Republic of the Philippines

PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	PPRG-2026-02-006
Date	23 Feb 2026

REQUEST FOR QUOTATION
(MODE OF PROCUREMENT)

The Philippine Economic Zone Authority (PEZA) intends to undertake **Small Value Procurement** in accordance with **Section 34** of the Implementing Rules and Regulations of the **Republic Act No. 12009**.

Name of Procurement Project	**Procurement of PEZA Uniforms for The DG's Cup 2026**
Description/Specifications	Please refer to the attached Annex B)
Approved Budget for the Contract (ABC)	Php 410,000.00
Deadline of Submission of Bid:	February 27,2026 10:00AM

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **Promotions and Public Relations Group 10 th Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City**.

Bidders must submit sealed quotation/s manually in the address given together with the following documentary requirements:

- ✓ Mayor's/Business Permit **or** PhilGEPS Platinum Membership Certificate
- ✓ Omnibus Sworn Statement (Notarized) for ABCs above 50K
  Note:
  - For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative;
  - For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.
- ✓ PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted)*
- ✓ Business and Annual Income Tax Return for ABC above 500K
  Note:
  - **Latest Income Tax Return filed via eFPS with proof of payment and filing, as applicable** (For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR) **and**
  - **Latest Business Tax Return filed via eFPS, with proof of payment and filing** (Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months operations, this refers to the monthly business tax returns filed to date)

Award of contract shall be given to the lowest calculated and responsive bidder which complies with the Price Quotation (Annex A), Technical Specifications/Terms of Reference (Annex B) and Terms and Conditions (Annex C).

For any clarification, you may contact Promotions and Public Relations Group at 8551-3451 loc. 631 or email Mr. Nasser Bansao at nasser.bansao@peza.gov.ph

B PHILIP TEOMAR A. RADIN
Acting Division Chief
Investment Promotions Division

RFQ No.	PPRG-2026-02-006

Annex "A"

PRICE QUOTATION FORM

(Financial Bid)

B PHILIP TEOMAR A. RADIN
Acting Division Chief, Investment
Promotions Division
Promotions and Public Relations Group
10 thFloor Double Dragon Center, West Building, Macapagal Blvd., Pasay City.

Dear Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

No.	Description	Total Bid Price
	Procurement of PEZA Uniforms for The DG's Cup 2026	
	Total	

COMPANY/CLINIC NAME : _____

ADDRESS : _____

PHILGEPS REG. NO. : _____

BIR TIN No. : _____

AUTHORIZED SIGNATORY: _____

Signature Over Printed Name

DATE : _____

CONTACT NO. : _____

EMAIL ADDRESS : _____

For proper withholding tax and VAT treatment, may we confirm if your company is VAT-registered or non-VAT? _____

INSTRUCTIONS:

(1) Accomplish this Form correctly and accurately.
(2) Do not alter the contents of this form in any way.
(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
(4) Failure to follow these instructions will disqualify your entire quotation.

Annex "B"

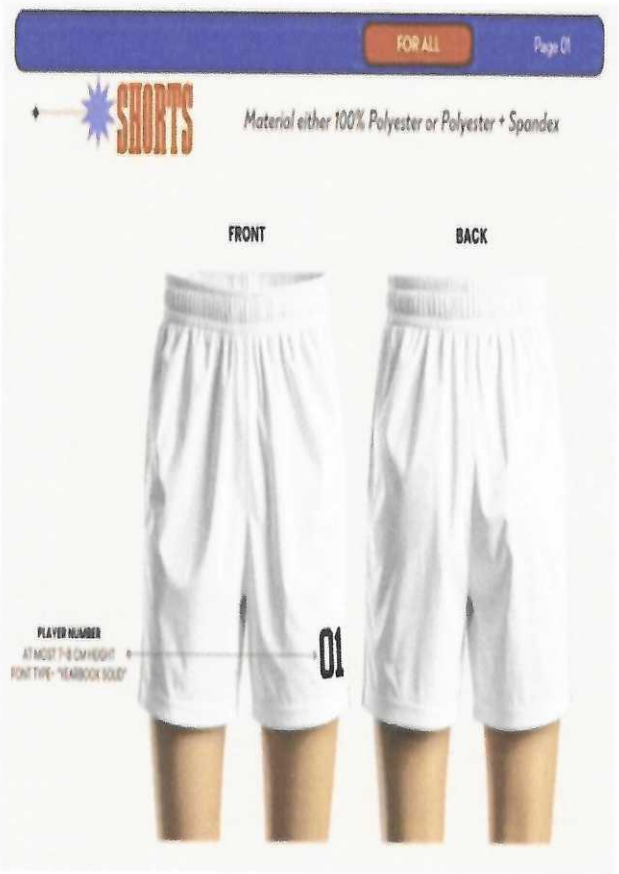
TECHNICAL SPECIFICATION/ TERMS OF REFERENCE

