Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	BAC-2025-34
Date	12 December 2025

REQUEST FOR QUOTATION
Small Value Procurement

The Philippine Economic Zone Authority (PEZA) intends to undertake an Alternative Procurement: **Small Value Procurement** in accordance with Section 34 of the Implementing Rules and Regulations of Republic Act No. 12009 or the New Government Procurement Act.

Name of Procurement Project	**Procurement of Seven (7) Desktop Personal Computer (PC) Sets/Units for the Incident Command Center**
Description/Specifications	Please refer to the attached Annex B
Approved Budget for the Contract (ABC)	**PhP926,840.00**
Deadline of Submission of Bid:	**17 December 2025; 12:00 PM**

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **Bids and Awards Committee, 8hFloor Double Dragon Center, West Building, Macapagal Blvd., Pasay City**.

Bidders must submit sealed quotation/s manually in the address given together with the following documentary requirements:

- ✓ Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate
- ✓ Omnibus Sworn Statement (Notarized) for ABCs above 50K
  Note:
  - For sole proprietorship, please attach a notarized Special Power of Attorney (SPA) for authorized representative;
  - For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.
- ✓ PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*
- ✓ Annual Business / Income Tax Return for ABCs above 500k
  Note:
  - **Latest Income Tax Return filed via eFPS with proof of filing and payment, as applicable.** (For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR); **and**
  - **Latest Business Tax Return filed via eFPS with proof of filing and payment, as applicable.** (Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months of operations, this refers to the monthly business tax returns filed to date)

Award of contract shall be given to the lowest calculated and responsive bidder which complies with the Price Quotation (Annex A), Technical Specifications/Terms of Reference (Annex B) and Terms and Conditions (Annex C).

For any clarification, you may contact the **Bids and Awards Committee thru the Secretariat at 8551-3451 loc. 338 or send us an email at bacsec@peza.gov.ph**

ROWENA T. NAGUIT
BAC Chairperson

RFQ No.	BAC-2025-34

Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

MS. ROWENA T. NAGUIT
BAC Chairperson
8th Floor Double Dragon Center, West Building, Macapagal Blvd.Pasay City

Dear Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

No.	Description	Total Bid Price
1 Lot	**Procurement of Seven (7) Desktop Personal Computer (PC) Sets/Units for the Incident Command Center** Please refer to Annex B for the complete specifications/ reference *(Bid Price must be inclusive of VAT and other charges)*	
	Total	

BUSINESS NAME : _____
ADDRESS : _____

PHILGEPS REG. NO. : _____
BIR TIN No. : _____
AUTHORIZED SIGNATORY: _____
Signature Over Printed Name

DATE : _____
CONTACT NO. : _____
EMAIL ADDRESS: : _____

INSTRUCTIONS:

(1) Accomplish this Form correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.

ANNEX "B"
TECHNICAL SPECIFICATION

Procurement of Seven (7) Desktop Personal Computer (PC) Sets/Units for the Incident Command Center

Instructions: Bidders must indicate "Comply" or "Not Comply" for each item below and provide the corresponding page number in their proposal or technical documents where the requirement is addressed. Non-compliance with any of the mandatory requirements may be a ground for disqualification.

<table>
<tr><th>QTY</th><th>SPECIFICATION</th><th>Statement of Compliance
(State whether "comply" or "not comply")</th></tr>
<tr><td rowspan="4">7 sets</td><td>Background

- The Incident Command Center (ICC) requires new computer units to replace existing units that have reached their end of life cycle. These units will be utilized for real-time data processing, video monitoring, and system management to ensure smooth and efficient operation of the ICC.</td><td></td></tr>
<tr><td>Purpose

- To establish the technical specifications, requirements, and responsibilities for the procurement and delivery of the below-specified computer units and peripherals.</td><td></td></tr>
<tr><td>Scope of Work

- The supplier shall deliver nine (9) fully functional computer units and peripherals that will meet the following specifications.</td><td></td></tr>
<tr><td>Computer Components and Peripherals:

