PHILIPPINE ECONOMIC ZONE AUTHORITY

Procurement of PEZA Information System on Compliance to Environmental Standards (PISCES) Phase 3 (PEZA-HO-2024-15)

Government of the Republic of the Philippines

(2024)

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender.* (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means "delivered duty paid."

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – "Free Carrier" shipping point.

FOB – "Free on Board" shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as "Call-Offs," are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Procurement of PEZA Information System on Compliance to Environmental Standards (PISCES) Phase 3 (PEZA-HO-2024-15)

1. The **Philippine Economic Zone Authority** through the **Corporate Budget for the Year 2024** intends to apply the sum of **Ten Million Thirty-Six Thousand Five Hundred Seventy-Three Pesos and Seventy-Four Centavos in Philippine Currency (₱ 10,036,573.74) being the ABC to payments under the contract for the Procurement of PEZA Information System on Compliance to Environmental Standards (PISCES) Phase 3 (PEZA-HO-2024-15).** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Philippine Economic Zone Authority now invites bids for the above Procurement Project. Delivery of the Goods is *required within the specified period stated in Section VI. Schedule of Requirements*. Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Philippine Economic Zone Authority and inspect the Bidding Documents at the address given below during office hours from Mondays to Fridays, 9:00AM to 4:00PM.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **28 November 2024** from the given address and website(s) below www.peza,gov.ph and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty-Five Thousand Pesos (₱ 25,000.00)** The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

   Interested bidders shall send an email at bacsec@peza.gov.ph for the issuance of order of payment. All PEZA transactions and fees can only be paid through https://epay.peza.gov.ph.

6. The Philippine Economic Zone Authority will hold a Pre-Bid Conference on **06 December 2024 4:00 PM** at **8th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City** and/or **through video**

conferencing or webcasting via Microsoft Teams, which shall be open to prospective bidders.

7. Interested bidders shall inform the PEZA-BAC, through its Secretariat, by sending an email at **bacsec@peza.gov.ph**, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference.

8. **Hard copies and soft copies of bids (1 original, 1 copy and a soft copy in USB)** must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **19 December 2024**, **9:00 AM**. Late bids shall not be accepted.

   To ensure the proper submission of bids, all bidders are required to submit a single, securely sealed and appropriately marked "Mother Envelope" containing all the necessary documents outlined in this ITB and Section VIII of the bidding documents. Each envelope must be clearly labeled and include the following details:

   1. Name/Project Title of the contract to be bid;
   2. Name and address of the bidder;
   3. Recipient Bids and Awards Committee (BAC)/Procuring Entity (PE); and
   4. "Do not open before [date/time of opening of bids]"

   Contents of the Mother Envelope:

Envelope 1 (Original Copy)	Envelope 2 (Copy of Original Copy)
COPY 1: Technical Component Envelope • Must be in accordance to Section 8 of this Bidding Document	COPY 2: Copy of Technical Component Envelope
COPY 1: Financial Component Envelope • Must be in accordance to Section 8 of this Bidding Document	COPY 2: Copy of Financial Component Envelope
• USB Copy	

9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

10. Bid opening shall be on **19 December 2024**, **11:00 AM** at the **8th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City** and through video conferencing or webcasting via Microsoft Teams to observe social distancing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Activity	**Schedule**
Posting of Invitation to Bid	28 November 2024
Issuance and Availability of Bid Documents	28 November 2024 – 19 December 2024
Pre-Bid Conference	06 December 2024, 4:00 PM
Deadline for Submission of bids	19 December 2024, 9:00 AM
Opening of Bids	19 December 2024, 11:00 AM

11. The Philippine Economic Zone Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

    Philippine Economic Zone Authority
    Bids and Awards Committee (BAC) Secretariat
    8th Floor, Double Dragon Center West Bldg., DD Meridian Park,
    Macapagal Avenue Pasay City
    Email: bacsec@peza.gov.ph
    Tel. No. 8551-3451 local 338
    www.peza.gov.ph

14. You may visit the following websites: For downloading of Bidding Documents: *http://www.peza.gov.ph/bid-opportunities*

27 November 2024

(sgd)
ANIDELLE JOY M. ALGUSO
CHAIRPERSON

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Philippine Economic Zone Authority* wishes to receive Bids for the **Procurement of PEZA Information System on Compliance to Environmental Standards (PISCES) Phase 3 (PEZA-HO-2024-15).**

The Procurement Project (referred to herein as "Project") is composed of One (1) Lot the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *CY 2024* in the amount of ₱ 10,036,573.74.

