Republic of the Philippines

PHILIPPINE ECONOMIC ZONE AUTHORITY

INVITATION TO BID FOR PROCUREMENT OF IDENTIFCATION CARD PRINTER AND ITS PRESCRIBED CONSUMABLES

1. The **Philippine Economic Zone Authority**, through the Approved Corporate Operating Budget Year 2025 intends to apply the sum of **One Million Four Hundred Nine Thousand Two Hundred Ten Pesos only (Php 1,409,210.00)** being the ABC to payments under the contract for **Procurement of Identification Card Printer and its Prescribed Consumables** with **Project Identification No. 2025-001**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Philippine Economic Zone Authority** now invites bids for the above Procurement Project. Delivery of the Goods is required by Seven (7) days upon receipt of the Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

   a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Philippine Economic Zone Authority** and inspect the Bidding Documents at the address given below during Monday to Friday; 9:00AM-5:00PM.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **20 February 2025** from the given address and website, www.peza.gov.ph and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos only **(Php5,000.00).** The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

   Interested bidders shall send an email at mezbac@peza.gov.ph for the issuance of Order of payment. All PEZA transactions and fees can only be paid through https://epay.peza.gov.ph.

6. The **Philippine Economic Zone Authority** will hold a Pre-Bid Conference[1] on **03 March 2025; 10:00 am** at and/or through video conferencing via MS Teams **https://tinyurl.com/yj24cdys**, which shall be open to prospective bidders.

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[1] May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

7. Bids (1original and 1 photocopy) must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **18 March 2025; 10:00 am**. Late bids shall not be accepted.

   To ensure the proper submission of bids, all bidders are required to submit a single, securely sealed and appropriately marked "Mother Envelope" containing all the necessary documents outlined in this ITB and Section VIII of the bidding documents. Each envelope must be clearly labeled and include the following details:
   1. Name/Project Title of the contract to be bid;
   2. Name and Address of the bidder;
   3. Recipient Bids and Awards Committee (BAC)/ Procuring Entity (PE);
   4. "Do not open before (date/time of the opening of bids)"

   Contents of the Mother Envelope:

Envelope 1 (Original copy)	
COPY 1: Technical Component Envelope *must be in accordance to Section VIII of the bidding document	COPY 2: Copy of Technical Component Envelope
COPY 1: Financial Component Envelope *must be in accordance to Section VIII of the bidding document	COPY 2: Copy of Financial Component Envelope

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **18 March 2025; 10:00 am** at **the 2ND Floor, MEZ Function Hall, PEZA Administration Building, Mactan Economic Zone, Lapu-lapu City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. In the case the above is declared a non-working holiday, it will be reset on the next working day.

11. The **Philippine Economic Zone Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Secretariat, MEZ Bids and Awards Committee
Philippine Economic Zone Authority
Administration Building, AAI Compound
Mactan Economic Zone, Lapu-lapu City
Email: *mezbac@peza.gov.ph; mezbacsec@peza.gov.ph*
Telephone number: *032-340-0593*

13. You may visit the following websites:

For downloading of Bidding Documents:
PEZA Website : https://www.peza.gov.ph/bid-opportunities;
PhilGEPS Website: www.philgeps.gov.ph

20 February 2025

ARNEL M. SUYU
MEZ *BAC Chairperson*