



Philippine Economic Zone Authority

RFQ No.	2018-09-0006
Date	12 September 2018

REQUEST FOR QUOTATION (Negotiated Procurement – Lease of Real Property and Venue)

Name: _____

Name of Venue/Company: _____

Address: _____

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) will undertake a **Negotiated Procurement under Lease of Real Property and Venue** in accordance with Sec. 53.10 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Lease of Venue (Accommodation with Breakfast) for PEZA delegates to the DG's Cup
Venue	Alabang, Muntinlupa
Description/Specification	Attached Annex A
Deadline of submission	On or before 17 September 2018, 2:00PM

Interested bidders/lessors may submit their duly accomplished Price Quotation Form (Annex A) on or before the deadline of submission of bids to the BAC Secretariat at the PEZA Head Office, 5Floor, PNOC Bldg.5, DOE-PNOC Complex, Energy Center, Rizal Drive, BGC, Taguig City.

Bidders have the option to submit open or sealed quotation/s in the address given above. Open quotations may be submitted thru email at. bacsec@peza.gov.ph.

Bidders offering the lowest calculated bid shall be required to submit the following documentary requirements within three (3) working days from receipt of notification.

- 1) PhilGEPS Registration Number;
- 2) Valid and Current Mayor's / Business Permit 2018; and
- 3) Income / Business Tax Return

Award of contract shall be given to the lowest calculated bidder which complies with the minimum technical specifications (Annex A) and General Terms and Conditions (Annex B).

For any clarification, you may contact Ms. Mae Perez or Mr. Ludwig Daza at telephone nos. (02) 5513451/Local 634/213.


TERESO O. PANGA
BAC, Chair

Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

RFQ No.	2018-09-0006
Date	12 September 2018

HON. TERESO O. PANGA

Chairperson, Bids and Awards Committee
Philippine Economic Zone Authority (PEZA)
5Floor, PNOC Bldg.5, DOE-PNOC Complex, Energy Center
Rizal Drive, BGC, Taguig City

Thru: BAC Seretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Project: Lease of Venue (Accommodation with Breakfast) for the PEZA DG's Cup delegates		
	Specification/s	Price
No. of pax	200 pax	
Date/s	03 to 06 October 2018	
No. of nights	3 nights	
Room type	Triple sharing	
Venue	Alabang, Muntinlupa	
Meal inclusion	Breakfast	
Total Bid Price (inclusive of VAT and other charges)		Words & Figures:

Note: Final arrangement of the total number of pax per day for accommodation shall be done prior to Contract signing.

Signature over Printed Name

Office Telephone No. / Mobile Telephone No.

Email address/es

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.



(Annex B)

TERMS AND CONDITIONS

1. Any modifications in the room arrangements during contract implementation must be approved by the PEZA. The rate of each new room shall not exceed the amount equal to the said room's published rate, as of the date of return of this RFQ, less (a) the corresponding percentage that was deducted from the published rate of the room for which this quotation is given to arrive at the offered quotation; or (b) a higher percentage than that mentioned in the foregoing; provided, that the resulting total cost of room arrangements shall not exceed the total offered quotation for the same as contained in this RFQ.
2. Bidders shall provide correct and accurate information required in this form.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. The charge for the additional persons shall be contained in an Amendment to Contract.