



Republic of the Philippines  
**Philippine Economic Zone Authority**

RFQ No.	RFQ No. ZONCR-2024-03-01
Date	03/11/2024

**REQUEST FOR QUOTATION**  
**Alternative-Small Value Procurement**

The Philippine Economic Zone Authority (PEZA) intends to undertake **Negotiated Procurement: Small Value Procurement** in accordance with **Sec. 53.9** of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Procurement Project	Procurement of AM snacks with coffee/juice for ZONCR IT Locators' Orientation on Zone Processes on March 19, 2024
Description/Specifications	Please refer to the attached Annex B
Approved Budget for the Contract (ABC)	Php 48,000.00
Deadline of Submission of Bid:	<b>Friday, 15 March 2024 9:00AM</b>

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **Bids and Awards Committee, 8<sup>th</sup> Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City.**

Bidders must submit sealed quotation/s manually in the address given together with the following documentary requirements:

- ✓ Mayor's/Business Permit or PhilGEPS Platinum Membership Certificate
- ✓ Omnibus Sworn Statement (Notarized) for ABCs above 50K
  - Note:
    - For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative;
    - For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.
- ✓ PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted*)
- ✓ Annual Income Tax Return
  - Note:
    - **Latest Income Tax Return filed via eFPS** (For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR) or
    - **Latest Business Tax Return filed via eFPS** (Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months operations, this refers to the monthly business tax returns filed to date)

Award of contract shall be given to the lowest calculated and responsive bidder which complies with the Price Quotation (Annex A), Technical Specifications/Terms of Reference (Annex B) and Terms and Conditions (Annex C).

For any clarification, you may contact **BAC Secretariat at 8551-3451 loc. 200 or email us at bacsec@peza.gov.ph**

*BD Carbonell*  
**MS. BERNADETTE B. CARBONELL**  
 OIC – Zone Manager  
 Zone Office NCR (ZONCR)