Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	BAC 2026-09-11
Date	22 September 2026

REQUEST FOR QUOTATION
(Small Value Procurement)

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC), welcomes interested and eligible suppliers to submit quotations for this procurement, which will be undertaken in accordance with Section 34 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR).

GENERAL INFORMATION OF THE PROJECT

Name of Procurement Project	**Procurement of Cybersecurity Awareness and Phishing Simulation Platform**
Description/Specifications	**Please refer to the attached "Annex B" for the specifications**
Approved Budget for the Contract (ABC)	**PhP1,800,000.00**
Deadline of Submission of Bid	**28 September 2026; 12:00 PM**
Mode of Procurement	**Small Value Procurement**
Award Criterion	**Lowest Calculated Responsive Bid**
Mode of Submission	**Manual**

Please submit your signed quotation, reflecting your best and most competitive offer, addressed to the Bids and Awards Committee (BAC) Chairperson at the address indicated below, on or before 02 September 2026 at 05:00 PM. Submission shall be subject to full compliance with the Terms and Conditions set forth in this Request for Quotation (RFQ).

ROWENA T. NAGUIT
Chairperson, Bids and Awards Committee
Philippine Economic Zone Authority,
7th Floor, PEZA Investment and Corporate Center, Roxas Boulevard corner San Luis St.,
Pasay City, Metro Manila, Philippines
Telephone Trunkline No.: 02-8551-3451 loc. 213/338
Email: bacsec@peza.gov.ph

The Head of the Procuring Entity (HoPE) of PEZA reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of R.A. No. 12009.

For any clarification, you may contact the BAC through the Secretariat at (02) 8551-3451 loc. 338 or send us an email at bacsec@peza.gov.ph

We look forward to receiving your quotation and appreciate your interest in this procurement activity.

ROWENA T. NAGUIT
Chairperson, Bids and Awards Committee

INSTRUCTIONS TO BIDDERS/SUPPLIERS

1. The bidder shall type or write in "ink" the requested information and accomplish the form duly signed by its authorized representative. Accomplish this RFQ correctly and completely, such as the Price Quotation Form, Compliance Statement at the Technical Specifications or submission of proposal in accordance with the Terms of Reference/Scope of Work.

2. Do not alter the contents of this RFQ.

3. Failure to comply with any of the documentary requirements shall disqualify the quotation.

4. All bid submissions shall be submitted in a signed, sealed, and labeled envelope manually to the respective address and must bear the following:

   The bidder shall submit ONE (1) SEALED AND PROPERLY LABELED MOTHER ENVELOPE containing all documents required under this Request for Quotation (RFQ). Enclosed within the Mother Envelope shall be **three (3) complete sets of the duly accomplished RFQ, together with all required supporting documentary requirements**, with each set individually sealed and properly labeled in accordance with the instructions provided in this RFQ.

   Each envelope shall contain identical copies of the bid submission and shall be organized, complete, and legible to facilitate efficient evaluation and post-qualification activities.

   All envelopes shall clearly indicate the following information:

   Name/Project Title of the Procurement and RFQ Number;
   Name and Address of the Bidder; and
   Deadline for Submission of Bids.

   Addressed to:

   ROWENA T. NAGUIT
   Chairperson, Bids and Awards Committee
   Philippine Economic Zone Authority (PEZA)
   7th Floor, PEZA Investment and Corporate Center
   Roxas Boulevard corner San Luis Street
   Pasay City, Metro Manila, Philippines

   Post-Award Submission Requirement

   Upon issuance and signing of the Contract/Purchase Order (PO), the Winning Bidder shall submit one (1) additional complete set of the Bid Submission Documents, separate from and in addition to the sets previously submitted during the bidding process. This additional set shall form part of the official contract records of the Procuring Entity.

