Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	SPMD-2025-046
Date	08/06/2025

REQUEST FOR QUOTATION
Alternative-Small Value [Sec 53.9]

The Philippine Economic Zone Authority (PEZA) intends to undertake **Mode of Procurement: Small Value** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Quantity	Procurement for the Supply and Delivery of Various Appliances	Approved Budget for the Contract (ABC)
1 unit	WATER AND COFFEE BOILER/PERCOLATOR	₱12,308.75
2 units	COFFEE MAKER	₱7,259.50
1 unit	MICROWAVE	₱6,801.25
3 units	INDUSTRIAL TYPE FAN Heavy Duty *30" Tripod type industrial fan *280 watts power *3 fan speed control with oscillation *330m³ per minute air volume *with built-in thermal fuse *Adjustable height up to 183cm	₱37,770.75
Deadline of Submission of Bid	**August 13, 2025 5:00 p.m.**	**Php 64,140.25**

Kindly submit photos and designs of the items subject for procurement. These shall form part of the complete RFQ to be submitted

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **Supply and Property Management Division (SPMD), 9th Floor Double Dragon Center, West Building, DD Meridian Park Macapagal Avenue, Pasay City.**

Bids must be submitted manually or thru email together with the following documentary requirements:

✓	Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate
✓	Omnibus Sworn Statement (Notarized) for ABCs above 50K under small value only *Note: For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative; For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.*
✓	PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*
	Certification of Authorized Reseller / Distributor from HP

Award of contract shall be given to the lowest calculated and responsive bidder per item which complies with the Price Quotation (Annex A), technical specifications (Annex B) and terms and conditions (Annex C).

For any clarification, you may contact **SPMD at telephone nos. (02) 8551-3445 or email spmd@peza.gov.ph**.

LUIS T. QUIAL
Officer-In-Charge, SPMD

RFQ No.	SPMD-2025-046

Annex "A"

PRICE QUOTATION FORM

(Financial Bid)

LUIS T. QUIAL
OIC-SPMD
9th Floor Double Dragon Center, West Building,
DD Meridian Park Macapagal Avenue, Pasay City

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

Item No.	Description	*(A)* Quantity	*(B)* Unit Price PhP	*(A x B)* Total Bid Price (PhP)
1	WATER AND COFFEE BOILER/PERCOLATOR	1 unit		
2	COFFEE MAKER	2 units		
3	MICROWAVE	1 unit		
4	INDUSTRIAL TYPE FAN Heavy Duty *30" Tripod type industrial fan *280 watts power *3 fan speed control with oscillation *330m³ per minute air volume *with built-in thermal fuse *Adjustable height up to 183cm	3 units		

Kindly submit photos and designs of the items subject for procurement. These shall form part of the complete RFQ to be submitted

NAME OF STORE :_____

ADDRESS :_____

PHILGEPS REG. NO. :_____

TIN :_____

AUTHORIZED SIGNATORY:_____
(Signature over Printed Name)

DATE :_____

CONTACT NOS. :_____

EMAIL ADDRESS :_____

INSTRUCTIONS:

(1) Accomplish this Form (Annex A) correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.
(5) Bids exceeding the ABC shall be automatically disqualified.

Annex "B"

Technical Specifications

Item No.	Qty	Specifications	Statement of Compliance (State whether "Comply" or "Not Comply")
1	1 Unit	WATER AND COFFEE BOILER/PERCOLATOR	
		• *Stainless steel double wall insulation • *15 liters • *Warm and boil indicator with thermostat • *Energy saver • *Anti-drip Dispenser • *Heat resistant handles • *1 year warranty	
2	2 Units	COFFEE MAKER	
		• *1.5 Liters • *1 year warranty	
3	1 Unit	MICROWAVE	
		• *20L, Electronic / Digital Control • *1 year warranty	
4	3 Units	INDUSTRIAL TYPE FAN	
		• *30" Tripod type industrial fan • *280 watts power • *3 fan speed control with oscillation • *330m³ per minute air volume • *with built-in thermal fuse • *Adjustable height up to 183cm • *1 Year Warranty	

Kindly attached the sample photos and design of the offered items

AUTHORIZED SIGNATORY:_____

(Signature over Printed Name)

DATE :_____

Annex "C"

Terms and Conditions

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the Price Quotation Form:
  - Name of Store
  - Address
  - PhilGEPS Registration No. / Organization No.
  - TIN
  - Authorized Signatory
  - Date
  - Contact Nos.
  - Email Address

- Submit the filled-up (Annexes A and B) Forms manually or thru email at the following address;

- **Manually** : SPMD, 9th Floor Double Dragon Center, West Building, DD Meridian Park , Macapagal Avenue, Pasay City
- **Email:** spmd@peza.gov.ph

- Delivery Period: 15 calendar days upon receipt of NOA/ Contract/ PO/ WO /
- Terms of Payment: Through Cheque / 15 working days upon receipt of Original Sales Invoice / Billing Statement.

- Winning Bidder must deliver the items/services to the following address:
  9th Floor DoubleDragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City.