Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	SPMD-2025-030
Date	04 June 2025

REQUEST FOR QUOTATION
Small Value Procurement (53.9)

The Philippine Economic Zone Authority (PEZA) intends to undertake Negotiated Procurement: Small-Value Procurement in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Procurement Project	Procurement of Hologram Stickers with Online Verification
Description/Specifications	Please refer to the attached Annex B
Approved Budget for the Contract (ABC)	PhP 298,333.33
Deadline of Submission of Bid:	09 June 2025 01:00PM

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **Supply and Property Management Division (SPMD), 9th Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City**.

Bidders must submit sealed quotation/s manually in the address given together with the following documentary requirements:

✓	Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate
✓	Omnibus Sworn Statement (Notarized) for ABCs above 50K Note: ○ For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative; ○ For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.
✓	PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*
	Annual Income Tax Return Note: ○ **Latest Income Tax Return filed via eFPS** (For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR) **or** ○ **Latest Business Tax Return filed via eFPS** (Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months operations, this refers to the monthly business tax returns filed to date)

Award of contract shall be given to the lowest calculated and responsive bidder which complies with the Price Quotation (Annex A), Technical Specifications/Terms of Reference (Annex B) and Terms and Conditions (Annex C).

For any clarification, you may contact **Supply and Property Management Division, at 8551-3451 loc. 338 or send us an email at bacsec@peza.gov.ph/gasd@peza.gov.ph**

LUIS T. QUIAL
OIC, SPMD

RFQ No.	SPMD-2025-030

Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

LUIS T. QUIAL
OIC, SPMD
9th Floor Double Dragon Center, West Building, Macapagal Blvd.Pasay City

Thru: BAC Secretariat

Dear Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

No.	Description	Total Bid Price	
1 Lot	Procurement of Hologram Stickers with Online Verification *(Bid Price must be inclusive of VAT and other charges)*	**PhP**	
	Total		

BUSINESS NAME : _____
ADDRESS : _____

PHILGEPS REG. NO. : _____
BIR TIN No. : _____
AUTHORIZED SIGNATORY: _____
Signature Over Printed Name
DATE : _____
CONTACT NO. : _____
EMAIL ADDRESS: : _____

INSTRUCTIONS:

(1) Accomplish this RFQ correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.
(5) Bids exceeding the ABC shall be automatically disqualified

Annex "B''

TECHNICAL SPECIFICATION

Procurement of Hologram Stickers with Online Verification

Instructions: Bidders must indicate "Comply" or "Not Comply" for each item below and provide the corresponding page number in their proposal or technical documents where the requirement is addressed. Non-compliance with any of the mandatory requirements may be a ground for disqualification.

PROCUREMENT OF ENHANCED DOCUMENT VERIFICATION FOR THE OFFICE OF THE DIRECTOR GENERAL		
	INFORMATION	**Statement of Compliance** State whether "Comply" or "Not Comply"
I.	**Deliverables**	
	A.1 Hologram with Security Features	
	• Color: Gold • Shape: square • Size: 25mm to 25mm No. of Pieces: 5,000	
	A.2 Hologram with Security Features	
	• Color: Gold • Shape: Circle • Size: 25mm x 25mm No. of Pieces: 5,000	
	B. Online Authentication System • Initial Details of the issued hologram stickers (Final details and information are subject to the approval of the End-User) • Must include landing page • Design and style subject for approval of the End-User	
II.	**REQUIREMENTS**	
A.	**Hologram Label with Authentication System**	
	1. Equipped with the highest-grade holographic label incorporating advanced security features comparable to banknote-level protection	

	2. Offers maximum security to safeguard against imitation, forgery, or simulation	
	3. Enables quick and reliable visual verification without the need for specialized tools or equipment	
	4. Supports user-friendly verification including laptop, desktop and smartphones for convenient access	
	5. Effectively detects and/or prevents tampering and unauthorized alterations	
B	**SPECIFICATION**	
	Contains hidden security elements that can be revealed during second-level authentication for enhanced verification	
	Material: Polyethylene Terephthalate (PET)	
	Color: Gold	
	Item 1: Size: 25 mm (w) x 25 mm (h); Shape: Square Quantity: 5,000pcs Serial Number: (starting from PEZA00001 to PEZA10000)	
	Item 2: Size: 25 mm (w) x 25 mm (h); Shape: Circle Quantity: 5,000pcs Serial Number: (starting from PEZA00001 to PEZA10000)	
	Labeling Surface Compatibility: must be compatible to Paper Surface (regular paper; special paper; parchment paper)	
C	**SECURITY FEATURES**	
	1. Packing Format: Sheet Form	
	2. Unique QR Code: Integrated with the System for real-time verification, authentication and traceability of documents	
	3. LED Lens: Displays hidden text “PEZA” illuminated by a mobile flashlight	
	4. Microtext: Fine text “Philippine Economic Zone Authority Security Seal” visible only under magnification	
	5. Depth Background: Security text background that creates a deep visual appearance	

