Philippine Economic Zone Authority
CAVITE ECONOMIC ZONE
Rosario, Cavite

Reference No.	CEZRFQ 2026-06-22
PR No.	2026-06-0024
Date	June 18, 2026

REQUEST FOR QUOTATION

Sec. 34 - Small Value Procurement

The **PEZA – CEZ**, through the Bids and Awards Committee (BAC) intends to apply the sum of **₱ 1,820,000.00** being the Approved Budget for the Contract (ABC) for the "**Procurement of an Endpoint Management Solution for the Cavite Economic Zone"** pursuant to Sec. 34 – Small Value Procurement of the Implementing Rules and Regulations of the Republic Act No. 12009.

Name of Project	Procurement of an Endpoint Management Solution for the Cavite Economic Zone
Specifications/Scope of Work	Attached Annex A (Terms of Reference) and Annex B (Specifications)
Approved Budget for the Contract (ABC)	**₱ 1,820,000.00**
Project Duration	Two (2) Years

PEZA-CEZ accepts open quotations which shall be submitted manually at the address indicated below. Quotations should not exceed the Approved Budget for the Contract of ₱ 1,820,000.00 inclusive of all taxes and other lawful charges. The **below documents should be submitted** to the CEZ-Bids and Awards Committee on or before **12:00 nn., 25 June 2026.**

1)	Signed Price Quotation Form (PQF) and Terms and Conditions
2)	Duly Accomplished/Signed Annex A (Terms of Reference) and Annex B (Specifications)
3)	Valid authorization certificate, distributor agreement, partnership letter, or equivalent proof indicating that the bidder is duly authorized by the solution manufacturer or publisher to provide the proposed Unified Endpoint Management Solution.
4)	Curriculum Vitae, Government IDs, and training certificates for the Project Manager and at least two (2) certified technical engineers.
5)	Support Infrastructure Documentation: Detailed description of support infrastructure, service desk system, escalation procedures, and evidence of 24x7 support capability.
6)	PhilGEPS Registration Number
7)	Valid and Current Mayor's / Business Permit / Municipal License
8)	Notarized Omnibus Sworn Statement (OSS)
9)	Annual Income Tax Return • **Latest Income Tax Return filed via eFPS with proof of filing and payment, as applicable.** (For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR) and • **Latest Business Tax Return filed via eFPS, with proof of payment and filing** (Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months of operations, this refers to the monthly business tax returns filed to date)

Award of contract shall be made to the lowest calculated and responsive bidder which complies with the minimum technical specifications and other terms and conditions stated herein.

For further information, please refer to:

Secretariat, CEZ-BAC
1st Floor, New Administration Building
Cavite Economic Zone, Rosario, Cavite
Tel Number : (046) 4376936 / 4376070
E-mail Address: cezbac@peza.gov.ph

---original signed---
Engr. ALEJO F. MACARAEG
Chairperson, CEZ BAC

Reference No.	CEZRFQ 2026-06-22
PR No.	2026-06-0024
Date	June 18, 2026

PRICE QUOTATION FORM (PQF)
(Bid Form)

_____
Date

Engr. ALEJO F. MACARAEG
Chairperson, Bids and Awards Committee
1st Floor New Administration Building
Cavite Economic Zone,
Rosario, Cavite

Thru: The BAC Secretariat

Dear Sir,

After having carefully read and accepted the Terms and Conditions of this Request for Quotation (RFQ) under **Reference No. CEZRFQ 2026-06-22**, I/we _____ submit our quotation/s for the item/s as follows:
Business Name

PROJECT	Procurement of an Endpoint Management Solution for the Cavite Economic Zone
SPECIFICATIONS/SCOPE OF WORK	Duly accomplished / signed Annex A (Terms of Reference) and Annex B (Specifications)
PROJECT DURATION	Two (2) Years
Total Bid Amount	**In words :** _____
	In figures : _____

BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT AND OTHER CHARGES.

_____
Bidder's authorized signature over printed name

Designation : _____
Name of Company : _____
Address : _____
Contact No. / Mobile No. : _____

TERMS AND CONDITIONS:

1. Terms of Payment: Cheque Payment - 30 working days processing upon receipt of valid documents. Corresponding tax shall be deducted from the value / cost of the above item/s upon processing of payment.

2. Processing of Payment shall be made after completion of delivery and upon submission of the required supporting documents (i.e request for payment, original invoice, billing statement, delivery receipt)

3. Price quotation/s to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.

4. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.

6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.

7. Any interlineations, erasures or overwriting shall be valid only if they are signed by you or any of your duly authorized representative/s.