2.2. The source of funding is:

GOCC and GFIs, the proposed Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project **on 10:00AM, 04 December 2024** at its physical address *PEZA Conference Room 8th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City* and/or through videoconferencing/webcasting via Microsoft Teams as indicated in paragraph 6 of the **IB.**

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **(5) Years** prior to the deadline for the submission and receipt of bids.

10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.

11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

a. For Goods offered from within the Procuring Entity's country:

i. The price of the Goods quoted EXW (ex-works, ex-factory, ex warehouse, ex-showroom, or off-the-shelf, as applicable);

ii. The cost of all customs duties and sales and other taxes already paid or payable;

iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and

iv. The price of other (incidental) services, if any, listed in the **BDS.**

b. For Goods offered from abroad:

i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

ii. The price of other (incidental) services, if any, as listed in the **BDS.**

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until 120 days. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB.**

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: a. Information Technology Development Projects b. completed within five (5) years prior to the deadline for the submission and receipt of bids.
7.1	Sub-contracting is not allowed
12	The price of the Goods shall be quoted 10th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City in accordance with International Commercial Terms (INCOTERMS) for this project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than **₱200,731.47** if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than **₱501,828.70** if bid security is in Surety Bond.
19.3	The Procurement of PEZA Information System on Compliance to Environmental Standards (PISCES) Phase 3 (PEZA-HO-2024-15) will be procured in one (1) Lot.

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract** (**SCC).**

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC**, **Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be

conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	**Delivery and Documents –** For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows: "The delivery terms applicable to the Contract are DDP delivered 8th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City in accordance with INCOTERMS." "The delivery terms applicable to this Contract are DDP delivered 8th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination." Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements). For purposes of this Clause the Procuring Entity's Representative at the Project Site is **Environmental Safety Group (ESG)**. **Incidental Services –** The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

	Intellectual Property Rights – The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
2.2	The terms of payment shall be as follows: *(Please refer to payment terms under Section VII)*

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	**Procurement of PEZA Information System on Compliance to Environmental Standards (PISCES) Phase 3 (PEZA-HO-2024-15)**	1	Lot	**12 months (1 year) – Total Completion** *(refer to Section VII of the Bid Document for complete details)*

I hereby certify to comply and deliver all the above requirements

_____

Name of Company/ Bidder

_____

Signature Over Printed Name of Representative

_____

Date

Section VII. Technical Specifications

PEZA Information System on Compliance to Environmental Standards (PISCES) Phase 3

A. Rationale

The Environmental Safety Group (ESG) is a division under the supervision of PEZA's Policy and Planning Group has several environment-related transactions at the Head Office and the zone offices which involves issuance of endorsement letters to partner agency, inspections, monitoring, submission of reports, and request for approval of waste transport.

For the year 2014, ESG prioritizes automation of four (4) modules that comprises a major portion of the transactions under the division's functions to comprise the PEZA Information System on Compliance to Environment Standards (PISCES), namely: 1.) Environmental Compliance Monitoring, 2.) Waste Transport, 3.) Self-Monitoring/Compliance Monitoring/ CMVR (MMT) Report, and, 4.) Online Environment Corner (Rehabilitation). The first phase of PISCES was initially implemented on November 2018 to PEZA Public Economic Zones namely Mactan Economic Zone (MEZ), Cavite Economic Zone (CEZ) and Baguio City Economic Zone (BCEZ).

The second PISCES Enhancement was initially implemented on 20 September 2021 in the four (4) Public Economic Zones and five (5) selected Private Economic Zones around the country. The full implementation of PISCES including all Private Economic Zones except the Information Technology (IT) Enterprises has started on 01 June 2022.

During the course of the User's Training and full implementation of PISCES in both public and private economic zones, the Environmental Safety Group (ESG) has gathered feedbacks, comments and suggestions from the users of different user level to improve and enhance the environmental online system for better implementation of the existing environmental and safety rules and regulations. Thus, the need to include immediately the identified enhancement in the existing system for seamless process.

Instructions: Bidders must indicate whether they "Comply" or "Not Comply" with each specification's requirements, along with the page number of the relevant document.

