



PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	2022-04-00011
Date	05 April 2022

REQUEST FOR QUOTATION (Direct Contracting)

Name of Company: **TRENDS AND TECHNOLOGIES, INC.**

Address: **6th Floor Trafalgar Plaza, 105 H.V. Dela Costa St., Salcedo Village, Makati City**

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) intends to perform Direct Contracting in the procurement of Renewal of Maintenance Agreement for Fortiwifi Network Firewall Equipment Installed at the Head Office, CEZ, SEZs and JPCOs with Trends and Technologies, Inc. The details of this Direct Contracting is indicated in the table below:

Name of Project	Renewal of Maintenance Agreement/Fortiwifi Network Firewall Equipment Installed at the Head Office, CEZ, SEZs and JPCOs
Description/Specifications	Attached Annex "A"
Approved Budget for the Contract (ABC)	PhP1,800,000.00
Deadline of Submission of Bid	12 April 2022

Direct contracting for procurement of Renewal of Maintenance Agreement/Fortiwifi Network Firewall Equipment Installed at the Head Office, CEZ, SEZs and JPCOs will be undertaken in accordance with Sec. 50 (a) of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

In this regard, the proprietary source/exclusive provider is invited to submit a signed quotation using the attached Price Quotation Form (Annex A), through e-mail at bacsec@peza.gov.ph or manually at the 8th Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City.

A copy of current Mayor's/Business Permit and PhilGEPS Registration Number is required to be submitted prior to award.

For any clarification, you may contact/email BAC Secretariat at telephone nos. (02) 85513451 local 200 or 85513429 or bacsec@peza.gov.ph.

TERESO O. PANGA
BAC, Chair

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Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

TERESO O. PANGA

Chairperson, Bids and Awards Committee
8th Floor Double Dragon Center
West Building, Macapagal Blvd.
Pasay City

Thru: BAC Secretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Quantity	Description	Bid Price (PHP)
22 units	Renewal of Maintenance Agreement for Fortiwifi Network Firewall Equipment Installed at the PEZA Head Office, CEZ, SEZs and JPCOs (Please refer to the Terms of Reference attached as "Annex B")	P
		(Inclusive of VAT)

Signature over Printed Name

Office Telephone No. / Mobile Telephone No.

Email address/es

<p>INSTRUCTIONS:</p> <p>(1) Accomplish this RFQ correctly and accurately. (2) Do not alter the contents of this form in any way. (3) Failure to comply with any of the mandatory requirements will disqualify your quotation. (4) Failure to follow these instructions will disqualify your entire quotation.</p>

Annex "B"

Terms of Reference

License Renewal for FortiWifi 60D

Project Description

License Renewal in providing hardware and software support for FortiWifi equipment of PEZA.

Objectives

This document aims to describe the service level commitments, guidelines and procedures to be followed by the bidder in providing After Sales Support during the license renewal period of the equipment.

Scope of Services

Equipment List

Maintenance agreement will cover the following equipment:

Description	Quantity	Product Code	Serial Number	License Description
FortiWifi 60D	22	FC-10-0061D-950-02-12	FWF60D4615018364 FWF60D4615018530 FWF60D4615018376 FWF60D4615017970 FWF60D4615017626 FWF60D4615019434 FWF60D4615017707 FWF60D4615018357 FWF60D4615019606 FWF60D4615018535 FWF60D4615017928 FWF60D4615017683 FWF60D4615019558 FWF60D4615019707 FWF60D4615017614 FWF60D4615018629 FWF60D4615017717 FWF60D4615017821 FWF60D4615018466 FWF60D4615018127 FWF60D4615017968 FWF60D4615018266	FortiWifi-60D 24x7 UTP Bundle Renewal Includes: 24x7 FortiCare (Advanced Hardware Replacement, Firmware and General Updates, 24x7 Comprehensive Support) plus NGFW (IPS/Application control), AMP/AntiVirus, Web & Video Filtering, Antispam and FortiSandbox Cloud Services

