Republic of the Philippines
Philippine Economic Zone Authority

REQ No.	BAC-2024-05
Date	June 4, 2024

REQUEST FOR QUOTATION

Alternative-Small Value [Sec 53.9]

The Philippine Economic Zone Authority (PEZA) intends to undertake **Small Value Procurement** in accordance with **Sec. 53.9** of the Updated 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	**Procurement for the Supply and Installation of Biometrics Device**
Description/Specifications	**Please refer to the attached Annex "A and B"**
Approved Budget for the Contract (ABC)	**PHP 1,000,000.00**
Deadline of Submission of Bid	**June 14, 2024, 5:00PM**

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids, kindly submit the documentary requirements to the **BIDS AND AWARDS COMMITTEE** with office address at **8th Floor Double Dragon Center, West Building, DD Meridian Park Macapagal Avenue, Pasay City.**

Bids must be submitted manually together with the followingdocumentary requirements:

✓	Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate
✓	Omnibus Sworn Statement (Notarized) for ABCs above 50K *Note: For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative; For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.*
✓	Income / Business Tax Return (for ABC above 500k) Latest Income Tax Return filed via eFPS (*For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR*); **or** Latest Business Tax Return filed via eFPS (*Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months operations, this refers to the monthly business tax returns filed to date*)
✓	PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*

Award of contract shall be given to the lowest calculated and responsive bidder per item which complies with the Price Quotation (Annex A), technical specifications (Annex B) and terms and conditions (Annex C).

For any clarification, you may contact Bids and Awards Committee Secretariat at telephone nos. (02) 8551-3445 / (02) 85513451 local 318 or email us bacsec@peza.gov.ph.

ANIDELLE JOY M. ALGUSO
Chairperson
Bids and Awards Committee

RFQ No.	BAC-2024-05
Date	June 4, 2024

Annex "A"

PRICE QUOTATION FORM

(Financial Bid)

ANIDELLE JOY M. ALGUO
Chairperson
BIDS AND AWARDS COMMITTE (BAC)
8th Floor Double Dragon Center, West Building,
DD Meridian Park Macapagal Avenue, Pasay City

Dear Ma'am:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

Description	Bid Price (PHP)
Procurement for the Supply and Installation of Biometrics Device *(Please refer to Annex B for the complete specification / reference)*	
(Price must be inclusive of VAT and other charges)	**(Inclusive of VAT)**

BUSINESS NAME :_____

ADDRESS :_____

PHILGEPS REG. NO. :_____

TIN :_____

AUTHORIZED SIGNATORY :_____
(Signature over Printed Name)

DATE :_____

CONTACT NOS. :_____

EMAIL ADDRESS :_____

INSTRUCTIONS:

(1) Accomplish this Form correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.
(5) Bids exceeding the ABC shall be automatically disqualified.

Annex "B"

Technical Specifications

No.	Specification		Statement of Compliance (State whether "comply" or "not Comply")
I.	**Procurement Title: Procurement for the Supply and Installation of Biometrics Device**		
II.	**Quantity:** 48 pcs		
III.	**Office:** Human Resource Development Department		
IV.	**BIOMETRIC TERMINAL**		
	Fingerprint capacity	At least 3,000 fingerprint templates	
	Face Capacity	At least 3,000 Face templates	
	ID Card Capacity	At least 10,000 ID Card Capacity	
	Transaction Capacity	At least 100,000 Transaction records	
	Standard Features	ADMS Automatic Status Switch, T9 Input, 9 Digit User ID, Work Code, DSR, Self Service Query, Schedule Bell, Multiple Verify Mode Access Control Interface: 3rd Party Electric Lock, Door Sensor, Exit Button	
	LCD display	At least 2.8-inch TFT Screen	
	Hardware	at least 900MHz Dual Core CPU; Memory 512MB RAM / 8G ROM; 2MP WDR Low Light Camera; Adjustable LED Supplement Lighting	
	Communication port	TCP/IP, WiFi, USB Host	
	Facial Recognition Speed	≤1s	
	Power supply	12V 1.5A	
	Compatibility	Compatible with the existing biometrics system of PEZA	
	Warranty	atleast 2-year warranty - Parts and Services	
	Software	Installation of free web based timekeeping software for government and compliant DTR (CS form 48)	
V.	Delivery	30 Calendar days	

AUTHORIZED SIGNATORY : _____

(Signature over Printed Name)

DATE : _____

Annex "C"

Terms and Conditions

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the Price Quotation Form:
  - Name of Store
  - Address
  - PhilGEPS Registration No. / Organization No.
  - TIN
  - Authorized Signatory
  - Date
  - Contact Nos.
  - Email Address

- Submit the filled-up (Annexes A and B) Forms **manually** at the following address:

  10th Floor Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City

- Delivery Period:Within 30 days from receipt of Purchase Order/Notice to Proceed or Work Order

- Terms of Payment:

  Through Cheque / 15 working days upon receipt of Original Sales Invoice / Billing Statement.

- Winning Bidder must deliver the items/services to the following address:

  Human Resource Development Department, 9th Floor DoubleDragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City