No.	DESCRIPTION/SPECIFICATION	Statement of Compliance State whether "Comply" or "Not Comply"
	Required Major Project Activities	
	1. Preparation by the service provider of a Project Management Implementation Plan (PMP) that will contain the scope of work, work schedule, project organization / manpower, PEZA counterpart project management team, roles, development strategies, risk management, mitigation of issues, reports, and other PISCES project management guidelines;	
	2. Review of the current business processes that are related to environment, identify user functional requirements, and recommend appropriate ICT solutions, process improvements and innovations bearing in mind the objectives of efficiency and effectivity resulting from automating the system;	
	3. Formulation of the PISCES systems design and deployment plan that is compliant with PEZA's IT infrastructure;	
	4. System documentation and sign-off at every stage of the project development process, as basis for design, system development, technical and user acceptance testing, documentation, training and modular / final acceptance and as basis for progress billing for services rendered;	
	5. Project development and acceptance based on the signed user requirements and design, training, pilot implementation, error mitigation during the next three (3) months;	
	6. Migration / conversion of necessary / current data into the PISCES should be performed prior to User Acceptance;	
	7. Deployment of PISCES for use by all concerned officers and employees at the PEZA main office and in the other PEZA offices in the Economic Zones (central database at the main office, and local database at the zones);	
	8. Conduct of technical and user training;	
	9. Provision of a sufficient and acceptable level of system maintenance / technical support during the warranty period and as part of the development;	
	10. Provide the technical specifications of any additional hardware (aside from those that already exist) that will be necessary to efficiently implement PISCES. Such hardware requirement will be procured by PEZA	

	Scope of the Project	
	The third phase of PISCES should be able to: a. Improve the Base structure of PISCES b. Provide development and service for existing and enhancement features of PISCES c. Add new user levels d. Add new functions and modules e. Improve on the current and existing modules and user interface	
	Project Deliverables	
	1. Inception Report The Contract shall deliver an Inception Report within three (3) weeks from issuance of the Notice to Proceed (NTP). The Inception Report shall, at the minimum, consist of the work plan, project approach, impact analysis, and application development and assessment methodology.	
	2. Technical Assessment The Contractor shall conduct Technical Assessment of the current applications and databases within two (2) weeks from receipt of Notice to Proceed.	
	3. Complete, end-to-end engagement including discovery, design, development, testing, deployment and monitoring.	
	4. Supply and delivery of third-party software and subscription licenses, if applicable valid for two (2) years in support of the above-mentioned information system.	
	Functional Features	
	1.1 Web-based / online / real-time / end-to-end solution covering waste transport, environmental compliance monitoring, online SMR / CMR and webpage for the online environment corner.	
	1.2 Integrated / interfaced with related systems and processes.	
	1.3 Use of standard request forms / templates for easy online fill-up that will automatically capture necessary data into the system database.	
	1.4 Generation of reports & statistics as basis for routine as well as for strategic planning and decision making	
	1.5 User authorization & authentication, transaction audit logs, and other applicable systems/data security solutions.	
	1.6 Deployment of the system in Head Office as well as in the PEZA zone offices.	
	1.7 Institutionalization of system security and backup mechanisms, policies and procedures.	

	1.8 Data Analytics functionalities such as but not limited to dashboards, reports, charts, raw data extraction, etc.	
	Technical Features	
	For all modules, the system must be: a. Able to provide directions to users on the next steps to take for the application b. Able to count or determine incoming and pending applications c. Able to provide analytics of all transactions d. Able to have a supervisory control level that would enable a user level to assign or delegate task within the system e. Able to have internal document tracking within the system on all applications received like user level-to-user level exchange of feedbacks or messages f. Able to provide review and comments on the submitted applications g. Able to provide uploads and downloads of all requirements per PEZA Citizen's Charter.	
	2.1. The system must be scalable and modular such that components could be easily added and/or removed if there are changes in the system requirements in the future.	
	2.2. The system must use open source database and web-based technologies and functions that are supported by notable web browsers such as Google Chrome, Internet Explorer and Mozilla. Application programming interface (APIs) will be provided for interfacing with existing systems with PISCES Database.	
	2.3. The system must have an upload facility in order to incorporate all current records into the new database.	
	2.4. The system must provide for an uninterruptible operation in any event including backups, except on a system-wide service failure. The solution architecture must ensure that PISCES services / transactions will have minimal disruption.	
	2.5. The system must provide for a facility to upload / update offline and manual transactions performed / served during prolonged network failures or power interruptions and generate reports automatically or upon demand.	
	2.6. The system should have appropriate security facilities that monitor and control users and user groups. The facilities should conform to accepted international standards.	
	2.7. The system must be able to provide secure and properly authenticated integration with other PEZA online systems.	
	2.8. The system must provide simple and clear navigational interaction across screens. It must also have page navigation	