8. The CEZ TWG and its End-User shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

9. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CEZ-BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

10. CEZ-BAC reserves the right to reject any or all bids, waive any informality in the bids received, to accept or reject item/s of any bid and to make an award to the bidders whose proposal is most advantageous to the government.

11. CEZ-BAC assumes no responsibility whatsoever to compensate or indemnify bidders for expenses incurred in the preparation of their bid proposal.

_____
Signature over Printed Name

_____
Position / Designation

_____
Office Telephone No.

_____
Fax/Mobile No.

_____
Email Address

ANNEX A

Reference No.	CEZRFQ 2026-06-22
PR No.	2026-06-0024
Date	June 18, 2026

TERMS OF REFERENCE (TOR)

Procurement of an Endpoint Management Solution for the Cavite Economic Zone

I. PROJECT BACKGROUND AND OBJECTIVES

The Philippine Economic Zone Authority – Cavite Economic Zone (PEZA–CEZ) currently manages approximately one hundred (100) endpoints, consisting of ten (10) servers, eighty-five (85) desktop computers, and five (5) laptops. Existing endpoint management processes are largely manual, resulting in operational inefficiencies, increased exposure to cybersecurity risks, and limited centralized control and visibility over IT assets.

In view thereof, this project aims to:

- Centralize endpoint management through a unified platform;
- Strengthen cybersecurity through automated patching, vulnerability management, and policy enforcement;
- Automate IT administrative processes to improve operational efficiency;
- Enhance monitoring, reporting, and asset management capabilities across all endpoints.

II. TECHNICAL SPECIFICATION

The detailed technical and functional requirements of the system are provided under **Annex "B",** which shall form an integral part of this Terms of Reference.

III. SCOPE OF WORK

The Service Provider shall be responsible for the following activities:

Supply and Licensing: Provide licenses for one hundred (100) managed endpoints (10 servers, 85 desktops, 5 laptops) covering a two-year subscription period.

Installation and Configuration: Install, configure, and deploy the Unified Endpoint Management Solution on the PEZA–CEZ infrastructure, ensuring compatibility with all target endpoints.

Testing and Commissioning: Conduct comprehensive functional testing, performance verification, and issue resolution. Submit detailed testing and commissioning reports documenting all activities and results.

Training and Knowledge Transfer: Conduct comprehensive end-user training covering system administration, policy management, reporting, and troubleshooting. Provide training materials and conduct knowledge transfer sessions to ensure PEZA staff can independently manage the system.

Technical Documentation: Provide complete technical documentation including system architecture, configuration guides, administration procedures, troubleshooting manuals, and escalation procedures.

Support Services: Provide managed support services for the duration of the subscription period as defined in Section 5.

IV. ELIGIBILITY AND QUALIFICATION REQUIREMENTS

Prospective bidders must meet the following requirements:

Authorization: Bidder must be an authorized reseller, distributor, partner, or service provider of the proposed Unified Endpoint Management Solution. Proof of authorization from the solution manufacturer or publisher must be submitted (e.g., distributor agreement, partnership certificate, or manufacturer authorization letter).

Capability: Bidder must be capable of supplying, implementing, and supporting the proposed solution with highly trained and certified technical engineers able to manage complex customer deployments.

Personnel: The bidder/vendor must have the following local and regular personnel (submit CVs, IDs, and training certificates):

- One (1) Certified Project Manager as the single point of contact for project implementation;
- At least two (2) certified and experienced engineers specialized in the proposed solution to provide technical support during contract implementation and throughout the service period.

Local Presence: Bidder must have a local office in the Philippines to provide all required software, licenses, and support services throughout the subscription period.

Support Infrastructure: Service provider must have a Service Desk Support System in place to accommodate PEZA technical requests with:

- 24x7 technical support availability via phone and email;
- Minimum 30-minute response time upon receipt of incident report;
- Four (4) to six (6) hours onsite support for critical issues;
- Documented support and problem escalation procedures.

V. DELIVERABLES

The Service Provider shall deliver the following:

Software Licenses: One hundred (100) managed endpoint licenses for two (2) years.

Installation and Deployment Services: Complete installation, configuration, deployment, and testing services across all target endpoints.

Testing and Commissioning Reports: Comprehensive reports documenting deployment activities, functional testing results, performance verification, and issue resolution.

Training Materials: Complete training documentation, user guides, and administration manuals.

Knowledge Transfer: Conduct training sessions for PEZA staff covering system administration, feature utilization, policy management, reporting, and troubleshooting.

Technical Documentation: System architecture documentation, configuration guides, troubleshooting procedures, and escalation workflows.

