




Republic of the Philippines
Philippine Economic Zone Authority

MEMORANDUM CIRCULAR NO. 2022-031

TO : All PEZA Registered Enterprises and Developers/Operators Entitled to PEZA Incentives

FROM : BGen CHARITO B. PLAZA MNSA, PhD, Director General 

DATE : 10 May 2022

SUBJECT : Submission of Tax Incentives Management and Transparency Act (TIMTA) Report using the Updated ATIR and ABR Format

Pursuant to the Implementing Rules and Regulations (IRR) Part IV, Rule 11 Sec.2 of R.A. No. 11534 or the CREATE Act, all registered business enterprises and Developers/Operators enjoying fiscal incentives shall submit to PEZA within **thirty (30) calendar days from the statutory deadline** for filing of tax returns and payment of taxes, the **Annual Tax Incentives Report (ATIR) and Annual Benefits Report (ABR)**.

Deadline for submission as follows:

Report	To be accomplished by	To be submitted to	Deadline
Annual Tax Incentives Report (ATIR or Annex A)	RBEs and OREs	Simultaneously submitted to the IPA and the FIRB	May 18, 2022*
Annual Benefits Report (ABR or Annex B)	RBEs and OREs	Simultaneously submitted to the IPA and the FIRB	May 18, 2022*

**This is due to the movement of the date for filing annual income tax returns from April 15 to April 18, as April 15 fell on Good Friday.*

Registered Business Enterprises shall submit the ATIR and ABR in excel format through email to timta@peza.gov.ph, copy furnished firbmeg@ntrc.gov.ph on or before the set deadline, including enterprises which had already submitted the older version of the report. Please attach in the submission a PDF file with signature to certify report submitted. Attached herewith are the templates in MS Excel Format including the reference guidelines.

For any clarification, you may contact the Enterprise Services Division at esd@peza.gov.ph or at telephone number 8551-3451 locals 427, 428 and 429.

For your guidance and strict compliance.


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