RFQ No.	BAC-2025-015
Date	28 November 2025

REQUEST FOR QUOTATION
Negotiated Procurement: Two Failed Biddings

1. In view of the two ((2) failed biddings, the Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC), intends to apply the sum of **Seven Million Two Hundred Thirty Thousand Eight Hundred Pesos in Philippines Currency (PHP 7,233,800.00).** being the ABC to payments for the Procurement of Motor Vehicles for PEZA HO (PEZA-HO-2025-13). Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item	Description	ABC (PHP)
Lot 1	One (1) Passenger Van AT (Min. seating capacity of 12)	3,094,700.00
Lot 2	One (1) Unit Mini Bus (MT) (min. seating capacity of 29)	4,139,100.00
Total Approved Budget of the Contract		**PhP7,233,800.00**

2. The Philippine Economic Zone Authority now invites PhilGEPS registered suppliers to participate in the negotiation for the Procurement of Vehicles in accordance with Section 53.1 of the Revised Implementing Rules and Regulations (R-IIR) of the Republic Act No. 9184.
3. The BAC will engage in negotiations with sufficient number of suppliers to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date show below, and which would meet the minimum technical specifications required.
4. A complete set of procurement Document may be acquired by interested Bidders on 28 November 2025 from the given address and website below and upon payment of the Php 5,000.00 for the Procurement Documents per lot, pursuant to the latest Guidelines issued by the GPPB.
5. The schedule of activities are as follows:

Activities	Schedule
Advertisement/Posting of RFQ	05 December 2025
Pre-Negotiation Conference	12 December 2025; 10:00 AM
Deadline of Submission of Quotations (Late submission will not be accepted)	19 December 2025; 09:00 AM
Opening of Quotations	19 December 2025; 10:00 AM

Bidders must submit sealed quotation/s in the address given above together with the following documentary requirements:

✓ Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate

✓ Omnibus Sworn Statement (Notarized) for ABCs above 50K

Note:

- For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative;
- For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.

✓ PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*

✓ Annual Income Tax Return

Note:

- **Latest Income Tax Return filed via eFPS** (For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR) **or**

- **Latest Business Tax Return filed via eFPS** (Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months operations, this refers to the monthly business tax returns filed to date)

The Philippine Economic Zone Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 12016 revise IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Philippine Economic Zone Authority
Bids and Awards Committee (BAC) Secretariat
8th Floor, Double Dragon Center West Bldg.,
DD Meridian Park, Macapagal Avenue Pasay City
Email. bacsec@peza.gov.ph
Tel. No. 8551-3451 local 200
www.peza.gov.ph/bid-opportunities *(for downloading of RFQ documents)*

05 December 2025

ROWENA T. NAGUIT
BAC Chairperson

RFQ No.	BAC-2025-015

Annex "A"

Schedule of Requirements

Item	Description	Quantity	Delivery Schedule
Lot 1	One (1) Passenger Van AT	1 Unit	Within one hundred twenty (120) calendar days from the receipt of the Notice to Proceed, to be delivered to the PEZA Head Office Due to existing Global Supply Chain constraint on Motor Vehicle Parts, i.e., microchips, etc., the delivery schedule of affected units may be extended for a reasonable time upon contractor's request
Lot 2	One (1) Unit Mini Bus (MT) (Min. seating capacity of 29)	1 Unit	

Other Requirements:

1. The Suppliers shall deliver the units of motor vehicles to the PEZA General Administrative Services Department (GASD) within one hundred twenty (120) calendar days upon receipt of the Notice to Proceed, inclusive of:

   a. Insurance for the units of vehicles:
   - One (1) year Comprehensive Insurance with the GSIS
   - Three (3) years Third Party Liability (TPL) Insurance Certificate of Cover and Policy

   b. Registration for the vehicles:

Official Receipt and Certificate of Registration (OR/CR) from the Land Transportation Office (LTO) for three (3) years (under the name of the PEZA)

2. The GASD shall inspect the units of vehicles in the Supplier's vehicle depot, prior to the acquisition of insurance and the registration of the vehicles.
3. It is understood that the GASD will only accept the vehicles upon complete delivery of all the above-mentioned requirements. The GASD reserves the right not to accept a vehicle if found with defect, damage, or scratch upon complete delivery and submission of all the requirements. Likewise, it is understood that in the event taxes is increased during the implementation of the contract, PEZA shall only shoulder the increase over those vehicles affected by the increase.

I hereby certify to comply and deliver all the above requirements

_____

Name of Company/ Bidder

_____

Signature Over Printed Name of Representative

_____

Date

INSTRUCTIONS:

(1) Accomplish this RFQ correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.

General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC).**

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC**, **Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Technical Specifications

Instructions: Bidders must indicate whether they "Comply" or "Not Comply" with each specification's requirements, along with the page number of the relevant document.

