



PHILIPPINE ECONOMIC ZONE AUTHORITY

RFQ No.	2021-01-001
Date	11 January 2021

REQUEST FOR QUOTATION (Alternative-Small Value Procurement)

Name of Company:

Address:

The Philippine Economic Zone Authority (PEZA), through its Bids and Awards Committee (BAC) will undertake **Alternative/Small Value Procurement** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Procurement of Photo Printing and Framing Services
Description/Specifications	Attached Annex "A"
Approved Budget for the Contract (ABC)	PhP100,000.00
Deadline of Submission of Bid	18 January 2021

Interested bidders may submit their duly accomplished Price Quotation Form (Annex A) on or before the deadline of submission of bids to the BAC Secretariat at the PEZA Head Office, 8th Floor, DoubleDragon Center West Building, DD Meridian Park, EDSA cor. Macapagal Ave., Pasay City.

Bidders must submit sealed quotation/s in the address given above together with the following documentary requirements:

- 1) PhilGEPS Registration Number;
- 2) Valid and Current Mayor's/Business Permit 2021;
- 3) Omnibus Sworn Statement (OSS);

Award of contract shall be given to the lowest calculated bidder which complies with the technical specifications (Annex A) and General Terms and Conditions (Annex B).

For any clarification, you may contact/email BAC Secretariat at telephone nos. (02) 85513451 local 200 or 85513429 or bacsec@peza.gov.ph.


TERESO O. PANGA
BAC, Chair

Annex "A"
PRICE QUOTATION FORM
(Financial Bid)

RFQ No.	2021-01-001
---------	-------------

DDG TERESO O. PANGA

Chairperson, Bids and Awards Committee
Philippine Economic Zone Authority (PEZA)
8th Floor, DoubleDragon Center West Building, DD Meridian Park,
Macapagal Ave., Pasay City

Thru: BAC Secretariat

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s for the items as follows:

Quantity/Unit	Description	Bid Price
12 pcs	Photo Printing Glossy 20x24	
90 pcs	Photo Printing Glossy 11x14	
12 pcs	Photo Frames with matting 20x24	
90 pcs	Photo Printing with matting 11x14	
	Inclusive of Photo Scanning and Editing	

*** Note: Bid price should be inclusive of government tax.**

Signature over Printed Name

Office Telephone No. / Mobile Telephone No.

Email address/es

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Annex "B"

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the sealed envelope:
 - his/her name or business name;
 - address; and
 - identification of the item/s being quoted.
- Delivery period: 30 calendar days upon receipt of NTP/PO/Contract.
- Terms of payment: Through Cheque/15 working days upon receipt of original invoice.
- Winning bidder must deliver the item/s to the following address:
8th Floor, DoubleDragon Center West Building, DD Meridian Park, EDSA cor. Macapagal Ave., Pasay