Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

INVITATION TO BID FOR SUPPLY AND DELIVERY OF PERSONNEL, TOOLS AND EQUIPMENT FOR THE FACILITIES AND CLEAN AND GREEN MAINTENANCE IN MACTAN ECONOMIC ZONE

1. The **Philippine Economic Zone Authority**, through the **Approved Corporate Operating Budget for the CY 2025** intends to apply the sum of **Eleven Million One Hundred Twenty-One Thousand Seven Hundred Twenty-Five Pesos [ABC Php 11,121,725.56**] being the ABC to payments under the contract for Procurement Project, **Supply and Delivery of Personnel, Tools and Equipment for the Facilities and Clean and Green Maintenance in Mactan Economic Zone** with Project identification number PEZA MEZ No. 2025-010. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Philippine Economic Zone Authority** now invites bids for the above Procurement Project. Contract duration is one year from the date of receipt of the Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

    a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Philippine Economic Zone Authority** and inspect the Bidding Documents at the address given below, from Monday to Friday from 9:00am to 5:00pm.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **09 September 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty-five Thousand Pesos (Php25,000).** The Procuring Entity shall allow the bidder to present its proof of payment for the fees through electronic online payment system.

6. The **Philippine Economic Zone Authority** will hold a Pre-Bid Conference[1] on **17 September 2025; 10:00AM** at **2/F, MEZ Function Hall, PEZA Administration Building, Mactan Economic Zone, Lapu-lapu City** and/or through video conferencing via MS Teams, ***https://acesse.one/7GYTP*** , which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before **03 October 2025; 10:00 AM.** Late bids shall not be accepted.

   To ensure the proper submission of bids, all bidders are required to submit a single, securely sealed and appropriately marked "Mother Envelope" containing all the necessary documents outlined in this ITB and Section VIII of the bidding documents. Each envelope must be clearly labeled and include the following details:

   1. Name/Project Title of the contract to be bid;
   2. Name and Address of the bidder;
   3. Recipient Bids and Awards Committee (BAC)/ Procuring Entity (PE);
   4. "Do not open before (date/time of the opening of bids)"

   Contents of the Mother Envelope:

Envelope 1 (Original copy)	Envelope 2 (photocopy)
COPY 1: Technical Component Envelope *must be in accordance to Section VIII of the bidding document	COPY 2 and 3: Copy of Technical Component Envelope
COPY 1: Financial Component Envelope *must be in accordance to Section VIII of the bidding document	COPY 2 and 3: Copy of Financial Component Envelope

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **03 October 2025; 10:00 AM** at the given address below and/or via MS Teams, ***https://tinyurl.com/3yw97ru9*** **.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. In the case the above is declared a special non-working holiday, it will be reset on the next working day.

11. The **Philippine Economic Zone Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award

[1] May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:
Secretariat, MEZ Bids and Awards Committee
Philippine Economic Zone Authority
Administration Building, AAI Compound Mactan
Economic Zone, Lapu-lapu City
Email: mezbac@peza.gov.ph; mezbacsec@peza.gov.ph Telephone number: 032-340-0593

13. You may visit the following websites:
For downloading of Bidding Documents:
PEZA Website: **https://www.peza.gov.ph/bid-opportunities**; PhilGEPS Website: **www.philgeps.gov.ph**

09 September 2025

ARNEL M. SUYU
MEZ BAC Chairperson