	6. Dual Channel: Shows alternating words “GENUINE” and “ORIGINAL” when viewed from different angles.	
	7. Rainbow Grating: Producing a shifting rainbow effect when tilted	
	8. Stardust: Fine, scattered holographic particles	
	9. Guilloche Pattern: Intricate, geometric design with repetitive lines that create a visually complex and precise pattern.	
	10. Tamper-Evident Feature: Leaves a visible “VOID” residue when removed, ensuring the label cannot be reused or transferred without detection.	
III.	**ONLINE AUTHENTICATION SYSTEM**	
	1. Cloud-Based Architecture Utilizes secure cloud storage to provide instant, remote access to authentication records, tracking logs, and reports data, accessible from any device or location.	
	2. Instant Document Verification Enables rapid validation of document authenticity through QR code scanning, helping prevent fraud and unauthorized duplication.	
	3. Real-Time Geolocation Logging Automatically records the geographic location of each scan, enhancing security measures and offering insights into distribution trends.	
	4. Audit Trail Tracks and logs all access and authentication activities, allowing administrators full visibility over user interactions with the system.	
	5. Configurable Dashboard and Interface Features an intuitive dashboard that can be customized to suit organizational needs, displaying key metrics and additional data relevant to the user.	
	6. Role-Based Access Control Implements secure access permissions to ensure that only authorized personnel can interact with sensitive system features and data.	
	7. Tiered User Role Management Supports hierarchical user roles—such as main administrator, encoders, and members—each with tailored permissions aligned with their functions/access.	
	8. Dynamic Reporting & Analytics Provides real-time analytics and automated report generation on document scans and verification activities, supporting informed decision-making.	

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PRODUCT PRESENTATION
Each bidder shall be required to submit a product presentation and shall be rated in accordance to the following criteria:

<table>
<tr><th>Criteria</th><th>Description</th><th>Maximum Points</th></tr>
<tr><td>A. Compliance with Technical Specifications</td><td>Clear demonstration that the offered hologram stickers and system meet the required material, size, design, serial number, and security features as stated in the TOR</td><td>25 pts</td></tr>
<tr><td>B. Demonstration of Online Authentication System</td><td>Live demonstration of QR code scanning, real-time verification, geolocation logging, audit trail visibility, and dashboard functionalities.</td><td>25 pts</td></tr>
<tr><td>C. Security Features Validation</td><td>Actual presentation of the hologram stickers' physical and layered security elements (e.g., LED lens, microtext, dual channel, rainbow grating, VOID feature, etc.).</td><td>20 pts</td></tr>
<tr><td>D. User Interface and Accessibility</td><td>Presentation of system interface, ease of access using various devices (e.g., smartphone, desktop), and user-friendliness of the authentication platform.</td><td>10 pts</td></tr>
<tr><td>E. Data Security and Role Management</td><td>Explanation and demonstration of system access controls, role management, and measures to protect data integrity and prevent unauthorized access.</td><td>10 pts</td></tr>
<tr><td>F. After-Sales Support Plan</td><td>Presentation of training, technical support, and system maintenance plan to ensure sustainability and responsiveness.</td><td>10 pts</td></tr>
</table>
Schedule of presentation shall be provided within two days from the deadline of submission of quotation.
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<tr><td>V.</td><td>AFTER SALES</td><td></td></tr>
<tr><td></td><td>1. Conduct of scheduled training sessions to ensure optimal system utilization and user proficiency</td><td></td></tr>
<tr><td></td><td>2. Implementation of regular system updates to improve security, performance, and introduce new features</td><td></td></tr>
<tr><td></td><td>3. Prompt troubleshooting and resolution of technical issues to maintain system reliability</td><td></td></tr>
</table>

	4. Assurance of data integrity and protection against unauthorized access, breaches, or data loss	
VI.	**DELIVERY PERIOD**	
	Provision of after-sales support and other necessary services related to the above-mentioned areas	
	Within 45 days from receipt of Purchase Order	

I hereby certify that the information indicated in this Statement of Compliance is true and correct. I further confirm that our company fully understands and commits to comply with the technical specifications, requirements, and conditions set forth in this procurement project.

Authorized Signatory: _____

(Signature over Printed Name)

Position/Designation: _____

Date: _____

ANNEX "C'' **Terms and Conditions**	
I. SUBMISSION OF DULY ACCOMPLISHED PRICE QUOTATION FORM (*Annex A*) **AND TECHNICAL SPECIFICATION FORM** *(Annex B)*	• Bidder shall type or write in "Ink" the following on the Price Quotation Form: - Name of Store - Address - PhilGEPS Registration No. / Organization No. - TIN - Authorized Signatory - Date - Contact Nos. - Email Address • Copy of Proposal, if applicable
II. TYPE OF SUBMISSION	Submit the filled-up Forms (Annexes A and B) manually or at the following address; **Manually**: Supply and Property Management Division, 9th floor Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City
III. DELIVERY PERIOD	Delivery Period: within 45 calendar days upon receipt of NTP/ Contract/ PO/ WO (Please refer to Annex B for the details)
IV. TERMS OF PAYMENT	Terms of Payment: Through Cheque / 15 working days upon receipt of Original Sales Invoice / Billing Statement
V. DELIVERY LOCATION	Winning Bidder must deliver the items/services to the following address: 10th floor, PEZA Auditorium, DoubleDragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City