



RFQ No.	SPMD-2022-28
Date	07 December 2022

**REQUEST FOR QUOTATION**  
**Alternative-Small Value Procurement**

The Philippine Economic Zone Authority (PEZA) intends to undertake **Negotiated Procurement: Small Value Procurement** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	<b>Procurement for Various Newspaper Subscriptions</b>
Description/Specifications	<b>One (1) year subscriptions for Philippine Daily Inquirer, Business World, Manila Times, Manila Bulletin and Tempo (01 January to 31 December 2023)</b>
Approved Budget for the Contract (ABC)	<b>PhP 216,110.65</b>
Deadline of Submission of Bids	<b>15 December 2022 5:00 p.m.</b>

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **Supply and Property Management Division (SPMD), 9<sup>th</sup> Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City.**

Bids must be submitted manually or thru email together with the following documentary requirements:

✓	Mayor's/Business Permit <u>or</u> PhilGEPS Platinum Membership Certificate
✓	Omnibus Sworn Statement (Notarized) for ABCs above 50K (for SVP only) <i>Note: For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative; For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.</i>
✓	PhilGEPS Registration Number ( <i>not required if PhilGEPS Platinum Membership Certificate is submitted</i> )

Award of contract shall be given to the lowest calculated and responsive bidder which complies with the Price Quotation (Annex A), technical specifications (Annex B) and terms and conditions (Annex C).

For any clarification, you may contact **SPMD** at telephone nos. (02) 8551-3445 or email [spmd@peza.gov.ph](mailto:spmd@peza.gov.ph).

  
**CHRISTOPHER N. OGALI**  
 Officer-In-Charge, SPMD



*"Made in the Philippines is best  
 The Philippines is Best to invest in"*



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Annex "A"  
**PRICE QUOTATION FORM**  
 (Financial Bid)

**CHRISTOPHER N. OGALI**  
**OIC, SPMD**  
**9<sup>th</sup> Floor Double Dragon Center**  
**West Building, Macapagal**  
**Blvd. Pasay City**

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

Description	Quantity	Unit Price	Total Price
<b>PHILIPPINE DAILY INQUIRER</b>			
Monday to Friday (20 copies/day)	5,200 copies	PhP	PhP
Saturday & Sunday (1 copy/day)	105 copies	PhP	PhP
<b>BUSINESS WORLD</b>			
Monday to Friday (3 copies/day)	780 copies	PhP	PhP
<b>MANILA TIMES</b>			
Monday to Sunday (2 copies/day)	730 copies	PhP	PhP
<b>MANILA BULLETIN</b>			
Monday to Friday (4 copies/day)	1,040	PhP	PhP
Saturday & Sunday (1 copy/day)	105	PhP	PhP
<b>TEMPO</b>			
Monday to Sunday (1 copy/day)	365	PhP	PhP
<b>TOTAL</b>			PhP

BUSINESS NAME : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

PHILGEPS REG. NO. : \_\_\_\_\_

TIN : \_\_\_\_\_

AUTHORIZED SIGNATORY: \_\_\_\_\_  
 (Signature over Printed Name)

DATE : \_\_\_\_\_

CONTACT NOS. : \_\_\_\_\_

EMAIL ADDRESS : \_\_\_\_\_

**INSTRUCTIONS:**

- (1) Accomplish this Form correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.
- (5) Bids exceeding the ABC shall be automatically disqualified.

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Annex "B"  
**TECHNICAL SPECIFICATIONS**

Qty	Specifications	Statement of Compliance (State whether "Comply" or "Not Comply")
5,200 copies	<b>Philippine Daily Inquirer</b> Delivery Period: 01 January to 31 December 2023 Frequency: Monday to Friday (20 copies/day)	
105 copies	<b>Philippine Daily Inquirer</b> Delivery Period: 01 January to 31 December 2023 Frequency: Saturday & Sunday (1 copy/day)	
780 copies	<b>Business World</b> Delivery Period: 01 January to 31 December 2023 Frequency: Monday to Friday (3 copies/day)	
730 copies	<b>Manila Times</b> Delivery Period: 01 January to 31 December 2023 Frequency: Monday to Sunday (2 copies/day)	
1,040 copies	<b>Manila Bulletin</b> Delivery Period: 01 January to 31 December 2023 Frequency: Monday to Friday (4 copies/day)	
105 copies	<b>Manila Bulletin</b> Delivery Period: 01 January to 31 December 2023 Frequency: Saturday & Sunday (1 copy/day)	
365 copies	<b>Tempo</b> Delivery Period: 01 January to 31 December 2023 Frequency: Monday to Sunday (1 copy/day)	

AUTHORIZED SIGNATORY : \_\_\_\_\_  
(Signature over Printed Name)

DATE : \_\_\_\_\_

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Annex "C"  
**TERMS AND CONDITIONS**

1. Bidder shall type or write in "Ink" the following on the Price Quotation Form:
  - Business Name
  - Address
  - PhilGEPS Registration No. / Organization No.
  - TIN
  - Authorized Signatory
  - Date
  - Contact Nos.
  - Email Address
  
2. Submit the filled-up Forms (Annexes A and B) manually or thru email at the following address:

**Manually:** SPMD, 9<sup>th</sup> floor Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City

**Email:** spmd@peza.gov.ph
  
3. Delivery Period: **Daily from 01 January to 31 December 2023**
  
4. Terms of Payment: Through Cheque / 15 working days upon receipt of Original Sales Invoice / Billing Statement.
  
5. Winning Bidder must deliver the items/services to the following address:

**9<sup>th</sup> floor DoubleDragon Center, West Building, DD Meridian Park,  
Macapagal Avenue, Pasay City**