PHILIPPINE ECONOMIC ZONE AUTHORITY

Invitation to Bid for *Proposed Renovation of MEZ Staff House*

1. The **Philippine Economic Zone Authority**, through the Approved Corporate Operating Budget for the Year 2025 intends to apply the sum of **Seven Hundred Fifty-one Thousand Five Hundred Seventy-two and 61/100** Pesos only (**ABC Php 751,572.61.00**) being the Approved Budget for the Contract (ABC) to payments under the contract for **Proposed Renovation of MEZ Staff** and **Project Identification Number 2025-003.** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Philippine Economic Zone Authority** now invites bids for the above Procurement Project. Completion of the Works is required Sixty (60) calendar days upon receipt of the Notice to Proceed. Bidders should have completed a contract similar to the Project which is Building Construction completed within five (5) years from the submission and opening of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

4. Prospective Bidders may obtain further information from Philippine Economic Zone Authority and inspect the Bidding Documents at the address given below during Monday to Friday; 9:00AM-5:00PM.

5. A complete set of Bidding Documents may be acquired by interested bidders on **29 May 2025** from given address from the given address and website, www.peza.gov.ph and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos only (**Php1,000.00).** The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

   Interested bidders shall send an email at mezbac@peza.gov.ph for the issuance of Order of payment. All PEZA transactions and fees can only be paid through https://epay.peza.gov.ph

6. The **Philippine Economic Zone Authority** will hold a Pre-Bid Conference[1] on **09 June 2025** at **2/F, MEZ Function Hall, PEZA Administration Building, Mactan Economic Zone, Lapu-lapu City** and/or through videoconferencing *via* **MS Teams https://acesse.one/cT0dd**, which shall be open to prospective bidders.
   Meeting ID: 476 783 429 510 5
   Passcode: jK7LB95o

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **24 June 2025, 10:00 a.m**. Late bids shall not be accepted.

   To ensure the proper submission of bids, all bidders are required to submit a single, securely sealed and appropriately marked "Mother Envelope" containing all the necessary documents outlined in this ITB and Section VIII of the bidding documents. Each envelope must be clearly labeled and include the following details:

   1. Name/Project Title of the contract to be bid;
   2. Name and Address of the bidder;

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[1] May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

3. Recipient Bids and Awards Committee (BAC)/ Procuring Entity (PE);
4. "Do not open before (date/time of the opening of bids)"

Contents of the Mother Envelope:

Envelope 1 (Original copy)	Envelope 2 (photocopy)
COPY 1: Technical Component Envelope *must be in accordance to Section VIII of the bidding document	COPY 2 and 3: Copy of Technical Component Envelope
COPY 1: Financial Component Envelope *must be in accordance to Section VIII of the bidding document	COPY 2 and 3: Copy of Financial Component Envelope

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

9. Bid opening shall be on **24 June 2025** at the given address below and through **MS Teams, https://acesse.one/37Atf**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
   Meeting ID: 457 293 532 252 6

   Passcode: xk7ib6dL

10. In the case the above is declared a non-working holiday, it will be reset on the next working day.

11. The **Philippine Economic Zone Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

    Secretariat, MEZ Bids and Awards Committee
    Philippine Economic Zone Authority
    Administration Building, AAI Compound
    Mactan Economic Zone, Lapu-lapu City
    Email: *mezbac@peza.gov.ph; mezbacsec@peza.gov.ph*
    Telephone number: 032-340-0593

13. You may visit the following websites:

    For downloading of Bidding Documents:
    PEZA Website : https://www.peza.gov.ph/bid-opportunities;
    PhilGEPS Website: www.philgeps.gov.ph

29 May 2025

ARNEL M. SUYU
MEZ *BAC Chairperson*