Procurement of Uniforms for The DGs Cup

[No]	[REQUIREMENT/DESCRIPTION/INFORMATION]	STATEMENT OF COMPLIANCE (State whether "COMPLY" or "NOT COMPLY")
A	Shirt V- Neck	
	Material • Fabric: Either **100% Polyester** or **Polyester + Spandex** • Finish: Breathable, moisture-wicking, sportswear grade **Color** • To Follow (Sublimation) **Design & Construction** Size • XS-6XL • Style: Short-sleeve polo / V-neck athletic shirt • Stitching: Double-stitched seams for durability **Branding & Prints** • **Team Logo (Front Chest)** o Placement: Upper chest area o Size: As per team requirement o Application: Printed or stitched • **PEZA / Cluster Text (Front)** o Application: Stitched letters o Font: *Poppins* o Font Height: **2.0 cm** o Content: "PEZA" or PEZA Cluster (e.g., PEZA–BCEZ) • **Team Name (Front)** o Placement: Above player number o Font & articulation: Subject to team design • **Player Number** o Front: Below team name o Back: Centered o Font Type: *Yearbook Solid* o Height: ▪ Front: At most **10 cm** ▪ Back: At most **25 cm** • **Player Name (Back)**	

	○ Placement: Above player number ○ Font: *Poppins* or approved equivalent • **PEZA Logo (Back)** ○ Size: **2" x 2"** ○ Placement: Upper back ○ Application: Printed or stitched	
B	Shorts	
	Material • Fabric: Either **100% Polyester** or **Polyester + Spandex** • Finish: Lightweight, stretchable, breathable Size • XS-6XL **Color** • To Follow (Sublimation) **Design & Construction** • Style: Athletic shorts • Waistband: Elasticized • Fit: Standard sports fit **Branding** • **Player Number (Front – Left or Right Leg)** ○ Font Type: *Yearbook Solid* ○ Font Height: **7–8 cm** ○ Color: Black or approved contrasting color • Back: Plain (no print)	

*Include copy of proposal/photo of the product if applicable



AUTHORIZED SIGNATORY: _____

Signature Over Printed Name of Authorized Representative

DATE : _____

ANNEX "C" Terms and Conditions		
I.	**SUBMISSION OF DULY ACCOMPLISHED PRICE QUOTATION FORM** *(Annex A)* **AND TECHNICAL SPECIFICATION FORM** *(Annex B)*	Bidder shall type or write in "Ink" the following on the Price Quotation Form: - Name of Store - Address - PhilGEPS Registration/Org. No. - TIN - Authorized Signatory - Date - Contact Nos. - Email Address - VAT/Non-VAT confirmation - Copy of Proposal/Brochures, if applicable
II.	**TYPE OF SUBMISSION**	Submit the filled-up Forms (Annexes A and B) manually or at the following address; **Manually**: *Philippine Economic Zone Authority, 10th floor, Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City*
III.	**DELIVERY PERIOD**	Delivery Period: within 30 calendar days upon receipt of NTP/ Contract/ PO/ WO (Please refer to Annex B for the details)
IV.	**TERMS OF PAYMENT**	Terms of Payment: Through Cheque / 15 working days upon receipt of the Original Sales Invoice / Billing Statement and complete attachments/supporting documents
V.	**DELIVERY /LOCATION**	Winning Bidder must deliver the items/services to the following address together with the list of product/services **10th floor, PEZA, DoubleDragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City or at the relected delivery area specified under Annex B* **For Goods and Services (i.e. Equipment, Devices, and etc.) please provide list of product services to be delivered (please refer to format provided attached as Annex D via hard copy and excel file to be submitted at the email reflected in this RFQ.*