DESCRIPTION OF SERVICES

Coverage	Until End of Support (EOS) – May 8, 2023
Service Requests	Thru Service Desk(24 x 7), Landline, Mobile, SMS, and E-Mail
Response Time(phone support)	Within 30 minutes upon receipt of call
Service Availability(Engineering Services)	24 x 7 Mondays to Sundays, including Holidays
Response Time(Engineering Services)	Four (4) hours within Metro Manila Six (6) hours for outside Metro Manila or next available means of transportation
Parts Charges (RMA)	Included
Service Unit Issuance	Shall be provided upon availability of common spare
Parts Availability	Thirty (30) Days to Forty-five (45) days
Annual Preventive Maintenance	Included
Hardware Support	Advance Hardware Replacement

WARRANTY

Covered until End of Support (EOS) only – 08 May 2023 on Parts, Labor, and On-site (PEZA Head Office), 24 x 7.

Helpdesk support shall be provided to PEZA Head Office as well as its remote offices namely: Cavite Economic Zone, Baguio City Economic Zone, and Mactan Economic Zone.

Spare Parts Replacement to be provided must come from the original manufacturer.

Maintenance Support

Corrective Maintenance shall include the following services:

1. The Service Provider will provide telephone support for problem isolation.
2. If the problem cannot be resolved through telephone support, a Technical Engineer shall be deployed to the Site to perform fault isolation and resolution on the Hardware Components.
3. The Service Provider shall supply the necessary spare parts for the purpose of maintaining the Equipment listed above hereof to its proper working condition. Spare units may be brand new units or repaired units that are in good working condition.

Hardware and Parts Materials

During the Term of this Agreement, should there be a hardware defect or malfunction with any of the Hardware Components, which is not capable of on-site repair, the Service Provider shall pull-out the affected Hardware Component for endorsement to Fortinet (or any relevant equipment manufacturer) for return, repair and/or replacement ("Return Material Authorization" or "RMA"). It shall be the Service Provider's obligation to provide the Company, at no cost to the Company, a service unit in excellent and fully functional or operating and working condition, of the same brand, model and specifications as that of the defective Hardware Component. Configuration and installation of the replacement and/or service unit shall be promptly carried out by the Service Provider.

Pull-out of defective unit and delivery of repair and/or replacement unit shall be at the PEZA Head Office.

Location

Helpdesk or Phone support service will be provided to the following locations:

1. PEZA Head Office
2. Mactan Economic Zone(MEZ)
3. Cavite Economic Zone(CEZ)
4. Bagulo City Economic Zone(BCEZ)

On-site support service will be provided to the location:

Philippine Economic Zone Authority
MISD, 10th Floor, Double Dragon Center West, DD Meridian Park, Macapagal Ave., Pasay City

Preventive Maintenance

The Service Provider shall perform an annual preventive maintenance program on the Hardware Components at the PEZA Head Office, Taguig. The parties shall mutually agree upon the specific date and time for each preventive maintenance activity hereon.

Bidder Qualifications

1. Must have a technical support Toll-Free number for technical assistance within working hours and should be operational and functional for at least within the service maintenance agreement period.
2. Bidder must be an Expert Partner Level of the manufacturer of the products to be supported.
3. Bidder must be an authorized reseller and support provider for the products.
4. Bidder must have a Certified Engineer for the products to be supported.

Certification breakdown are as follows:

- 1) Network Security Expert 4 (NSE4)
- 2) Network Security Expert 5 (NSE5)
- 3) Network Security Expert 7 (NSE7)

- a) Must be a Fortinet System Integrator in the Philippines.

Coverage Date

Will proceed 7 days upon issuance of Notice to Proceed and covered until End of Support - May 8, 2023.

Annex "C"

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the **sealed envelope**:
 - his/her name or business name;
 - address; and
 - identification of the item/s being quoted.
- Delivery period: 7 calendar days upon receipt of NTP/Contract.
- Terms of payment: Through Cheque/15 working days upon receipt of original invoice.
- Winning bidder must deliver the item/s to the following address:
10th Floor DoubleDragon Center, West Building, DD Meridian Park, Macapagal Avenue,
Pasay City