	history, search facilities, easy to use menus, appropriate security, and other desirable properties that conform to Internet standards. The system must be designed for user's login and authentication and to allow for the creation and assignment of user access rights. User access rights depend on the profile, definition of users and user groups in the system. A user may have multiple access privileges and functions in the system. The user must be able to access all functions required by their role without having to re-login. The system should be capable of capturing audit trail information on every user on all or only specified auditable transactions and facilitate the monitoring of actions taken by users.	
	2.9. The system must have online user documentation, including tutorials, online help and user manuals, context sensitive help functions, search capability, and other desirable properties that would enable its easy use by the user and the systems administrators.	
	2.10. The system should provide full audit facility which will enable view/enquiry and printing of audit reports, and other desirable properties that enable the auditing of all sessions, users, etc.	
	2.11. Whenever applicable, provide integration with PEZA information systems such as the Company Profile Information System (CPIS), Electronic Payment and Collection System (EPCS), Integrated Financial Management System (IFMS) etc. Integration will be in the form of an API, direct database connection or upload facility, whichever method is available and most efficient.	
	2.12. 100% compatible with existing hardware i.e., can be used with Windows, Linux, Unix, Android, IOS and OSX	
	2.13. Accessible via online or web through the internet, intranet, and cloud-based environment.	
	2.14. Can be used through different devices such as laptops, desktops, tablets and mobile devices.	
	2.15. Must be secured with SSL/TLS (HTTPS) and configured to use auto renewable SSL certificates.	
	2.16. Cloud Hosting must be compatible with PEZA's existing fleet.	
	2.17. Granular user access rights at per role and user basis configurable by the administrator.	
	Compliance to Rules/Laws Requirements	

	3.1. Fully compliant with all existing Government rules, regulations or laws such as but not limited to the following: 3.1.1 Data Privacy Act 3.1.2 Cyber Security Act 3.1.3 Procurement Law 3.1.4 Other relevant regulatory rules and regulations such as COA rules, BIR, DOF, DBM and CSC	
	General Design Considerations	
	1. **Approval Process –** The system will provide / incorporate the necessary approval interventions by PEZA authorized persons for a complete end-to-end process, as far as practicable.	
	2. **Document Tracking –** Online requests / transactions will be tracked by showing the actual status of the request and / or the office / officer currently acting on it. Email alerts / notifications / status will be sent to requesting authorized personnel/ notification counter to identify read and unread submitted online requests.	
	3. Forms and Reports Standard template forms will be electronically filled-up for convenience and automated update of related electronic files and databases; Regular / routine reports will be automatically generated to provide information on the usage and necessary data that may be needed by the user; and all other regular and routine reports that are mentioned will be generated; The complete list of reports to be generated by the system will be discussed and finalized by the stakeholders during the requirements identification process. The list of required reports follows but are not limited to the following: · Permit related reports; · Monitoring reports and maintenance reports; and, · Reference files and database.	
	Implementation Approach The developers should apply the following functionalities and methodologies to all three information systems:	
	• The proposed development of web applications must be agile, containerized and must apply the CI/CD method.	
	• Should have Search capability based on roles and permission and full-text search;	
	• Web services components of the deliverables must comply with OpenAPI specifications, must use a RESTful	

