Invitation to Bid
Design and Build of the New PEZ Administration Office Building (PEZA-HO-2024-07)

1. The **Philippine Economic Zone Authority**, through the **Corporate Budget for the year 2024** intends to apply the sum of Forty Million Pesos in Philippine Currency (**₱40,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Design and Build of the New PEZ Administration Office Building (PEZA-HO-2024-07).** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Philippine Economic Zone Authority (PEZA) now invites bids for the above Procurement Project. Completion of the Works is expected to be completed in 270 calendar days. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

4. Interested bidders may obtain further information from *Philippine Economic Zone Authority* and inspect the Bidding Documents at the address given below during office hours from Mondays to Fridays, 9:00AM to 4:00PM.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **02 December 2024** from the given address and website(s) below www.peza,gov.ph and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty-Five Thousand Pesos (₱ 25,000.00)** The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

   Interested bidders shall send an email at **bacsec@peza.gov.ph** for the issuance of order of payment. All PEZA transactions and fees can only be paid through **https://epay.peza.gov.ph**.

6. Philippine Economic Zone Authority will hold a Pre-Bid Conference on 11 December 2024 10:00 AM at 8th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City and/or through video conferencing or webcasting via ZOOM, which shall be open to prospective bidders.

7. **Hard copies and soft copies of bids (1 original, 1 copy and a soft copy in USB)** must be duly received by the BAC Secretariat through manual submission at the office

address indicated below, on or before **18 December 2024**, **12:00 PM**. Late bids shall not be accepted.

To ensure the proper submission of bids, all bidders are required to submit a single, securely sealed and appropriately marked "Mother Envelope" containing all the necessary documents outlined in this ITB and Section VIII of the bidding documents. Each envelope must be clearly labeled and include the following details:

1. Name/Project Title of the contract to be bid;
2. Name and address of the bidder;
3. Recipient Bids and Awards Committee (BAC)/Procuring Entity (PE); and
4. "Do not open before [date/time of opening of bids]" Contents of the Mother Envelope:

Envelope 1 (Original Copy)	**Envelope 2 (Copy of Original Copy)**
COPY 1: Technical Component Envelope Must be in accordance to Section 8 of this Bidding Document	COPY 2: Copy of Technical Component Envelope
COPY 1: Financial Component Envelope Must be in accordance to Section 8 of this Bidding Document	COPY 2: Copy of Financial Component Envelope
USB Copy	

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

9. Bid opening shall be on **23 December 2024**, **11:00 AM** at the **8th Floor, Double Dragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City** and through video conferencing or webcasting via Zoom to observe social distancing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Activity	**Schedule**
Posting of Invitation to Bid	02 December 2024
Issuance and Availability of Bid Documents	02 December 2024 – 23 December 2024
Pre-Bid Conference	11 December 2024, 10:00 AM
Deadline for Submission of bids	23 December 2024, 10:00 AM
Opening of Bids	23 December 2024, 11:00 AM

10. PEZA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. PEZA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

    Philippine Economic Zone Authority

    Bids and Awards Committee (BAC) Secretariat

    8th Floor, Double Dragon Center West Bldg., DD Meridian Park, Macapagal Avenue Pasay City

    Email: bacsec@peza.gov.ph

    Tel. No. 8551-3451 local 642

    www.peza.gov.ph

13. You may visit the following websites:

    For downloading of Bidding Documents: *https://www.peza.gov.ph/bid-opportunities*

28 November 2024

ANIDELLE JOY M. ALGUSO
BAC Chairperson