Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

INVITATION TO BID FOR
SUPPLY AND DELIVERY OF CHRISTMAS GIFT BASKETS / BAGS FOR CEZ AND CLUSTER 1 (CEZITB 2025-11-014)

1) The **PHILIPPINE ECONOMIC ZONE AUTHORITY-CAVITE ECONOMIC ZONE (PEZA-CEZ)**, through the **Corporate Operating Budget for CY 2025** intends to apply the sum of **Pesos: One Million Seven Hundred Seven Thousand Five Hundred Only (₱1,707,500.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **SUPPLY AND DELIVERY OF CHRISTMAS GIFT BASKETS / BAGS FOR CEZ AND CLUSTER 1 (CEZITB 2025-11-014)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The **PEZA-CEZ** now invites bids for **SUPPLY AND DELIVERY OF CHRISTMAS GIFT BASKETS / BAGS FOR CEZ AND CLUSTER 1 (CEZITB 2025-11-014).** Delivery of the Goods is required within the specified period stated in Section VI. Schedule of Requirements. Bidders should have completed, at least **within the last five (5) years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from PEZA-CEZ BAC Secretariat and inspect the Bidding Documents at the address given below from **Monday to Friday, 8:00 a.m. to 5:00 p.m.**

5) A complete set of Bidding Documents may be acquired by interested Bidders on **5 November 2025** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (₱ 5,000.00).**

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

   Interested bidders shall send an email at **cezbac@peza.gov.ph** for the issuance of an order of payment. All PEZA transactions and fees can only be paid through **https://epay.peza.gov.ph.**

6) The **PEZA-CEZ** will hold a **Pre-Bid Conference** on **14 November 2025, 2:30 pm** at **2F New Administration Building, Cavite Economic Zone, Rosario, Cavite** and/or

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through **video conferencing via Microsoft Teams**, which shall be open to prospective Bidders.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through **(i) manual submission** at the office address indicated below, on or before **12:00 pm, 28 November 2025**. Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) **Bid opening** shall be on **28 November 2025, 2:30 pm** at the given address below. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) In any case the above date is declared a special non-working holiday, it will automatically be reset on the next working day.

11) The **PEZA-CEZ** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70[4] of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

12) For further information, please refer to:

Secretariat, CEZ-Bids and Awards Committee
Philippine Economic Zone Authority-Cavite Economic Zone
1/F New Administration Bldg., CEZ, Rosario, Cavite
Tel. Nos. (046) 4376146 / 4376070
Tel./Fax No. (046) 437-6090
Email: **cezbac@peza.gov.ph**

13) You may visit the following websites:

For downloading of Bidding Documents: https://www.peza.gov.ph/bid-opportunities

3 November 2025

Engr. ALEJO MACARAEG
Chairperson, CEZ-BAC

[4] Reservation Clause