	architecture, unless a different protocol or architecture is necessary for implementation	
	• Comply with the government's cloud-first policy	
	• With built-in security and administrative features: o For systems with public facing portals, user can register online for their log in account subject to the approval of the processor/administrator; o Integration of email notification during user's registration and password recovery; o Granular user access rights at per role and user basis configurable by the administrator; o Audit Trail to keep logs of events, system, and database activities configurable by the administrator; o Include best-practices for error handling. Log and notify the administrators for errors and exceptions encountered.	
	Transition Management Strategies The Service Provider must conduct training for the management and staff of PEZA on the following:	
	a. **Management Briefing and Advocacy (15-20pax):** System overview: general features, ICT solutions, available services covered	
	b. Technical Training for PEZA ICT Staff (5-10 pax) Installation, operation and basic troubleshooting and maintenance of the system and related software. Installation, operation, administration and basic troubleshooting of licensed software products.	
	c. User Training (100-300 pax) Training on the functionalities and operational use of the developed application for both PEZA Zone Officers and Locator Enterprise Representatives.	
	Implementation Support: The Contractor shall provide on-site and off-site the necessary support to implement the application systems. The implementation services include the following:	
	□ Installation, training of personnel, implementation, co-supervision, and consultancy services from the time of the parallel run, acceptance and ends up to the warranty expiration period of the software.	
	□ It is expected that the Provider shall have its own Information Technology coordinators who shall be properly trained to assist in the implementation of the system and provide the initial technical support in the operations and administration of the system.	
	Contract Deliverables and Time Frame The deliverables would comprise of the following;	
	a. Established and fully operational systems including all required components and equipment or devices (if	

	applicable) compliant with specifications as outlined in the project's bid documents;	
	b. Technical and other required documentation, to include: 1. Information Systems Architecture Report (including System Design); 2. Test Plan (describing the process and test cases used for user acceptance testing of the System – including testing of integrity and functionality); 3. User's and Technical Training 4. User's Manuals 5. System Maintenance Manuals, including Source Code and data dictionary	
	The Contractor would be expected to produce the following:	
	a. Project Management Plan (PMP)	
	b. This refers to the inception document that will guide the implementation of the project. It will document the methodology, strategies, and decisions regarding communication, management processes, execution and overall project control. The ultimate purpose of the Project Management Plan is to clearly define the project organization, roles, responsibilities, procedures and processes that will be undertaken in the project such that it will be completed on-time, within budget, with the highest degree of quality, in a safe manner for both the individuals working on the project and in a manner in which trust, support, and confidence in the project will be maintained.	
	c. Design specification document (including hardware and network architecture / configuration);	
	d. Data conversion and migration of data from existing application system	
	e. Test plans: technical and user test scenarios, test scripts / test checklists;	
	f. Systems Manual. This contains Operation, Maintenance and Deployment procedures;	
	g. User Manuals. This is arranged by user's group so that functions accessible to them will only be showed;	
	Project Duration The Project will be completed in **one year**. The service provider's implementation strategy and timelines must indicate significant milestones. An implementation strategy and schedule must be proposed based on a rationalized manpower deployment plan and provide a detailed project schedule with more specific activities indicating interdependencies and critical activities.	

	Required Major Project Activities of the Overall Project	
	1. Preparation of the service provider of a Project Management Implementation Plan (PMP) that will contain the scope of work, work schedule, project organization / manpower, PEZA counterpart project management team, roles, development strategies, risk management, mitigation of issues, reports, and other project management guidelines.	
	2. Preparation of System Design Document that will contain the following:	
	i. System Flow Narration and diagram	
	ii. Data Flow diagram	
	iii. Input/Output Matrix Screen Designs	
	v. Database Design and Dictionary	
	vi. Glossary / Definition of Terms	
	vii. Report Layouts	
	3. Unit / Regression Testing	
	i. Test Scripts	
	ii. Issue Resolution	
	4. Documentations	
	i. User Manuals	
	ii. System and Operation Manuals	
	5.User Acceptance Testing	
	6. Pilot Testing	
	7. Parallel Implementation	
	8. Training	
	Project Development Team Requirement The Contractor / Consultant Project Team should be composed of the following staff / specialists as indicated below. The number of staff would depend on the task complexity, development strategy and project schedule.	

	Development team members may have one or more expertise / role as long as one does not conflict with the other (QA role must be distinct and separate), and the required time can be adequately provided. Project Manager Senior Programmer Business Analyst Programmers System Architect Quality Assurance Specialist Assistant / Junior Analyst Database Specialist Documentation Specialist	
	Warranty and Maintenance Services	
	Application System Software warranty is two (2) years that includes modification, troubleshooting, updates, revision, customization and changes in compliance with accounting and auditing rules with the provision for on-call maintenance services after the Warranty Period.	
	Infrastructure and IT resources used during development should be provided by supplier	
	Cloud subscription and validity of software licenses should start at date of complete delivery - Cloud infrastructure should be compatible with PEZA's existing fleet	
	System Software maintenance and troubleshooting within warranty period.	
	Any error or fault in any of the services delivered (e.g. design, programming, data conversion / migration error, etc.) shall be acted upon, resolved and / or replaced accordingly at no cost to the PEZA.	
	Notwithstanding the provision of quality assurance, the service provider is required to provide a two-year (after final Project acceptance) guarantee and assurance that the project and all its component parts are accurate, complete, operable, uncompromised, and error-free in accordance with set standards and performance criteria. Thus, anytime within the two-year warranty, the service provider shall supply or make available to PEZA the necessary services to correct data entry / data validation error / faults, mitigate program bugs.	
	Provider should be present during post evaluation by BIR.	
	Based on The 2016 Revised Implementing Rules and Regulations Rule XIX Contract, Prices and Warranties Section 62, in order to assure that production defects shall be corrected by the provider, a warranty security shall be	

