Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

NOTICE TO PROCEED

09 February 2026

MS. GI NETTE ENRIQUEZ
Authorized Representative
SEQUOIAMANILA CORP. DBA SEQUOIA HOTEL MANILA BAY
Veneracion St. corner San Pedro St. Aseana City
Parañaque City

Dear **Ms. Enriquez**:

The attached Notice of Award and Contract having been approved, NOTICE is hereby given to **SEQUOIAMANILA CORP. DBA SEQUOIA HOTEL MANILA BAY** (hereinafter referred to as "**SEQUOIAMANILA**") that the delivery of goods under the project, **Procurement of Lease of Venue inclusive of meals and flowing coffee for the "HRDD Organizational Planning for CY 2026"**, **in the amount of Two Hundred Thirty-Nine Thousand Two Hundred Pesos (PHP 239,200.00)** shall commence upon receipt hereof in accordance with the terms and conditions of the Contract/Purchase Order (PO).

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Keep one copy and return the other to Philippine Economic Zone Authority immediately.

Very truly yours,

TERESO O. PANGA
Director General

Conforme:

Authorized Signature	:	
Name of the Representative of the Bidder	:	GINETTE ENRIQUEZ
Date Received	:	09 FEB 2026