5. The bid submission shall consist of the duly accomplished RFQ and the following documentary requirements per GPPB Circular No. 06-2026:

✓	1. Duly accomplished and notarized Omnibus Sworn Statement (OSS) **Note:** o *For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative;* o *For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is*

	applicable.
✓	2. Philippine Government Electronic Procurement System (PhilGEPS) Organization ID **or** PhilGEPS Certificate of Registration (Platinum Membership); **Note:** ○ *For PhilGEPS Organization, submit a copy of the Merchant Details from the PhilGEPS.* ○ *The PhilGEPS membership (Red/Platinum), together with the eligibility documents listed in the membership certificate (for PhilGEPS Platinum membership), must remain valid on the deadline of submission of bids. Failure to update the eligibility documents in PhilGEPS shall result in the automatic suspension of the validity of the proof of membership.*
✓	3. Mayor's Permit or Business Registration Permit **Note:** ○ *Not required if PhilGEPS Platinum Membership Certificate is submitted.* ○ *An expired Mayor's permit with official receipt of renewal application shall be accepted, subject to submission of the valid permit after award of contract but before payment.*
	4. Duly accomplished and notarized Omnibus Sworn Statement (OSS) **Note:** ○ *For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative;* ○ *For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.*
✓	5. Latest Annual Income Tax Return **Note:** ○ ***Latest Income Tax Return with proof of filing and payment via eFPS, as applicable.*** *(For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR);* ***AND;*** ○ ***Latest Business Tax Return with proof of filing and payment via eFPS, as applicable.*** *(Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months of operations, this refers to the monthly business tax returns filed to date).*

Award of contract shall be made to the Lowest Calculated and Responsive Bidder (LCRB) whose bid is determined to be compliant with the requirements of the Price Quotation (Annex A) and Technical Specifications (Annex B), and who has satisfactorily complied with all applicable eligibility, technical, and documentary requirements prescribed in this RFQ.

For any clarification, you may contact the **BAC Secretariat (BAC Sec) at 8551-3451 loc. 214 or email us at bacsec@peza.gov.ph.**

ROWENA T. NAGUIT
Chairperson
Bids and Awards Committee (BAC)

Annex "A"

PRICE QUOTATION FORM

(Financial Bid)

MS. ROWENA T. NAGUIT
Chairperson
Bids and Awards Committee (BAC)
7th Floor PEZA Investment and Corporate Center
Cor San Luis St., Roxas Blvd. Pasay City

Dear Ma'am,

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

Item No.	Description	*(A)* Quantity	*(B)* Unit Price (PhP)	*(A x B)* Total Bid Price (PhP)
1	**Procurement of Cybersecurity Awareness and Phishing Simulation Platform (BAC-2026-09-11)** *(Please see Annex B for Technical Specifications)*			

NAME OF BIDDER : _____

ADDRESS : _____

PHILGEPS REG. NO. : _____

BIR TIN No. : _____

AUTHORIZED SIGNATORY: _____
Signature Over Printed Name

DATE : _____

CONTACT NO. : _____

EMAIL ADDRESS : _____

For proper withholding tax and VAT treatment, may we confirm if your company is VAT-registered or non-VAT? (Please tick (✔) the appropriate VAT classification)

☐ VAT Registered ☐ Non-VAT Registered

☐ Zero-Rated

Annex "B"

TECHNICAL SPECIFICATION

Procurement of Cybersecurity Awareness and Phishing Simulation Platform

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each specification stating the corresponding performance parameter of the product offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall include, but not limited to, unamended sales literature, product manuals, unconditional statements of specification and compliance issued by the manufacturer, certifications, links to official webpages, samples, and independent test data, as appropriate. ***Use URL shortening services, such as Bitly, TinyURL, and Rebrandly, for documentary evidence referencing to webpage links containing fifty (50) or more characters.*** *A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented shall render the bid under evaluation liable for rejection. A statement either in the bidder's statement of compliance or the supporting evidence that is found to be false either during bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the bidder or supplier liable for prosecution subject to the applicable laws and issuances.*

No.	Requirements	Statement of Compliance Please state "Comply" or "Not Comply" for each specification, followed by the corresponding reference to the supporting evidence.
1 LOT	**PRODUCT FEATURES**	
	Capable of manual phishing simulations	
	Capable fully automated and AI driven simulations	
	Capable of customizing phishing simulations	
	Must have unique, hyper-realistic phishing templates and realistic sending domains.	
	The solution's AI must adapt the simulations difficulty based on skill level and assigned office of employees.	
	Must have a report button for simulations with instant feedback.	
	Phishing simulation content must be real-time, contextually localized (native), and driven by treat events.	
	Training sessions provided through the platform must be gamified and bite-sized.	
	Training sessions provided must be based on familiar workflows and proven security best practice.	
	Provide certifications based on the performance of the employee.	
	Can support real-time notifications that shall ensure users are kept informed of emerging cyber threat tactics and industry.	
	Solution must have a seamless integration with PEZA's existing team collaboration platform, Microsoft Teams.	
	Solution must provide automated detailed weekly and monthly reports on employees' cybersecurity behavior.	

