Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

INVITATION TO BID FOR SUPPLY AND DELIVERY OF PERSONNEL, TOOLS AND EQUIPMENT FOR THE FACILITIES AND CLEAN AND GREEN MAINTENANCE IN MACTAN ECONOMIC ZONE (REBIDDING)

1) The ***Philippine Economic Zone Authority***, through the ***Approved Corporate Operating Budget for CY 2026***[1] intends to apply the sum of ***Php11,887,769.46*** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Supply and Delivery of Personnel, Tools and Equipment for the Facilities and Clean and Green Maintenance in Mactan Economic Zone (Rebidding) with Project No. 2026-02R***. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The ***Philippine Economic Zone Authority*** now invites bids for the above Procurement Project. Delivery of the Goods and Services is required *for a period of one (1) year*. Bidders should have completed, **within the last three (3) years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from *MEZ BAC Secretariat* and inspect the Bidding Documents at the address given below from ***Monday to Friday from 8:00 a.m. to 5:00 p.m.***

5) A complete set of Bidding Documents may be acquired by interested Bidders on *25 August 2026* from the address given below *and* upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***Twenty-Five Thousand Pesos Only (Php25,000.00).***

   Interested bidders shall send an email at **mezbac@peza.gov.ph** for the issuance of Order of payment. All PEZA transactions and fees can only be paid through https://epay.peza.gov.ph.

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[1] Approved Budget for the Contract (ABC) refers to the budget for the contract duly approved by the Head of the Procuring Entity (HoPE), within the authorized amount in the General Appropriations Act (GAA), continuing, and automatic appropriations, or other authorized source of funds, in the case of National Government Agencies (NGAs); the corporate operating budget approved by the governing Boards, pursuant to Executive Order (EO) No. 518, s. 1979, entitled "Establishing a Procedure for the Preparation and Approval of the Operating Budgets of Government Owned or Controlled Corporations, in the case of GOCCs, GFIs, and RA No. 8292, or the "Higher Education Modernization Act of 1997", in the case of SUCs; and the budget for the contract approved by the Sanggunian through an appropriation ordinance in the case of LGUs. For multi-year contracts, for which a Multi-Year Contractual Authority (MYCA) or an equivalent document is required, the ABC shall be the total project cost reflected in the MYCA or equivalent document (Section 5(a), RA No. 12009);

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6) The ***Philippine Economic Zone Authority*** will hold a Pre-Bid Conference on ***02 September 2026; 2:00 p.m.*** at **2nd Floor, Function Hall, PEZA Administration Building, Mactan Economic Zone, Lapu-lapu City** and/or through video conferencing via *Microsoft Teams,* which shall be open to prospective Bidders.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before ***14 September 2026; 2:00 p.m.***. Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) Bid opening shall be on ***14 September 2026; 2:00 p.m.*** *at the given address below.* Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) In any case the above date is declared a special non-working holiday, it will automatically be reset on the next working day.

11) The ***Philippine Economic Zone Authority*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70[2] of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

12) For further information, please refer to:

Secretariat, MEZ Bids and Awards Committee Philippine Economic Zone Authority Administration Building, AAI Compound Mactan Economic Zone, Lapulapu City
Email:mezbac@peza.gov.ph; mezbacsec@peza.gov.ph
Telephone number: 032-340-0593

13) You may visit the following websites:

PEZAWebsite: **https://www.peza.gov.ph/bid-opportunities**;
PhilGEPS Website: **www.philgeps.gov.ph**

25 August 2026

MARK PETER L. SIMBAJON
MEZ BAC Chairperson

[2] Reservation Clause