Managed Support Services: Provide 24x7 support coverage including software updates, patches, upgrades, bug fixes, technical assistance, and escalation procedures for the entire two-year subscription period.

VI. ACCEPTANCE AND CRITERIA

The Project shall be accepted based on the following measurable criteria:

Installation and Deployment: Successful installation on all 100 managed endpoints (10 servers, 85 desktops, 5 laptops) with verified agent/console functionality.

Functionality Verification: All core features tested and verified as operational including patch management, asset management, remote control, policy enforcement, and reporting capabilities.

Testing Reports: Submission of comprehensive testing documentation confirming successful deployment, functionality verification, and issue resolution.

Training Completion: End-user training completion with documented sign-off from PEZA staff; provision of training materials and knowledge transfer documentation.

Documentation Submission: Submission of complete technical documentation, administration guides, troubleshooting procedures, and support escalation processes.

Support Infrastructure Readiness: Demonstration of 24x7 support availability with documented response times (minimum 30 minutes), service desk system with ticket tracking, and escalation procedures.

VII. VENDOR REQUIREMENTS

The prospective bidder must meet the following requirements:

Comprehensive end-user training and knowledge transfer upon deployment covering system administration, feature utilization, and troubleshooting.

Managed support service coverage with 24x7 availability including:

- Software updates, patches, and upgrades throughout the subscription period;
- Bug fixes and technical issue resolution;
- Technical assistance with minimum 30-minute response time;
- Documented escalation procedures for critical issues.

VIII. ADDITIONAL DOCUMENTARY REQUIREMENTS

Bidders must submit the following:

Proof of Authorization: Valid authorization certificate, distributor agreement, partnership letter, or equivalent proof indicating that the bidder is duly authorized by the solution manufacturer or publisher to provide the proposed Unified Endpoint Management Solution.

Personnel Credentials: Curriculum Vitae, Government IDs, and training certificates for the Project Manager and at least two (2) certified technical engineers.

Company Registration: Proof of business registration and local office establishment (business permit, office lease, etc.).

Support Infrastructure Documentation: Detailed description of support infrastructure, service desk system, escalation procedures, and evidence of 24x7 support capability.

IX. DELIVERY AND COMPLETION

All project activities shall be completed according to the following schedule from receipt of the Notice to Proceed (NTP):

Delivery: 45 calendar days – Supply and delivery of all software licenses and materials to PEZA–CEZ;

Implementation: 30 calendar days – Installation, configuration, deployment, testing, training, and knowledge transfer;

Total Project Completion: 75 calendar days from NTP.

X. TERMS OF PAYMENT

Payment shall be made within thirty (30) working days upon submission of complete and valid supporting documents, including proof of delivery, completion reports, training completion certificate, and acceptance documentation from PEZA.

_____

Bidder's authorized signature over printed name

Designation : _____

Name of Company : _____

Address : _____

Contact No. / Mobile No. : _____

ANNEX B

Procurement of an Endpoint Management Solution for the Cavite Economic Zone			
Qty	**Specifications**		**Statement of Compliance** *State whether comply or not Comply*
1 Lot	**ISO Certification**	Solution must be from an ISO 9001 or ISO 9002 certified company	
	Compliance	The solution must be compliant with the following standards as follows: CIS, PCI, GDPR, VPAT, HIPAA, RBI, NIST	
	Quality Assurance	The manufacturer must have a website where information and descriptions on product specifications can be viewed by the end-user. Manufacturer's website should have downloadable manuals and the latest drivers. Manufacturer must have a Technical Support or Customer Support Website. Brand must have a list of service centers or accredited service centers nationwide.	
	General Features	The solution must support unified endpoint management and security software that helps manage servers, laptops, desktops, smartphones, and tablets from a central location. Automate regular desktop management routines like installing patches, distributing software, managing IT Assets, software licenses, USB device usage, monitoring software usage statistics, and taking control of remote desktops, and mobile devices.	
		Solution must supports Mobile Device Management features such as advanced device restrictions, distributing of licenses in mobile devices with advanced security features or equivalent, and app lock.	
		The solution must support patching for applications including Windows, Mac, Linux, and third-party applications.	
		Must have a built-in endpoint security features for automatically uninstalling prohibited software, blocking executables, securing USB devices, and managing firewalls.	
		The solution can integrate with different help desk solutions through which you can use all your endpoint management features right from a single help desk console.	
		Must be available as an onpremise or SaaS version	
		Solution should have Web-Based Access to UI	
		Solution must have its Inbuilt Database for onpremise	
		Solution must have built-in Database backup and recovery	
		Must have Role Based Restrictions	
		Must be able to Manage Systems in LAN and WAN	
		Solution must featue an Automatic Agent Upgrade	
		The solution offered is agent-based and it should have a retry feature for agent installation.	

