



# PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	2021-03-007
Date	02 March 2021

## REQUEST FOR QUOTATION Alternative-Small Value Procurement

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) will undertake **Alternative/Small Value Procurement** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	<b>Rental of Personal Computers</b>
Description/Specifications	<b>Attached Annex "A"</b>
Approved Budget for the Contract (ABC)	<b>PhP 201,600.00</b>
Deadline of Submission of Bid	<b>09 March 2021</b>

Interested bidders may submit their duly accomplished Price Quotation Form (Annex A) on or before the deadline of submission of bids to the BAC Secretariat at the 8<sup>th</sup> Floor DoubleDragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City.

Bidders must submit sealed quotation/s in the address given above together with the following documentary requirements:

- 1) PhilGEPS Registration Number;
- 2) Valid and Current Mayor's/Business Permit 2021; and
- 3) Omnibus Sworn Statement (OSS).

Award of contract shall be given to the lowest calculated bidder which complies with the technical specifications (Annex A), and General Terms and Conditions (Annex B).

For any clarification, you may contact/email BAC Secretariat at telephone nos. (02) 85513451 local 200 or 85513429 or bacsec@peza.gov.ph.

  
**TERESO O. PANGA**  
BAC Chairperson

Annex "A"  
**PRICE QUOTATION FORM**  
 (Financial Bid)

**DDG TERESO O. PANGA**

Chairperson, Bids and Awards Committee  
 Philippine Economic Zone Authority (PEZA)  
 8Floor, DoubleDragon Center, West Building  
 DD Meridian Park, Macapagal Avenue, Pasay City

Thru: BAC Secretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Quantity	Specifications	Bid Price (PHP)
12 units Desktop Computers	<p><b>Intel Core i5 Processor (7<sup>TH</sup> Generation)</b></p> <p><b>Technical Specifications:</b></p> <ul style="list-style-type: none"> <li>• ATX Mainboard</li> <li>• 8GB DDR4 Memory</li> <li>• 1 TB Hard Disk Drive</li> <li>• Tower Type Casing with 600 watts Power Supply</li> <li>• USB Keyboard</li> <li>• USB Mouse</li> <li>• 18.5" LED Widescreen Monitor</li> <li>• Windows 10 Professional 64bit</li> <li>• USB WIFI</li> <li>• UPS 650VA/360watts</li> </ul> <p><b>Validity Period</b></p> <ul style="list-style-type: none"> <li>❖ March 2021 to 10 August 2021 or (6months)</li> </ul>	

❖ Bid Price should be inclusive of government tax

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Office Telephone No. / Mobile Telephone No.

\_\_\_\_\_  
 Email address/es

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

*(Annex B)*

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the **sealed envelope**:
  - his/her name or business name;
  - address; and
  - identification of the item/s being quoted.
- Delivery period: 3 calendar days upon receipt of NTP/Contract/PO
- Terms of payment: Through Cheque/15 working days upon receipt of original invoice.
- Winning bidder must deliver the item/s to the following address:  
9<sup>th</sup> Floor DoubleDragon Center, West Building, DD Meridian Park, Macapagal Avenue,  
Pasay City