



PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	2021-11-00056
Date	03 November 2021

REQUEST FOR QUOTATION Alternative-Small Value Procurement

Name of Company: _____

Address: _____

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) will undertake **Alternative/Small Value Procurement** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Conduct of Small Value Procurement of Pest Control Services
Description/Specifications	Attached Annex "A"
Approved Budget for the Contract (ABC)	PhP 84,000.00
Deadline of Submission of Bid	17 November 2021

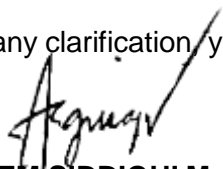
Interested bidders may submit their duly accomplished Price Quotation Form (Annex A) on or before the deadline of submission of bids to the BAC Secretariat at the PEZA Head Office, 10th Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City.

Bidders must submit sealed quotation/s in the address given above together with the following documentary requirements:

- 1.) Mayor's/Business Permit or PhilGEPS Platinum Membership Certificate
- 2.) Omnibus Sworn Statement (Notarized)
- 3.) PhilGEPS Registration Number (*not required if PhilGEPS Platinum Membership Certificate is submitted*)

Award of contract shall be given to the lowest calculated and responsive bidder which complies with the Price Quotation (Annex A), terms of reference (Annex B) and terms and conditions (Annex C).

For any clarification you may email bacsec@peza.gov.ph.


ALEEM SIDDIQUI M. GUIAPAL
BAC, Chair

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Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

ALEEM SIDDIQUI M. GUIAPAL
Chairperson, Bids and Awards Committee
10th Floor Double Dragon Center
West Building, Macapagal Blvd.
Pasay City

Thru: BAC Secretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Quantity	Description	Bid Price (PHP)
1	Pest Control Services (Please refer to the attached Terms of Reference attached as "Annex B")	P
		(Inclusive of VAT)

Signature over Printed Name

Office Telephone No. / Mobile Telephone No.

Email address/es

<p>INSTRUCTIONS:</p> <p>(1) Accomplish this RFQ correctly and accurately. (2) Do not alter the contents of this form in any way. (3) Failure to comply with any of the mandatory requirements will disqualify your quotation. (4) Failure to follow these instructions will disqualify your entire quotation.</p>

“Annex B”
Terms of Reference

PHILIPPINE ECONOMIC ZONE AUTHORITY
10th floor DoubleDragon Center West Building
DD Meridian Park, Macapagal Avenue,
Pasay City

PEST CONTROL SERVICES

A. PEZA Office Building Location

DoubleDragon Center West
EDSA corner Macapagal Avenue
Pasay City

B. Areas Covered

8th Floor, with an approximate area of 2,190.03 sq.m.
9th Floor, with an approximate area of 2,190.03 sq.m.
10th Floor, with an approximate area of 2,190.03 sq.m.

The application of pest control shall cover all areas leased by PEZA in the building stated in Item A, including all furniture, partitions, cabinets, shelves, drawers, pantries, corners, walls, storage, comfort rooms, closets, stockrooms, planter boxes, ceilings, and other surfaces where pest possibly thrive.

C. Scope of Work

The Contractor shall provide the client with professional services, labor, chemicals, equipment, supervision and other related works, necessary in the performance of required pest control services such as, but not limited to the following services briefly described hereinafter:

- a. Residual spraying with the safe and appropriate chemicals for control of cockroaches, ants, and other crawling insects. Dusting, baiting, and other techniques could be utilized should these be necessary in addition to residual spraying.
- b. Fogging, misting or ultra volume machine shall be used for the application of chemicals to control mosquitoes, flies and other flying insects.
 - Before the conduct of fogging, the Contractor shall secure the necessary permit/clearance from the Bureau of Fire Protection (BFP) to prevent any report of false fire alarm.
- c. Application of rodent bait, rat glue, rat trap, repellent and other effective devices for the control of rats and mice.

The purpose of the activity is to control, if not to eradicate the infestation of flying and crawling insects and to eradicate rats and mice.

D. Other Conditions

1. The Contractor is bound to adopt the labelled mixture proportion for the chemicals to be used, and only the approved FDA chemicals are to be used in the application.
2. The Contractor shall assign only competent service technicians to render pest control treatment complete with uniforms, safety gadgets and identification card (ID) and under the strict supervision of the company's licensed supervisor.
3. The Contractor binds itself to observe the normal safety standards during the implementation of the pest control activity.
4. The Contractor shall be responsible in the proper disposal of all the materials and other paraphernalia no longer to be used and these should be taken out from the PEZA premises and the building.
5. The Contractor agrees to provide call back services upon short notice to deal with sudden outbreak of pest infestation between the regular and scheduled visits.
6. The Contractor shall implement the pest control services only during Sundays or Holidays, as needed.
7. The Contractor shall be responsible in securing permits from the local government when a fumigation activity is scheduled, if necessary.
8. The Contractor shall, during every activity, coordinate with the Authority's representative for any on-site instructions deemed necessary, or as the case may arise.
9. The Contractor shall undertake pest control activity twice a month. Payment for the services rendered by the Contractor shall be upon the presentation/submission of accomplishment report and Statement of Account (SOA)/Service Invoice.
10. Coverage of the contract for pest control services shall be for a period of one (1) year.

(Annex C)

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the **sealed envelope**:
 - his/her name or business name;
 - address; and
 - identification of the item/s being quoted.
- Contract Duration: 1 year upon receipt of NTP/Contract.
- Terms of payment: Through Cheque/15 working days upon receipt of SOA/Service Invoice and Accomplishment Report for the covered period.
- Winning bidder must deliver the items/services to the following address:
10th Floor Double Dragon Center, West Building, DD Meridian
ParkMacapagal Avenue, Pasay City