	Functions	Solution must support managing desktops, laptops, servers, smartphones, tablets, mobile devices of different OS such as Windows, Mac and Linux, Android, IOS, ipadOS, Chromebook OS on a central location.	
		The Solution must support rebranding	
		Solution has the capability to deploy configurations for Microsoft office and Internet settings such as setting the default working folder location for Excel, Word, Powerpoint. For IE, set Trusted sites, Block pop up.	
		Solution must have VMware Support	
		Supports email alerts if there are any hardware removed or added to the machine. i.e. Hard disk, Physical memory, network adapters, any software installed or uninstalled to the machine.	
		Solution must have a Two Factor Authentication	
		Supports storing credentials used on the solution i.e. admin credentials, domain credentials.	
		Solution must have Remote Agent Installation function	
		The solution should have the ability to set deployment settings of the patches such as setting allows users to skip the deployment, setting reboot policies, setting the schedule of the deployment.	
	Desktop & Endpoint Configuration Management	Full configuration lifecycle management	
		USB and port security management	
		Power management policies	
		Printer Install/Uninstall	
		Power Management	
		Drive mapping, permission management	
		Local user and group management	
		Application launch control	
		Browser, display, Wi-Fi, firewall, and service management	
		Microsoft Office & Internet settings configuration	
		Custom script execution	
		Imaging & OS deployment (Windows)	
		macOS and Linux device management	
		Failover Server for high availability.	
	Software Distribution	Deploy MSI, EXE, and script-based software	
		Pre- and post-installation commands	
		Scheduled Software Deployment	
		Template -driven Package Creation	

	Silent uninstall of application	
	Self-Service Portal for Windows users	
Patch Management	Patch support for Windows, macOS, Linux, and third-party apps	
	Microsoft and third-party (Java, Adobe, etc.) updates	
	Test groups and automatic approvals	
	Scheduled rollout with reboot controls	
	Automated patch deployment (OS and antivirus)	
	Deployment status, health policies, and reports	
	System Health Policy	
	Ability to disable automatic updates	
	Automated Patch Deployment for Anti Virus Task	
Asset & License Management	Hardware and software inventory	
	Software metering and license tracking	
	Prohibit and auto-uninstall unauthorized software	
	Audit history and alerts on software/hardware changes	
	Software License Management	
	Software categorization and EXE blocking (Windows)	
	Block exe- Windows	
Remote Control & Support	One-click remote desktop access	
	User consent before session	
	View-only (watch) mode	
	File transfer and chat	
	Multiple concurrent sessions	
	Multi-monitor, keyboard & mouse support	
	Session recording and reboot during session	
	Performance optimization options (FPS, color quality)	
	Recording remote sessions	
	Blackened screen, cursor hiding, wallpaper disabling	
	Shadow remote user sessions (Windows)	

Tools & Reporting	Wake on LAN Tool custom	
	Remote Shutdown/Restart	
	Disk cleanup, defrag, and disk check	
	Custom and scheduled reports	
	Reports for patches, assets, USB usage, power, configurations, MDM	
	Export reports in PDF, CSV, XLSX	
	User Logon reports with login history	
	Live Chat Support 8/5	
OS Deployment (Windows OS)	Online and offline image creation	
	Multicast/ Unicast deployment	
	Customized deployment template	
	Configure post deployment activities	
	Hardware independent deployment	
	Remote office OS deployment	
	Driver automation	
	User Profile backup and migration	
	Security Identifier (SID) handling	
Mobile Device Management	Device Enrollment - offers different ways of enrolling devices (corporate owned or BYOD)	
	Supports Android, IOS, Windows 10 and 11 laptops and MAC OS laptop devices	
	App management - install in-house and store apps silently, resrtict blocklisted apps, app uninstallation silently	
	Profile management - configure policies and profiles	
	Content management - remotely share documents to the devices over the air.	
	Remote Troubleshooting	
	Security Management - configure stringent securty policies such as passcode, device lock,lost mode, geo-fencing, geo location	
	Email Management - manage and secure corporate emails	
	Containerization for BYOD devices	
	Kiosk mode	
	Supports complete wipe or corporate wipe of the device	
	Mobile device asset inventory	

