



Philippine Economic Zone Authority

RFQ No.	2018-10-0004
Date	09 October 2018

REQUEST FOR QUOTATION (Alternative Mode – Small Value Procurement)

Name/Representative: _____

Name of Company: _____

Address: _____

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) will undertake **Alternative Mode – Small Value Procurement** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Office Chairs
Technical Specifications/Description	Attached Annex "A"
Approved Budget for the Contract (ABC)	PhP595,730.00
Deadline of Submission of Quotation	15 October 2018

Interested appraisers may submit their duly accomplished Price Quotation Form (Annex A) on or before the deadline of submission of bids to the BAC Secretariat at the PEZA Head Office, 5Floor, PNOG Bldg.5, DOE-PNOG Complex, Energy Center, Rizal Drive, BGC, Taguig City.

Bidders must submit sealed quotation/s in the address given above together with the following documentary requirements:

- 1) PhilGEPS Registration Number;
- 2) Valid and Current Mayor's/Business Permit 2018;
- 3) Omnibus Sworn Statement (OSS);
- 4) BIR eFPS, Quarterly Income Tax Return (ITR)-(previous 2 quarters, BIR Form No. 1701Q); and
- 5) BIR eFPS, Monthly VAT Declaration (last 6mos, BIR Form No. 2550-M)

Award of contract shall be given to the lowest calculated bidder which complies with the technical specifications (Annex A) and General Terms and Conditions (Annex B).

For any clarification, you may contact/email Mr. Ludwig Daza or the Supply and Property Management Division at telephone nos. (02) 5513451 local 213 or 332.


TERESO O. PANGA
BAC, Chair

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Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

DDG TERESO O. PANGA

Chairperson, Bids and Awards Committee
Philippine Economic Zone Authority (PEZA)
5Floor, PNOB Bldg.5, DOE-PNOB Complex, Energy Center
Rizal Drive, BGC, Taguig City

Thru: BAC Secretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Particulars/Description	Qty.	Bid Price
Executive Chair High back, Mesh type with armrest, swivel mechanism, pneumatic height adjustment (gaslift), chrome base Color: Black <i>Dimensions in cm: 50Wx50Dx107-115H, 67cmH from seat pad</i> (+ 5cm tolerance on dimensions)	12	
Visitor's Chair Powder coated black legs, four legged leatherette upholstery back rest & seat pad Color: black <i>Dimensions in cm: 44Wx46Dx36H from seat pad</i> (+ 5cm tolerance on dimensions)	43	
Staff Chair Mesh type with armrest, swivel mechanism, pneumatic height adjustment (gaslift) chrome base Color: Black <i>Dimensions in cm: 50Wx50Dx94-106H, 50cmH from seat pad</i> (+ 5cm tolerance on dimensions)	134	
Conference Chair Mesh type without armrest, swivel mechanism, pneumatic height adjustment (gaslift) Chrome base Color: Black <i>Dimensions in cm: 63Wx64Dx110-119H</i> (+ 5cm tolerance on dimensions)	6	
Custom Chair Fabric upholstery without armrest, swivel mechanism pneumatic height adjustment (gaslift), poly nylon base with caster Color: Black <i>Dimensions in cm: 48.5Wx45Dx92-105H,51H from seat pad</i> (+ 5cm tolerance on dimensions)	19	
Bid Price (inclusive of VAT)	Php	

Signature over Printed Name

Office Telephone No. / Mobile Telephone No.

Email address/es



INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the sealed envelope:
 - his/her name or business name;
 - address; and
 - identification of the item/s being quoted.
- Delivery period: Twenty (20) Calendar days upon receipt of PO/WO
- Terms of payment: Through Cheque/15 working days upon receipt of original invoice.
- Winning bidder must deliver the item/s to the following address:
3Flr., Bldg.3 DOE-PNOC Complex, Energy Center, Rizal Drive, BGC Taguig City