



PHILIPPINE ECONOMIC ZONE AUTHORITY

Bids and Awards Committee

8th Floor DoubleDragon West Building, DD Meridian Park
Macapagal Avenue, Pasay City
Telephone No. (631) 8551-3451 local 200
e-mail: bac@peza.gov.ph
website: www.peza.gov.ph

Invitation to Bid

PROCUREMENT OF JANITORIAL SERVICES AND OTHER MANPOWER REQUIREMENTS OF PEZA HEAD OFFICE (PEZA-HO-2022-05)

1. The Philippine Economic Zone Authority (PEZA), through the Board Approved Corporate Operating Budget CY 2022 intends to apply the sum of ₱21,800,380.80 per year being the ABC to payments under the contract for Janitorial Services and Other Manpower Requirements of PEZA Head Office. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PEZA now invites bids for the above Procurement Project. Delivery of the Goods is for three (3) years subject to the conditions in Clause A of Section VII. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders). All bid prices shall be fixed and shall not be adjusted during contract implementation, except for the circumstances mentioned in Clause 5.2 Annex "A" of GPPB Resolution No. 24-2007 dated 28 September 2007.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from PEZA and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m., Mondays to Fridays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on 10 March 2022 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty Five Thousand Pesos (₱25,000). The Procuring

Entity shall allow the bidder to present its proof of payment for the fees either in person, by facsimile or through electronic means.

6. The PEZA will hold a Pre-Bid Conference on **18 March 2022 at 2:00PM** through video conferencing or webcasting *via MS Teams or Zoom*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **30 March 2022, 2:00PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **30 March 2022, 3:00PM** at the given address. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The PEZA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Philippine Economic Zone Authority
Bids and Awards Committee (BAC) Secretariat
8th Floor, Double Dragon Center West Bldg., DD Meridian Park, Macapagal
Avenue, Pasay City
Email: bacsec@peza.gov.ph
Tel. No. 8551-3451 local 200
www.peza.gov.ph*

12. You may visit the following websites: For downloading of Bidding Documents:
<http://www.peza.gov.ph/bid-opportunities>

10 March 2022


DDG TERESO O. PANGA
BAC Chairperson