	required from the contract awardee.	
	Payment Terms The cost of the project shall not exceed PhP 10,036,573.74 only.	
	PERCENTAGE DELIVERABLES	
	1. 5% Project Management Implementation Plan or Inception Report (Approved / signed by PEZA)	
	2. 20% Functional Requirements: Documentation of User Requirements with Screen Design (Approved & signed by PEZA)	
	3. 15% Documentation of Database Design / Structure (Approved and signed by PEZA)	
	4. 35% Final User Acceptance Testing including Database Migration, Deployment and Rollout (Approved and signed Certificate of Acceptance by PEZA)	
	5. 10% Management briefings, end-user trainings, technical trainings; Technical Documentation, User Manuals / Training Manuals (Approved and signed by PEZA)	
	6. 15% Mitigation of Issues encountered in the system rollout (one-cycle); Project Certificate of Completion (Approved and signed by PEZA)	
	Other Documentary Requirements	
	Post-qualification requirements, including but not limited to the latest income and tax returns filed and paid through the BIR Electronic Filing and Payment System, as well as other necessary licenses and permits required by law and outlines in the BDS, must be included in the bid submission.	

Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR**;

Technical Documents

☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**

☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**

☐ (f) Duly signed Schedule of Requirements in accordance to Section VI of this bid document; **and**

☐ (g) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

☐ (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) **or A** committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

☐ (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

☐ (j) Original of duly signed and accomplished Financial Bid Form; **and**

☐ (k) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

☐ (l) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

☐ (m) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Standard Bidding Forms not included in this Bid Document may be downloaded at the gppb website link as follows: https://www.gppb.gov.ph/downloadable-forms/#tab-61412

Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started

[shall be submitted with the Bid]

Business Name : _____

Business Address : _____

Name ofClient/ Contact Person/Contact Number/Contact Email Address	**Date of the Contract**	**Title of the Project inthe Contract**	**Kindsof Goods**	**Total Amount of Contract**	**Value of Outstanding Contracts**	**Date of Delivery**
Government						
Private						

Submitted by : _____

(Print Name and Signature)

Designation : _____

Date : _____

Instructions:

i. State **ALL** ongoing contracts including those awarded but not yet started (government **[including the PEZA]** and private contracts which may be **similar or not similar** to the project subject of the bidding) as of the deadline for the submission of bids.

ii. If there is no ongoing contract including those awarded but not yet started as of the aforementioned period, state none or its equivalent term.

iii. The total amount of the ongoing and awarded but not yet started contracts must be consistent with those used in the Net Financial Contracting Capacity (NFCC).

APPENDIX "1"

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers],* the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform] [description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties],* which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);

b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;

c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:
Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity

(if none, state "None") *]*

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Statement of Single Largest Completed Contract which is similar in Nature

[shall be submitted with the Bid]

Business Name : _____

Business Address : _____

Name of Client/ Contact Person/Contact Number/Contact Email Address	Date of Contract	Title of the Contract/Name of the Project	Kinds of Goods	Amount of Contract	Date of Acceptance	End User's Acceptance or Official receipt(s) issued for the Contract

Submitted by : _____

(Print Name and Signature)

Designation : _____

Date : _____

Instructions:

s

a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to the following requirements:

   i. a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC; and

   ii. It should have been completed (i.e., accepted) within five (5) years prior to the deadline for the submission of bids.

Note: Date of Acceptance shall mean the date when the items delivered have **satisfactorily met** the requirements of the procuring entity, as evidenced by either a Certificate of Final Acceptance and/or Completion from the bidder's client, or an Official Receipt or a Sales Invoice.

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