



MINUTES OF OPENING OF BIDS

Present were:

Tereso O. Panga	-	BAC Chairman
Atty. Jessica P. Palisoc	-	BAC Vice-Chairman
Floriano D. Sarmienta	-	BAC Member
Alex G. Bartolome	-	BAC Member
Ludwig O. Daza	-	BAC Secretariat
Nilda T. Lumapak	-	BAC Secretariat
Golda Mier B. Castelo	-	BAC Secretariat
John Paul C. Valdez	-	COA Observer
Gladys M. Como	-	Advance Solutions Inc.
Rannel A. Verdeflor	-	Quartz Business Products Corp.

The bid opening for the **Procurement of Multifunction Laser Printers**, held at the PEZA Social Hall, 5th Floor, Bldg. 5, Energy Complex, Rizal Drive, Bonifacio Global City, Taguig, was called to order at 2:22 p.m. of 26 April 2019, and was presided by the BAC Chairman.

1. The BAC Chairman acknowledged a quorum of the Bids and Awards Committee and the presence of attendees. PCCI and the Jesse M. Robredo Institute of Governance were invited but failed to send their representatives.
2. The Chairman then announced the following:
 - a) The ABC amounts to PhP4,590,000.00. Bids exceeding the ABC shall automatically be rejected.
 - b) Two (2) bidders were able to submit their bids before the 11:00 a.m. deadline.
 - c) Prices to be read are only the "Read-Out Prices" and are still subject to correction for mathematical/computational errors.
 - d) The BAC will only check the presence of the required documents using a non-discretionary "pass/fail" criterion. In case one or more of the required documents is missing, incomplete or patently insufficient, the BAC shall rate the bid concerned as "FAILED" and immediately return to the bidder its bid.
 - e) Accepted bid will be subjected to detailed evaluation and post-qualification.
3. The Envelope 1 (Eligibility Documents and Technical Proposal) of the first bidder, Advance Solutions, Inc. was opened and checked for compliance with the documents required to be submitted, as prescribed in the ITB and the BDS. The BAC ascertained that all documents required were present in the 1st bid envelope of the first bidder and its compliance was therefore rated as "PASSED/COMPLYING".

4. The Envelope 1 (Eligibility Documents and Technical Proposal) of the second bidder, Quartz Business Products Corp. was opened and checked for compliance with the documents required to be submitted, as prescribed in the ITB and the BDS. The BAC ascertained that all documents required were present in the 1st bid envelope of second bidder and its compliance was therefore rated as "PASSED/COMPLYING"
5. The BAC then opened Envelope 2 (Financial Proposal) of the first bidder, Advance Solutions, Inc. and checked for compliance with the documents required to be submitted for the second component of the bid, as prescribed in the ITB and the BDS. The BAC ascertained that all required documents were present in the 2nd bid envelope of the first bidder was therefore rated as "PASSED/COMPLYING".
6. The BAC then opened Envelope 2 (Financial Proposal) of the second bidder, Quartz Business Products Corp. and checked for compliance with the documents required to be submitted for the second component of the bid, as prescribed in the ITB and the BDS. The BAC ascertained that all required documents were present in the 2nd bid envelope of the second bidder was therefore rated as "PASSED/COMPLYING"
7. Reading of Bids:

Bidders Name	Name/Type of Bid Security	Amount of Bid as Read (PhP)
Advance Solutions, Inc.	Bid Security Declaration	2,906,815.27
Quartz Business Products Corp.	Bid Security Declaration	3,047,195.00

8. Having passed the requirements for the Eligibility, Technical and Financial Proposals, the Bid of Advance Solutions, Inc. was accepted for detailed evaluation and post-qualification.

There having no other matters to be discussed, the bid opening adjourned at 2:52 p.m.


Atty. JESSICA P. PALISOC
 Vice-Chairman


TERESO O. PANGA
 Chairman


FLORIANO D. SARMIENTA
 Member


ALEX G. BARTOLOME
 Member

(on leave)
ANITA C. ABAD
 Member