<table>
<tr><td>Central Processing Unit</td><td>8-core, 16-thread processor with a base clock of at least 4.5GHz or higher/equivalent.</td></tr>
<tr><td>Motherboard (MOBO)</td><td>Compatible with the specified CPU, supporting DDRS RAM, PCIe 4.0 NVMe storage, and multiple expansion slots for additional components.</td></tr>
<tr><td>Graphics Processing Unit (GPU)</td><td>8GB VRAM or higher, designed for video processing, rendering, and multi-display output.</td></tr>
<tr><td>Power Supply Unit (PSU)</td><td>750W, 80+ Platinum certification or higher equivalent for stable and efficient power delivery.</td></tr>
</table>
</td><td></td></tr>
</table>

Memory (RAM)	32GB DDR5 (2x16GB) 6000MHz or higher for handling high-resolution video streams.	
Storage (SSD)	1TB PCIe 4.0 NVMe M.2 SSD or higher for fast read/write performance in video processing.	
Computer Case	Mid-tower or similar, providing proper airflow and compatibility with all components.	
CPU Cooler	High-performance air or liquid cooling system to ensure stable operation under heavy workloads.	
Monitor	29" display or similar, with at least Full HD resolution, suitable for video monitoring and system operation.	
Uninterrupted Power Supply (UPS)	650VA, 360W, with AVR/Surge protection and at least 4 outlets for power stability.	
Mouse	Wired Mouse	
Headphones with a Mic	USB Headset Headphone with Noise Cancelling Unidirectional Microphone	
Webcam	Full HD 1080p with Auto-light Balance Webcam	
Keyboard	Wired Keyboard	
Operating System	Not Included	
Additional Requirements:		
Video Processing Capability	These units, with their specified configurations, are expected to perform high-demand video memory tasks required for monitoring and rendering. They must be suitable for continuous video feed and handling the demands of rendering video data efficiently.	
Warranty	3 years parts, 3 years labor, 3 years onsite	
	Must have a technical support toll-free number for technical assistance within working hours and should be operational and functional for at least within the warranty period.	
	Must have the manufacturer's warranty certificate.	
After-Sales Support - The supplier shall provide technical support and assistance for troubleshooting during the warranty period.		
Delivery Requirements - Delivery should be made to the Incident Command Center premises within 90 days from receipt of notice to proceed (NTP).		

	- All items must be delivered in brand-new condition and sealed in their original packaging. - The supplier shall provide a delivery report and conduct an initial test to confirm all units are in working condition upon delivery.	

I hereby certify that the information indicated in this Statement of Compliance is true and correct. I further confirm that our company fully understands and commits to comply with the technical specifications, requirements, and conditions set forth in this procurement project.

Authorized Signatory: _____

(Signature over Printed Name)

Position/Designation: _____

Date: _____

Annex "C"

Terms and Conditions

ANNEX "C" **Terms and Conditions**	
I. SUBMISSION OF DULY ACCOMPLISHED PRICE QUOTATION FORM *(Annex A)* **AND TECHNICAL SPECIFICATION FORM** *(Annex B)*	Bidder shall type or write in "Ink" the following on the Price Quotation Form: - Name of Store - Address - PhilGEPS Registration No. /Organization No. - TIN - Authorized Signatory - Date - Contact Nos. - Email Address - Copy of Proposal, if applicable
II. TYPE OF SUBMISSION	Submit the filled-up Forms (Annexes A and B) manually or at the following address; **Manually**: Bids and Awards Committee, 8th floor, Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City
III. DELIVERY PERIOD	Delivery Period: 90 days from the receipt of NTP/PO
IV. TERMS OF PAYMENT	Terms of Payment: Through Cheque / 30 working days upon receipt of the Original Sales Invoice / Billing Statement
V. DELIVERY LOCATION	Winning Bidder must deliver the items/services to the following address: 10th Floor Incident Command Center, Philippine Economic Zone Authority, Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City; or at the New PEZA Business and Investment Center (PEZA-BIC, Roxas Blvd., Cor San Luis Street, Pasay City)