I. **Project Title**

Procurement of Motor Vehicles

II. **Objective**

To replace units in the existing fleet of motor vehicles of the PEZA Head Office and Public Zones.

III. **Vehicle Requirements**

Item	*Description*	*Bidders Statement of Compliance*
Lot 1	**One (1) Unit Van (Passenger) AT (Min. seating capacity of 12)**	
	1.1.1. Description 1.1.1.1. Large four-wheel enclosed vehicle intended for conveying passengers, traditionally having four (4) or five (5) doors [two (2) side doors for the driver and the front passenger, one (1) or two (2) passenger side sliding doors, and one (1) tailgate] 1.1.1.2. Minimum seating capacity of 12 passengers, including the driver; front facing 1.1.1.3. Several rows of folding or removable seats behind the front passenger seat. 1.1.1.4. Without luggage compartment but with expandable area at the rear which can be used for luggage, cargos, etc. 1.1.2. Engine 1.1.2.1. Engine displacement not exceeding 2500 cc for gasoline or 2800 cc for diesel; or AFV 1.1.2.2. 4 Cylinder, In-Line, 16 Valve DOHC Type of Engine 1.1.2.3. Max Output or Power: 150-176/3200-3600 1.1.2.4. Max Torque 320-450/1400-2600 1.1.2.5. 6-speed Automatic Transmission 1.1.2.6. 60 to 70 Liters Fuel Tank Capacity 1.1.3. Chassis 1.1.3.1. High Ceiling 1.1.3.2. Ventilated discs brake for front and rear 1.1.3.3. McPherson Strut with Front Suspension with Leaf Spring rear Suspension 1.1.3.4. Tires: 215-235/65-75 R16-17 1.1.4. Power Steering 1.1.5. Functions/Features 1.1.5.1. Rear Air-conditioning System 1.1.5.2. Manufacturer's standard automatic/powered features/ Functionalities	

	1.1.5.3. Intermittent Time adjustment front and rear wipers, front and rear wipers 1.1.5.4. Headunit with tuner/Mp3/Aux, USB, Bluetooth audio system 1.1.6. Safety 1.1.6.1. Driver & Front passenger power windows 1.1.6.2. Security System Alarm 1.1.6.3. SRS Airbag: Driver and Front Passenger 1.1.6.4. Anti-lock brake system (ABS) 1.1.6.5. Electronic Parking Brake (EPB) or Manual Hand Brake 1.1.6.6. Cruise Control 1.1.1. Other Accessories 1.1.1.1. Tint, Genuine Seat Cover, Genuine Matting, Umbrella, Key Chain, Warranty Booklet Case, Complete Set of Tools, Jack and Manuals and Early Warning Device (EWD) 1.1.2. Inclusions 1.1.2.1. Free Labor Charge on 1000-km and 5000-km periodic maintenance checkups or up to six (6) months, whichever comes first 1.1.3. Color 1.1.3.1. White 1.1.4. Manufacturer's Warranty 1.1.4.1. Three (3) years or 100,000 kms., whichever comes first, including materials used, labor/workmanship, and roadworthiness 1.1.5. After Sales Service 1.1.5.1. The Supplier should have an accredited service center in Cebu. 1.1.5.2. The Supplier shall provide periodic maintenance services to the motor vehicles for three (3) years or until 100,000 km check, whichever comes first. The cost of the maintenance service shall be paid by the PEZA, subject to budgeting, accounting, auditing, and procurement rules and regulations	
Lot 2	**One (1) Mini Bus (MT)**	
	4.1.1. Description 4.1.1.1. Large six-wheel enclosed mini-bus intended for conveying passengers, traditionally having passenger door and a driver door 4.1.1.2. Minimum seating capacity of 29 passengers, including the driver; front facing	

	4.1.2. Engine 4.1.2.1. Engine displacement not exceeding 6500 cc for diesel 4.1.2.2. 4 Cylinder, In-Line, 16 Valve OHV or OHC Type of Engine 4.1.2.3. Max Output or Power: 130-176/2000-3000 4.1.2.4. Max Torque 350-450/1400-2600 4.1.2.5. Manual Transmission 4.1.2.6. 80 to 100 Liters Fuel Tank Capacity 4.1.3. Chassis 4.1.3.1. Ventilated discs brake for front and rear drum brake 4.1.3.2. Front Double Wishbone and Rear Leaf Spring Suspension 4.1.3.3. Tires: 215-235/65-70 R16-R18C 4.1.3.4. Snorkel type air intake or Manufacturer's Standard 4.1.3.5. Power Steering 4.1.4. Functions/Features 4.1.4.1. Rear Air-conditioning System 4.1.4.2. Manufacturer's standard automatic/powered features/ Functionalities 4.1.4.3. 4 Ceiling Mounted Speakers 4.1.4.4. 2-DIN CD/AM/FM audio system 4.1.5. Safety 4.1.5.1. SRS Airbag: Driver 4.1.6. Anti-lock brake system (ABS) 4.1.6.1. Brake Assist or equivalent 4.1.7. Other Accessories 4.1.7.1. Tint, Genuine Seat Cover, Genuine Matting, Umbrella, Key Chain, Warranty Booklet Case, Complete Set of Tools, Jack and Manuals and Early Warning Device (EWD) 4.1.8. Inclusions 4.1.8.1. Free Labor Charge on 1000-km and 5000-km periodic maintenance checkups or up to six (6) months, whichever comes first 4.1.9. Color 4.1.9.1. White 4.1.10. Manufacturer's Warranty 4.1.10.1. Three (3) years or 100,000 kms., whichever comes first, including materials used, labor/workmanship, and roadworthiness 4.1.11. After Sales Service	

