



# Philippine Economic Zone Authority

## MINUTES OF PRE-BID CONFERENCE

Present were:

BAC Vice-Chairman:	Atty. Mark P. Rubio
BAC Member:	Engr. Floriano D. Sarmienta
BAC Member:	Alex G. Bartolome
BAC Secretariat Head:	Ludwig O. Daza
BAC Secretariat Members:	Tasneem C. AbdulRauf Venny-Lou G. Posada
End-user representatives:	Senen N. Bautista Kelvin-Magilas Y. Itaas
Prospective Bidder/s:	Mary Cres Ramirez - Trends

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The **Pre-Bid Conference for the Procurement of Renewal of Licenses for Fortinet Network Firewall Equipment (PEZA-HO-2018-2)**, held at PEZA, 5<sup>th</sup> floor, PNOG Building 5, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, was called to order at 2:00 p.m. on **10 September 2018**, and was presided by BAC Vice-Chairman Atty. Mark Rubio.

The End-user representative Mr. Itaas provided a brief description of the project and encouraged the bidder, Mary Cres Ramirez, to ask questions and clarifications about the project.

The questions raised by the bidder are the following:

1. Section II, C. Preparation of Bids, Item 15.1 – Bid Prices

The Bidder shall complete the appropriate Schedule of Prices included herein, stating the total amount as one lot price (*instead of unit prices, total price per item*), and the expected countries of origin of the Goods to be supplied under this Project. (*Italics supplied*)

BAC member Alex Bartolome pointed out that it should be total amount as one lot price considering that it is not a warranty and no new item will be procured.

2. Contact Person

Ms. Ramirez asked for the person responsible for receiving any possible queries in the future. Mr. Itaas clarified that if the concerns are regarding the project's specification, she should contact the end-user whereas, the BAC will answer queries regarding the procedures, documents and deadlines. However, the communication should be in writing and received by PEZA-BAC Secretariat before the deadline of submission of bids.

The BAC Vice Chairman informed the bidder of the timeline of procurement activities, with emphasis on the deadline for clarification request and submission and receipt of bids on **24 September 2018**.

The deadline for the submission of bids is on 24 September 2018, 11:00 a.m. Bids will be opened at 2:00 p.m. of the same date. The official time will be the lobby guard time located at the 5<sup>th</sup> floor of Building 5.

There having no other remaining topics for discussion, the Pre-Bid Conference was adjourned at 4:00pm.



**ATTY. MARK P. RUBIO**  
BAC Vice Chairman



**ENGR. FLORIANO D. SARMIENTA**  
BAC Member

**ALEX G. BARTOLOME**  
BAC Member