

Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE ECONOMIC ZONE AUTHORITY in the CSC website:



MARIA GEORGINA Y. AFABLE

Group Manager, PASG/Concurrent Officer-In-Charge, HRDD

Date:

July 9, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Economic Zone Manager III	220-5	26	111742	Master's Degree or Certificate in Leadership & Management from the CSC	120 hours of supervisory/ management learning and dev't intervention	Five (5) years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility		CALABARZON Special Economic Zone
2	Department Manager III	110	26	111742	Master's Degree or Certificate in Leadership & Management from the CSC	120 hours of supervisory/ management learning and dev't intervention	Five (5) years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - General Administrative Services Department
3	Records Officer II	115	14	30799	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - General Services Division
4	Administrative Officer II	9	15	33575	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Office of the Director General

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 28, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. For additional requirements, please refer to the PEZA website @ www.peza.gov.ph (list of vacant positions)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA GEORGINA Y. AFABLE
Group Manager, PASG/Concurrent Officer-In-Charge, HRDD
HRDD, 9th Flr DoubleDragon Center West Building, DD Meridian Park,
Macapagal Avenue, Pasay City
recruitment@peza.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.