	Solution must provide clear and quantified insights on PEZA's cyber resilience through concise and easy-to-digest summaries.	
	All user sessions must be secured with TLS/SSL encryption.	
	Multi-factor authentication must be enforced for administrator accounts.	
	There should be a role-based access control for user accounts.	
	The solution must have session management, login monitoring and activity logging.	
	Must have automated vulnerability scanning	
	Solution must be hosted on a SOC2 certified infrastructure with network and DNS protection.	
	Solution must be protected by an enterprise-grade Web Application Firewall.	
	PRINCIPAL SOLUTIONS PROVIDER QUALIFICATIONS	
	Must have a valid ISO 27001 certification.	
	Must have a website where information and description of the solution is provided.	
	Must have a customer support webpage.	
	Must have a compliance policy or statement on the implemented security controls.	
	Must have a data privacy policy.	
	Must have a dedicated page for real-time updates on the status of the solutions provided.	
	The solution is offered in at least twenty (20) countries.	
	Must be at least five (5) years in the industry.	
	VENDORS QUALIFICATIONS:	
	The vendor's data processing system and data protection officer must be registered with the National Privacy Commission (NPC).	
	A certificate from the principal solutions provider is required to confirm that the vendor is authorized to sell the solution.	
	Certificate from the vendor listing the official channels to be used for request technical support should there be issues encountered on using the solution.	
	Must be at least five (5) years in the industry.	
	PRODUCT SPECIFICATIONS AND RELATED SERVICES: (No reference required in this section)	
	Quantity: Seven Hundred Fifty (750 licenses)	
	Duration: One (1) Year	
	Delivery Period: Thirty (30) calendar days after receipt of Purchase Order	
	Implementation Period: Forty-five (45) calendar days after delivery of license.	

	Compatibility: The vendor must assist PEZA in optimizing the configuration of its security systems so that sent phishing simulation emails and target landing pages are not blocked automatically.	
	Knowledge Transfer: Complete features, administration, and configuration of the solution. The session shall be conducted on a face-to-face or hybrid setup in which the trainer must attend physically.	
	Support: The vendor must provide technical assistance to PEZA within twenty-four (24) hours from receipt of a support request through the designated official channels whenever issues arises from the use of the solution. If the vendor is unable to resolve the issue, the concern shall be escalated to the principal solutions provider within twenty-four (24) hours from the vendor's initial response to PEZA. Technical assistance shall be provided during the entirety of licenses duration.	

AUTHORIZED SIGNATORY: _____

(Signature Over Printed Name)

DATE: _____

ANNEX "C"
TERMS AND CONDITIONS

I.	**SUBMISSION OF DULY ACCOMPLISHED PRICE QUOTATION FORM** *(Annex A)* **and TECHNICAL SPECIFICATION FORM** *(Annex B)*	Bidder shall type or write in "Ink" the following on the Price Quotation Form: - Name of the Bidder - Address - PhilGEPS Registration No. /Organization No. - TIN - Authorized Signatory - Date - Contact Nos. - Email Address - Copy of Proposal, if applicable
II.	**TYPE OF SUBMISSION**	Submit the filled-up Forms (Annexes A and B) **manually** at the following address: **8th Floor, Procurement Unit, PEZA Investment and Corporate Center, Roxas Boulevard corner San Luis Street, Pasay City 1300**
III.	**PROJECT TIMELINE**	Delivery Period: Thirty (30) days after receipt of Purchase Order (Please refer to Annex B for the details) Delivery Term: Within the twelve (12) months duration of the licenses
IV.	**TERMS OF PAYMENT**	Terms of Payment: **Through Cheque / 30 working days upon receipt of the Original Sales Invoice / Billing Statement**
V.	**DELIVERY LOCATION**	Winning Bidder must deliver the Managed Printing Services to: ***PEZA Investment and Corporate Center, Roxas Boulevard corner San Luis Street, Pasay City, 1300***