Republic of the Philippines

PHILIPPINE ECONOMIC ZONE AUTHORITY

Request for Expression of Interest

PROCUREMENT FOR COMPETENCY-BASED HUMAN RESOURCE SYSTEM (CBHRS) PROJECT (PEZA HO-2024-10)

1. The **Philippine Economic Zone Authority** (PEZA) through the Corporate Budget for the Year 2024 intends to apply the sum of **Five Million in Philippine Peso (₱5,000,000.00)** being the ABC to payments under the contract for the Procurement Competency-Based Human Resource System (CBHRS) (PEZA HO-2024-10). Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

2. The PEZA now calls for the submission of eligibility documents for the procurement of consultancy services requiring adequate external technical and professional expertise for competency-based HR Management Applications/Systems, Competency Modeling/Profiling, Competency Assessment and CSC PRIME HRM and strategic HR Systems. Eligibility documents of interested consultants must be duly received by the BAC Secretariat **on or before 13 December 2024, 9:00AM** at the office address indicated below. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

3. Interested bidders may obtain further information from PEZA and inspect the Bidding Documents at the address given below during 9:00AM to 4:00PM, Mondays to Fridays.

4. A complete set of Bidding Documents may be acquired by interested Bidders on **05 December 2024** from the given address and website(s) below www.peza,gov.ph and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos Only (₱5,000.00).

   Interested bidders shall and an email at **bacsec@peza.gov.ph** for the issuance of order of payment. All PEZA transactions and fees can only be paid through **http://epay.peza.gov.ph**.

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of **a maximum of five (5)** *prospective* bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

Technical Proposal (70% passing rate)

- Provider's relevant experience 30%
- Lead consultant's relevant experience 30%
- Lead consultant's number of completed CBHR projects 40%

The prospective bidders must pass the required minimum score of **Seventy percent (70%)** to be shortlisted. Failure of the Consultant to meet the specified requirement would result in zero (0) rating for the specific criterion.

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

7. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

8. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS),* procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

9. The contract shall be completed within twelve months or upon completion of the project from receipt of the Notice to Proceed (NTP).

10. The PEZA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

Philippine Economic Zone Authority
Bids and Awards Committee (BAC) Secretariat
8th Floor, Double Dragon Center West Bldg., DD Meridian Park,
Macapagal Avenue Pasay City
Email: bacsec@peza.gov.ph
Tel. No. 8551-3451 local 232
www.peza.gov.ph

Issued on 04 December 2024

ANIDELLE JOY M. ALGUSO
BAC Chairperson