



Republic of the Philippines
Philippine Economic Zone Authority

RFQ No.	2022-04-12
Date	20 April 2022

REQUEST FOR QUOTATION
(Alternative-Small Value Procurement)

Name of Company: _____

Address: _____

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) will undertake **Alternative/Small Value Procurement** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Procurement of High Powered Laptops/Desktops for PPRG
Description/Specifications	Attached Annex "B"
Approved Budget for the Contract (ABC)	PhP 700,000.00
Deadline of Submission of Bid	27 April 2022

Interested bidders may submit their duly accomplished Price Quotation Form (Annex A) on or before the deadline of submission of bids to the BAC Secretariat at the PEZA Head Office, 8th Floor, DoubleDragon Center West Building, DD Meridian Park, EDSA cor. Macapagal Ave., Pasay City.

Bidders must submit sealed quotation/s in the address given above together with the following documentary requirements:

- 1) PhilGEPS Registration Number;
- 2) Valid and Current Mayor's/Business Permit 2020;
- 3) Omnibus Sworn Statement (OSS);
- 4) BIR eFPS, Quarterly Income Tax Return (ITR)-(previous 2 quarters, BIR Form No. 1701Q); and
- 5) BIR eFPS, Monthly VAT Declaration (last 6mos, BIR Form No. 2550-M).

Award of contract shall be given to the lowest calculated bidder which complies with the Price Quotation Form (Annex A), Technical Specifications/Terms of Reference (Annex B) and Terms and Conditions (Annex C).

For any clarification, you may email **Mr. Brett Andrew Surell** at brett.surell@peza.gov.ph.

TERESO O. PANGA
BAC Chairperson

Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

DDG TERESO O. PANGA

Chairperson, Bids and Awards Committee
Philippine Economic Zone Authority (PEZA)
8th Floor, DoubleDragon Center West Building, DD Meridian Park,
Macapagal Ave., Pasay City

Thru: BAC Secretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Quantity	Items/Specifications	Bid Price
4 sets	High Powered Laptops for Photo & Video / Graphics Editing	(inclusive of VAT)
3 sets	High Powered Desktops for Photo & Video / Graphics Editing	

Signature over Printed Name

Office Telephone No. / Mobile Telephone No.

Email address/es

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Annex "C"

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the sealed envelope:
 - his/her name or business name;
 - address; and
 - identification of the item/s being quoted.

- Delivery period: 30 calendar days upon receipt of NTP/PO
- Terms of payment: Through Cheque/15 working days upon receipt of original invoice.
- Winning bidder must deliver the item/s to the following address:
10th Floor, DoubleDragon Center West Building, DD Meridian Park, EDSA cor. Macapagal Ave., Pasay City.