, Technical Specifications and forms to be used for bidding.

The Secretariat informed the prospective bidders of the Bid Bulletin No 1 and 2 that were issued to revise item No. 2 of the Invitation to Bid and to include the Addendum to the Terms and Conditions respectively. They were informed that a contract is valid only for one year but may be extended/ renewed for a maximum of two years. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project equivalent to at least fifty percent (50%) of the ABC.

The BAC Secretariat reminded the prospective bidders to strictly follow the checklists since the method that the BAC will use during the Opening of Bids is "Pass/Fail Method". If one document is absent, the bidder is automatically considered "Failed", however, subject to a request for reconsideration.

Engr. Pino explained further in details the technical specifications and the detailed estimates of the project. They were reminded also that the bidder must be a PEZA accredited with valid Certificate of Registration as Residual Waste Hauler/ Collector.

They were also informed of the additional condition which states that the service provider must pay PEZA liquidated damages, not by way of penalty, a fix amount of Php10,000.00 for every day of delay.

Atty. Alfeche had clarification regarding the Tipping fee and the Handling fee. Engr. Pino clarified that both fees are not included in the Bid Price but bidder must indicate reasonable amount subject to PEZA's evaluation and approval so as to ensure competitive and sound pricing. It was agreed among BAC members to set an acceptable range limit of the fees which is:


Tipping Fee (TF) : 0.7 – 1.2 Php/kg
Handling Fee (HF) : 0.2 – 0.3 Php/kg

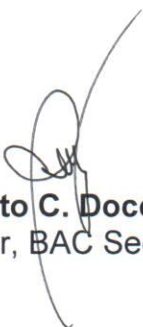
They were also reminded that the Opening of Bids for this project will be on 19 August 2019 at 2:00 PM. Late bids will not be accepted. Prospective bidders are advised to adjust their time based on the PEZA office Bundy clock at the ground floor as this is the official time which shall be followed by the BAC.

There being no questions raised by the prospective bidders and no other matters to take up, the meeting (pre-bid conference) adjourned at 3:45 P.M.

Prepared by:


Cathyrine L. Demeray
Member, BAC Secretariat


Christy Fe L. Rubilla
Member, BAC Secretariat


Renato C. Doce Jr.
Member, BAC Secretariat

Approved by:


Engr. ISAGANI B. PULVERA
MEZ BAC Chairperson