# PHILIPPINE ECONOMIC ZONE AUTHORITY

## INVITATION TO BID FOR THE SUPPLY AND DELIVERY of Thirty (30) Units Desktop Computer with UPS for MEZ and VisMin SEZs

**PEZA MEZ No. 2023-004**

1. The **Philippine Economic Zone Authority**, through the Approved Corporate Operating Budget for the Year 2023 intends to apply the sum of **Two Million Two Hundred Fifty Thousand Pesos (Php 2,250,000.00)** being the ABC to payments under the contract for the **Supply and Delivery of Thirty (30) Units Desktop Computer with UPS for MEZ and VisMin SEZs**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

| Item | Description | Approved Budget for Contract |
|---|---|---|
| 1 Lot | Branded All-in-One Desktop Computers | Php2,250,000.00 |
| | Uninterruptible Power Supply | |

2. The **Philippine Economic Zone Authority** now invites bids for the above Procurement Project. Delivery of the Goods is required by sixty (60) days upon receipt of the Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to or at least fifty (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

   a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Philippine Economic Zone Authority** and inspect the Bidding Documents at the address given below from Mondays-Fridays, during office hours, 8:00am to 5:00pm.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **23 August 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or through email.

6. The **Philippine Economic Zone Authority** will hold a Pre-Bid Conference[1] and Submission and Opening of Bids on the following dates below at Conference Room, PEZA Administration Building, AAI Compound, Mactan Economic Zone, Lapu-lapu City, which shall be open to prospective bidders.

| Pre-Bid Conference | Submission and Opening of Bids |
|---|---|
| **31 August 2023; 2:00 pm** | **12 September 2023; 2:00 pm** |

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **12 September 2023; 2:00 pm**. Late bids shall not be accepted. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

| Forms of Bid Security | Amount |
|---|---|
| Bid Securing Declaration | Not Applicable |
| Cash; Manager's Check; Bank Draft/ Guarantee; or Irrevocable letter of Credit | **Php45,000.00** or *equivalent to two percent (2%) of ABC* |
| Surety Bond | **Php112,500.00** *or equivalent to five percent (5%) of ABC]* |

9. The **Philippine Economic Zone Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

***Ms. Mirzi Caryl P. Lamosao***
***BAC Secretariat Chairperson***
***Philippine Economic ZoneAuthority***
***Administration Building, AAI Compound Mactan Economic Zone, Lapu-lapu City***
***Email:*** *mirzi.lamosao@peza.gov.ph*; *mezbac@peza.gov.ph*
***Telephone number: 032-340-0593***
***Website address: peza.gov.ph***

11. You may visit the following websites:

For downloading of Bidding Documents:
***http://www.peza.gov.ph/index.php/bid-opportunities***

23 August 2023

**MR ANEL M. SUYU**
***BAC Chairperson***

[1] May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.