	4.1.11.1. The Supplier should have an accredited service center in Metro Manila. 4.1.11.2. The Supplier shall provide periodic maintenance services to the motor vehicles for three (3) years or until 100,000 km check, whichever comes first. The cost of the maintenance service shall be paid by the PEZA, subject to budgeting, accounting, auditing, and procurement rules and regulations	
	1. **Delivery** 1.1. The Suppliers shall deliver the (number of unit/units per lot) of motor vehicles to the PEZA General Administrative Services Department (GASD) within one hundred twenty (120) calendar days upon receipt of the Notice to Proceed, inclusive of: a. Insurance for the (number of unit/units per lot) of vehicles: o Comprehensive Insurance with the GSIS o Third Party Liability (TPL) Insurance Certificate of Cover and Policy b. Registration for the (number of unit/units per lot) of vehicles: Official Receipt and Certificate of Registration (OR/CR) from the Land Transportation Office (LTO) for three (3) years (under the name of the PEZA) 1.2. The GASD shall inspect the (number of unit/units per lot units of vehicles in the Supplier's vehicle depot, prior to the acquisition of insurance and the registration of the vehicles. 1.3. It is understood that the GASD will only accept the motor vehicles upon complete delivery of all the above-mentioned requirements. The GASD reserves the right not to accept a vehicle if found with defect, damage, or scratch upon complete delivery and submission of all the requirements. Likewise, it is understood that in the event taxes is increased during the implementation of the contract, PEZA shall only shoulder the increase over those vehicles affected by the increase.	

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**

☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**

☐ (f) Duly signed Schedule of Requirements in accordance to Section VI of this bid document; **and**

☐ (g) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

☐ (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

☐ (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

(j)

II. FINANCIAL COMPONENT ENVELOPE

☐ (k) Original of duly signed and accomplished Financial Bid Form; **and**

☐ (l) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

☐ (m) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

☐ (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Standard Bidding Forms not included in this Bid Document may be downloaded at the gppb website link as follows: https://www.gppb.gov.ph/downloadable-forms/#tab-61412

Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started

[shall be submitted with the Bid]

Business Name : _____

Business Address : _____

Name ofClient/ Contact Person/Contact Number/Contact Email Address	Date of the Contract	Title of the Project in the Contract	Kindsof Goods	Total Amount of Contract	Value of Outstandin gContracts	Date of Delivery
Government						
Private						

Submitted by : _____

(Print Name and Signature)

Designation : _____

Date : _____

Instructions:

i. State **ALL** ongoing contracts including those awarded but not yet started (government **[including the PEZA]** and private contracts which may be **similar or not similar** to the project subject of the bidding) as of the deadline for the submission of bids.

ii. If there is no ongoing contract including those awarded but not yet started as of the aforementioned period, state none or its equivalent term.

iii. The total amount of the ongoing and awarded but not yet started contracts must be consistent with those used in the Net Financial Contracting Capacity (NFCC).

APPENDIX "1"

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform] [description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);

b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;

c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:
Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
of agent Currency Commission or gratuity

_____

_____

_____

(if none, state "None") *]*

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Statement of Single Largest Completed Contract which is similar in Nature

[shall be submitted with the Bid]

Business Name : _____

Business Address : _____

Name of Client/ Contact Person/Contact Number/Contact Email Address	Date of Contract	Title of the Contract/Name of the Project	Kinds of Goods	Amount of Contract	Date of Acceptance	End User's Acceptance or Official receipt(s) issued for the Contract

Submitted by : _____

(Print Name and Signature)

Designation : _____

Date : _____

Instructions:

a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to the following requirements:

   i. a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC; and

   ii. It should have been completed (i.e., accepted) within five (5) years prior to the deadline for the submission of bids.

Note: Date of Acceptance shall mean the date when the items delivered have **satisfactorily met** the requirements of the procuring entity, as evidenced by either a Certificate of Final Acceptance and/or Completion from the bidder's client, or an Official Receipt or a Sales Invoice.