



Philippine Economic Zone Authority

Bids and Awards Committee
3rd Floor PNOB Building 3, Energy Center, Rizal Drive, BGC, Taguig
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MINUTES OF PRE-BID CONFERENCE

Present were:

BAC Chairman:	Tereso O. Panga
BAC Members:	Alex G. Bartolome Ludwig O. Daza
BAC Secretariat Members:	Nilda T. Lumapak Golda Mier B. Castelo Brett Andrew T. Surell
End-user representatives:	Melencio A. Silo Cristine D. Irugu

The Pre-Bid Conference for the Enhancement of PEZA Information System on Compliance to Environmental Standards (PISCES) (PEZA-HO-2019-15), held at PEZA, 5th floor, PNOB Building 5, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, was called to order at 2:50 PM on **30 October 2019**, and was presided by the BAC Chairman.

1. The BAC Chairman introduced the present BAC members, BAC Secretariat and representatives from end-user unit.
2. On the side of the interested suppliers, there were four (4) representatives from three (3) interested bidders. COA was invited, but failed to send a representative.
3. Among the questions raised by interested bidders are the following:
 - a. **Format of Technical/Financial Component?** Mr. Silo answered that it is already included in the Bidding documents and that bidders would use similar format.
 - b. **The bidder asked regarding the plan of PEZA to transfer to a new office.** Mr. Bartolome responded that the period of delivery will be already in Double Dragon Plaza.
 - c. **What was the current database being used?** Mr. Bartolome replied that the information is included in the TOR. Also, there will be a set date to introduce the system to the bidders.
 - d. **Will the bidder make another system?** Mr. Silo answered that it should be integrated.
 - e. **Is the current system an in-house development?** Mr. Silo said no.

- f. **Question on page 69, for goods offered from within the Philippines.** Mr. Bartolome answered that there is no goods, only software, so the bidders just need to indicate "Not Applicable".
 - g. **SLCC shall be per information system or related?** Mr. Bartolome replied that it must be similar in nature.
 - h. **When will the Bid Bulletin be issued?** Mr. Bartolome answered that Bid Bulletin is issued seven (7) days before bid opening.
 - i. **Page 77, SLCC form with Firewall.** Mr. Bartolome replied that the BAC Secretariat will make the necessary correction to the said document.
 - j. **Is the Technical envelope the first to be opened?** BAC members answered in the affirmative.
 - k. **Initial or signature?** The BAC members answered that it should be signature.
 - l. **Is there a need to attach all submissions of tax clearances, BIR, permits even there is Platinum membership already?** Ms. Lumapak answered yes, bidders still need to attach the documents.
- 4. The BAC Chairman reiterated that the address for **submission of the bids** is Philippine Economic Zone Authority, BAC Secretariat, 5/F, Bldg. 5, DOE-PNOC Complex, Rizal Drive, BGC, Taguig City.
 - 5. The **deadline for submission of bids is November 11, 2019, 11:00 AM and opening of bids at 2 PM following the clock time at the 5/F, Bldg. 5.**

There having no other remaining topics for discussion, the Pre-Bid Conference was adjourned at 3:34 PM.


TERESO O. PANGA
BAC Chairman


ALEX G. BARTOLOME
BAC Member


LUDWIG O. DAZA
BAC Member

Att# 1410 - 2019 - 0267