



Republic of the Philippines
Philippine Economic Zone Authority

RFQ No.	RFQ No. GSD 2023-02
Date	26 April 2023

REQUEST FOR QUOTATION
Alternative-Small Value Procurement

The Philippine Economic Zone Authority (PEZA) intends to undertake **Small Value Procurement** in accordance with **Sec. 53.9** of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Procurement Project	Procurement of Six (6) pieces Tires
Specifications	Please refer to the attached Annex "B"
Approved Budget for the Contract (ABC)	Php 157,690.00
Deadline of Submission of Bid:	03 May 2023 5:00PM

Interested bidders may submit their duly accomplished and filled-up Annex "A", "B" & "C" on or before the deadline of submission of bids to **General Administrative Services Department, 9th Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City.**

Bidders must submit sealed quotation/s manually in the address given together with the following documentary requirements:

- ✓ Mayor's/Business Permit or PhilGEPS Platinum Membership Certificate
- ✓ Omnibus Sworn Statement (Notarized) for ABCs above 50K
 - Note:
 - For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative;
 - For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.
- ✓ PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted*)

Award of contract shall be given to the lowest calculated and responsive bidder which complies with the Price Quotation (Annex A), Technical Specifications (Annex B), and Terms and Conditions (Annex C).

For any clarification, you may contact **General Administrative Services Department (GASD) at 8551-3451 loc. 336 or email us at gasd@peza.gov.ph**


MS. MARIA ELENA A. SALAC
Department Manager
General Administrative Services Department (GASD)



"Made in the Philippines is best The Philippines is Best to Invest in"



Annex "A"
PRICE QUOTATION FORM
 (Financial Bid)

MS. MARIA ELENA A. SALAC

Department Manager
 General Administrative Services Department (GASD)
 9th Floor Double Dragon Center, West
 Building, Macapagal Blvd. Pasay City

Dear Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

No.	Description	Total Bid Price
1 Lot	<p>Procurement of Six (6) pieces Tires</p> <p>Please refer to Annex "B" for the complete specifications/ reference</p> <p><i>(Bid Price must be inclusive of VAT and other charges)</i></p>	
Total		

COMPANY/STORE NAME : _____

ADDRESS : _____

PHILGEPS REG. NO. : _____

BIR TIN No. : _____

AUTHORIZED SIGNATORY: _____

Signature Over Printed Name

DATE : _____

CONTACT NO. : _____

EMAIL ADDRESS: : _____

INSTRUCTIONS:

Accomplish this Form correctly and accurately.

- (1) Do not alter the contents of this form in any way.
- (2) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (3) Failure to follow these instructions will disqualify your entire quotation.

Annex "B"

Technical Specifications Procurement of Six (6) pieces Tires

Technical Specifications Procurement of Six (6) pieces Tires	Statement of Compliance (State whether "COMPLY" or "NOT COMPLY")
1. Size 11R 22.5	
2. High Terrain	

AUTHORIZED SIGNATORY:

Signature Over Printed Name

DATE

:

Annex "C"
Terms and Conditions

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the Price Quotation Form:
 - Name of Store -
 - Address
 - PhilGEPS Registration No. / Organization No.
 - TIN
 - Authorized Signatory
 - Date
 - Contact Nos.
 - Email Address

- Submit the filled-up Forms (Annexes A and B) manually or thru email at the following address;

Manually : BAC Secretariat, 8th floor Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City

- Delivery Period: 15 calendar days upon receipt of NTP/ Contract/ PO/ WO or on the scheduled services.
- Terms of Payment: Through Cheque / 15 working days upon receipt of Original Sales Invoice / Billing Statement.
- Winning Bidder must deliver the items/services to the following address:
 - PEZA Head Office, Double Dragon Center, West Building., DD Meridian Park, Macapagal Avenue, Pasay City.