RFQ No.	OBO-LTI-2025-02
Date	11/11/2025

REQUEST FOR QUOTATION
Alternative-Small Value [Sec 53.9]

The Philippine Economic Zone Authority (PEZA) intends to undertake **Negotiated Procurement: Small Value** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Procurement Project	**Procurement for the Supply and Delivery of Inspection Uniforms**
Description / Specification	**Please refer to attached Annexes**
Approved Budget for the Contract (ABC)	**Php 50, 000**
Deadline of Submission of Bid	**November 30, 2025 5:00 p.m.**

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **PEZA Office of the Building Official, Unit 16, Technopark Square Bldg., Laguna Technopark, Brgy. Malamig, Biñan, Laguna**

Bids must be submitted manually or thru email together with the following documentary requirements:

✓	Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate
	Omnibus Sworn Statement (Notarized) for ABCs above 50K *Note: For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative; For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.*
✓	PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*

Award of contract shall be given to the lowest calculated and responsive bidder per item which complies with the Price Quotation (Annex A), technical specifications (Annex B) and terms and conditions (Annex C).

For any clarification, you may contact/email BAC Secretariat at Tel. nos. (02) 85513451 Loc. 100 or bacsec@peza.gov.ph or contact PEZA OBO Laguna at Tel. nos. (049) 5454599 and 5455139 or email at obolaguna@peza.gov.ph

ENGR. HERMES T. TENAZAS
PEZA Building Official – Laguna Cluster

RFQ No.	OBO-LTI-2025-02

Annex “A”

PRICE QUOTATION FORM

(Financial Bid)

ENGR. HERMES T. TENAZAS
PEZA Building Official – Laguna Cluster
Unit 16, Technopark Square Building,
Laguna Technopark, Brgy. Malamig, Biñan City

Thru: BAC Secretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

Quantity	Specification	*Bid Price (PHP)*
10 pcs	Inspection Jacket	
10 pcs	Trouser	
20 pcs	Polo Shirt	

NAME OF STORE :_____

ADDRESS :_____

PHILGEPS REG. NO. :_____

TIN :_____

AUTHORIZED SIGNATORY:_____
(Signature over Printed Name)

DATE :_____

CONTACT NOS. :_____

EMAIL ADDRESS :_____

INSTRUCTIONS:

(1) Accomplish this Form correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.
(5) Bids exceeding the ABC shall be automatically disqualified.

Annex “B’’

TERMS OF REFERENCE

Item No.	**Qty**	**Specifications**	**Statement of Compliance** (State whether “Comply” or “Not Comply”)
1	10 pcs	Inspection Jacket • Water repellant • Zippered Middle Closure • Reflectorized Strap on Sleeves • Buttoned bottom hem, side pen pocket • With PEZA Logo • Detachable hood	
2	10 pcs	Trouser • Color must compliment with inspection jacket • 6 Pockets • Brushed Twill • 3 pcs for women, 7 pcs for men	
3	20 pcs	Polo Shirt • Cotton with PEZA logo • Embroidered logo (front): PEZA logo embroidered logo and Bagong Pilipinas logo	

AUTHORIZED SIGNATORY:_____

(Signature over Printed Name)

DATE :_____

Annex “C’’

Terms and Conditions

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the Price Quotation Form:
  - Name of Store
  - Address
  - PhilGEPS Registration No. / Organization No.
  - TIN
  - Authorized Signatory
  - Date
  - Contact Nos.
  - Email Address

- Submit the filled-up (Annexes A and B) Forms manually or thru email at the following address;

- **Manually** : PEZA Office of the Building Official, Unit 16, Technopark Square Bldg., Laguna Technopark, Brgy. Malamig, Biñan, Laguna

  Email: obolaguna@peza.gov.ph

- Delivery Period: 20 calendar days upon receipt of NOA/ Contract/ PO/ WO
- Terms of Payment: Through Cheque / 15 working days upon receipt of Original Sales Invoice / Billing Statement.
- Winning Bidder must deliver the items/services to the following address:
  Unit 16, Technopark Square Bldg., Laguna Technopark, Brgy. Malamig, Biñan, Laguna

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