



Republic of the Philippines

PHILIPPINE ECONOMIC ZONE AUTHORITY

**REQUEST FOR EXPRESSION OF INTEREST FOR
CONSULTANCY SERVICES FOR CEZ MASTERPLAN
AND RELOCATION SURVEY
(CEZITB 2024-07-002)**

1. The Philippine Economic Zone Authority-Cavite Economic Zone (PEZA-CEZ), through the Corporate Operating Budget for CY 2024 intends to apply the sum of **Pesos: Four Million Two Hundred Fifty Nine Thousand Nine Hundred Forty Seven and 80/100 Only (P4,259,947.80)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Consultancy Services for CEZ Masterplan and Relocation Survey (CEZITB 2024-07-002)**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The PEZA-CEZ now calls for the submission of eligibility documents for Consultancy Services for CEZ Masterplan and Relocation Survey (CEZITB 2024-07-002). Eligibility documents of interested consultants must be duly received by the BAC Secretariat **on or before 2 August, 3:00 pm** at the office address indicated below. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from PEZA-CEZ and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m., Mondays to Fridays.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **25 July 2024** from the given address and website(s) below www.peza.gov.ph and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Pesos: Five Thousand Only (P5,000.00)**.

Interested bidders shall send an email at cezbac@peza.gov.ph for the issuance of order of payment. All PEZA transactions and fees can only be paid through <https://epay.peza.gov.ph>.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of a **maximum of five (5) prospective bidders** who will be entitled to submit bids. The criteria and rating system for short listing are:



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Criteria	Perfect Score	Passing Score
I. Relevant experience of the Consultant	40%	28.00%
II. Qualification of key personnel who may be assigned to the project.	40%	28.00%
III. Plan of approach and methodology in delivering the services	20%	14.00%
TOTAL	100%	70.00%

The prospective Consultant(s) must pass the required minimum score of seventy percent (70.00%) on each criterion to be shortlisted.

- Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

- The Procuring Entity shall evaluate bids using the Quality-Cost Based Evaluation/Selection (QCBE), Technical: 80% and Financial: 20%.
- The contract shall be completed within one hundred fifty (150) calendar days or upon completion of the project from receipt of the Notice to Proceed (NTP).
- The PEZA-CEZ reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
- For further information, please refer to:

Philippine Economic Zone Authority-Cavite Economic Zone
PEZA-CEZ Bids and Awards Committee Secretariat
1/F New Administration Bldg., CEZ, Rosario, Cavite
Tel. Nos. (046) 4376146 / 4376070
Tel./Fax No. (046) 437-6090
Email: cezbac@peza.gov.ph

Issued on 22 July 2024

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JESSICA M. ITAAS
BAC Chairperson