



# Philippine Economic Zone Authority

RFQ No.	2018-09-004
RIS No.	2018-09-1060
Date	03 September 018

## REQUEST FOR QUOTATION (Negotiated Procurement – Lease of Real Property and Venue)

Name of Company: \_\_\_\_\_

Name of Venue/Company: \_\_\_\_\_

Address: \_\_\_\_\_

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) will undertake a **Negotiated Procurement under Lease of Real Property and Venue** in accordance with Sec. 53.10 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	<b>Lease of Sports Venue (Including Food and Sports Facilities) for the PEZA DG's Cup</b>
Description/Specification	Attached Annex A
Deadline of submission of bid	On or before 06 September 2018, 2:00PM

Interested bidders/lessors may submit their duly accomplished Price Quotation Form (Annex A) on or before the deadline of submission of bids to the BAC Secretariat at the PEZA Head Office, 5Floor, PNOC Bldg.5, DOE-PNOC Complex, Energy Center, Rizal Drive, BGC, Taguig City.

Bidders have the option to submit open or sealed quotation/s in the address given above. Open quotations may be submitted thru email at. [bacsec@peza.gov.ph](mailto:bacsec@peza.gov.ph).

Bidders offering the lowest calculated bid shall be required to submit the following documentary requirements within three (3) working days from receipt of notification.

- 1) Valid and Current Mayor's / Business Permit 2018;
- 2) PhilGEPS Registration Number; and
- 3) Income / Business Tax Return

Award of contract shall be given to the lowest calculated bidder which complies with the minimum technical specifications (Annex A) and General Terms and Conditions (Annex B).

For any clarification, you may contact/email Ms. Anna Malapad or Mr. Ludwig Daza at telephone nos. (02) 5513451 local 634/213.

**TERESO O. PANGA**  
BAC, Chair

Annex "A"  
**PRICE QUOTATION FORM**  
(Financial Bid)

RFQ No.	2018-08-004
RIS No.	2018-09-1060
Date	03 September 2018

**HON. TERESO O. PANGA**

Chairperson, Bids and Awards Committee  
Philippine Economic Zone Authority (PEZA)  
5Floor, PNOB Bldg.5, DOE-PNOB Complex, Energy Center  
Rizal Drive, BGC, Taguig City

Thru: BAC Seretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Name of Project:	<b>Lease of Sports Venue with Meal/s) for PEZA delegates to the DG's Cup</b>	
	<b>Description/Specification/s</b>	<b>Price</b>
No. of pax	200 pax	
Date	03 to 05 October 2018	
No. of days	3 days	
Meal Inclusion	AM snacks, Lunch, PM snacks, Dinner	
Sports Facilities	Basketball court, Volleyball court, Bowling alley, Badminton court, Table tennis, Chess, Darts	
<b>Total Bid Price</b> <b>(Inclusive of VAT and other charges)</b>		

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Office Telephone No. / Mobile Telephone No.

\_\_\_\_\_  
Email address/es

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

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(Annex B)

**TERMS AND CONDITIONS**

1. The service provider shall provide spacious venue for the specified sports activities. However, in case of bad weather conditions, outdoor activities shall be conducted in a covered area.  
Below are the minimum requirements:
  - With provision for audio/PA system, including microphones;
  - Banquet for AM/PM snacks, lunch and dinner;
  - Locker rooms and comfort rooms for Gentlemen and Ladies (separately); and
  - Use of other sports facilities that the provider may offer.
2. Modifications in the arrangements during contract implementation must be approved by the PEZA.
3. Bidders shall provide correct and accurate information required in this form.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.