Device & USB Control (Advanced)	Support Windows and MAC OS.	
	Able to integrate to Active Directory.	
	Lock down USB ports for all untrusted devices.	
	Unblock USB device as needed	
	Role Based Access Control (RBAC) and device grouping	
	Ability to created device groupings.	
	Control up to 18 USB/device types (storage, printers, Bluetooth, smart cards, network adapters, etc.)	
	Trusted/blocked device lists using instance IDs or wildcards	
	Granular permissions (read-only, copy, modify, transfer)	
	Data mirroring and secure archiving	
	File tracing and auditing	
	Temporary and time-bound access approvals	
	Offline device access via access codes	
	Detailed alerting and audit reporting	
	Configurable data and report retention policies	
	Capability to created a trusted list of devices via definition of device instance path IDS and/or wildcard pattern	
	Capability to created a trusted list of devices via definition of device instance path IDS and/or wildcard pattern	
	Creates USB blocking policy.	
	Automatically detect devices as trusted , allowed or blocked	
	Support delegating levels of access for optimal control such as: - read-only file access	
	Supports data mirroring - feature that creates a copy of content transfered to USBs and stores it in a secured share folder	
	Support File Tracing - record the names of transferred files, all the locations they have been archived, and their device destination.	
	Provides temporary access policy - to grant access and assign permission to devices only for a shorter period.	
	Approval for temporary access - get notified every time an unauthorized device tries to access your endpoint.	
	Ability to grant access to devices outside network - generate an access code and email it to the user to enable them access the required computers for a specific period.	
	Ability to specify the start and end time within which the device can access the endpoints	
	Supports generation of reports such as list of blocked devices, audit reports for data mirroring, file tracing reports	
	Reports can be exported as PDF, CSV, XLXS.	
	Can set scheduled reprots to automatically send via email.	
	Ability to run query reports for custom reports.	

		Ability to set the retention period for device audit reports.	
		Ability to set the retention period for file audit reports.	
		Ability to monitor file actions such as create, open , delete, rename, modify, move, copy.	
		Ability to set the retention period for data mirroring reports.	
		Ability to enable file archive report retention period and the archive path	
		Configure alert settings via email, alert for blocked device detection	
		Configure alert settings via email, alert for temporary access request.	
	Bidder's Qualification	Bidder must be an authorized reseller, distributor, partner, or service provider and be authorized to sell and provide after-sales support of the proposed Unified Endpoint Management Solution with highly trained and certified technical engineers who are able to manage complex customer deployments.	
		The bidder / vendor must have the following local and regular personnel. • One (1) Project Manager as a single contact person for the implementation of the project. • At least two (2) certified and experienced engineers specialized on the product to be supplied. Said engineers shall provide technical support during the contract implementation	
		Bidder must have a local office to provide all required software, licenses, and support.	
		Service Providers must have support services available 8x5 via phone or email with a response time minimum of 4 hours from receipt of email. Procedures on support and problem escalation should be submitted.	
		The Service Provider must have a Service Desk Support System in place to accommodate PEZA technical requests. The service desk system will provide a ticket for each technical request or issue and will provide continuous status and report until the resolution with the following Service Level Agreements: The bidder must submit the procedure on support and escalation. a. 8X5 available technical support b. 24X5 principal global support c. Thirty (30) minutes response time upon receipt of the call and four (4) hours to (6) hours onsite support	
	License	100 Licenses for 2 years validity	
	Deployment	Installation, configuration, testing, and troubleshooting.	
	Knowledge Transfer	Complete features, administration, and configuration of the product.	
	Project Completion	Delivery Period - 45 calendar days	
		Implementation - 30 calendar days	
		Total Completion - 75 calendar days	

Bidder's Authorized Signature over Printed Name

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at [*Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

   - *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

   - *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of ***[****Name of Bidder]* with office address at *[Address of Bidder]*;

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2. *Select one, delete the others:*

   - *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity][insert* "as supported by the attached duly notarized Special Power of Attorney" *for authorized representative]*;

   - *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable*;*

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney *for authorized representative*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting

rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the others:*

   - *If sole proprietorship :* The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If partnership :* The partnership itself and the partners of ***[****Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If cooperative:* The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If corporation, or joint venture:* The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial

ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations: [Name of Bidder]* declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.

- *In case of Foreign Bidders: [Name of Bidder]* submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.

8. *[Name of Bidder]* complies with existing labor laws and standards; and

9. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

   a) Carefully examine all of the Bidding Documents;

   b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

   c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

   d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.

10. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

11. In case advance payment was made or given to ***[Name of Bidder]***, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]
[Position/Designation]
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this _____ day of *[month] [year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ___ day of *[month] [year].*

NAME OF NOTARY PUBLIC
Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued], [place issued]*
IBP No. __, *[date issued], [place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.