Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	CPDRFQ-2025-04-03
Date	April 21, 2025

REQUEST FOR QUOTATION
Alternative-Small Value [Sec 53.10]

The Philippine Economic Zone Authority (PEZA) intends to undertake **Small Value Procurement** in accordance with Sec. 53.9 of the Updated 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	**PROCUREMENT OF MEALS FOR ARTEMIS ONLINE SYSTEM WALKTHROUGH**
Description/Specifications	**Attached Annex "A"**
Approved Budget for the Contract (ABC)	**Php 15,000.00**
Deadline of Submission of Bid	**APRIL 23, 2025, 5:00 pm**

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids **Corporate Planning Department (CPD), 8thFloor Double Dragon Center, West Building, DD Meridian Park Macapagal Avenue, Pasay City.**

Bids must be submitted manually or thru email together with the following documentary requirements:

✓	Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate
✓	PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*

Award of Purchase Order shall be given to the lowest calculated and responsive bidder per item which complies with the Price Quotation (Annex A), technical specifications (Annex B) and terms and conditions (Annex C).

For any clarification, you may contact CPD at telephone nos. (02) 8551-3438 / (02) 85513451 local 232 or 8806-5644 or cpd@peza.gov.ph.

MELENCIO A. SILO
ACTING-DM CPD

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Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

ACTING GM ROWENA T. NAGUIT
MANAGEMENT INFORMATION SYSTEM AND CORPORATE PLANNING GROUP
8th Floor Double Dragon Center, West Building,
DD Meridian Park Macapagal Avenue, Pasay City

Dear GM Naguit:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

Description	Bid Price (PHP)
PROCUREMENT OF MEALS FOR ARTEMIS ONLINE SYSTEM WALKTHROUGH Please see attached Annex B for the detailed technical specifications.	
	(Inclusive of VAT)

NAME OF STORE :_____

ADDRESS : _____

PHILGEPS REG. NO. : _____

TIN : _____

AUTHORIZED SIGNATORY:_____
(Signature over Printed Name)

DATE :_____

CONTACT NOS. :_____

EMAIL ADDRESS :_____

INSTRUCTIONS:

(1) Accomplish this Form correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.
(5) Bids exceeding the ABC shall be automatically disqualified.

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Annex "B"

Technical Specifications

QTY	Specifications	Statement of Compliance (State whether "comply" or "not Comply")
65 pax	**Packed Meals:** **Lunch** • Rice • Vegetable / Side Dish • 2 viands • Dessert (Sliced fruits, leche flan, buko pandan, etc.) • Canned / Bottled Juice or soda	
	Delivery: 10/F, PEZA Head Office, Pasay City Meals should be delivered not later than April 24, 2025 Pack lunch – 12:00 Pm	
	Mode of payment: Price inclusive of all taxes and charges	

_____

AUTHORIZED SIGNATORY:

(Signature over Printed Name)

DATE : _____

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Annex "C"

Terms and Conditions

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the Price Quotation Form:
  - Name of Store
  - Address
  - PhilGEPS Registration No. / Organization No.
  - TIN
  - Authorized Signatory
  - Date
  - Contact Nos.
  - Email Address

- Submit the filled-up (Annexes A and B) Forms at the following address:

  8th Floor Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City

- Delivery Period: April 24, 2025

- Terms of Payment:

  Cash Payment

- Winning Bidder must deliver the items/services to the following address:

  10th Floor, Auditorium DoubleDragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City